

Associated Students of Mendocino College



1000 Hensley Creek Road, Ukiah CA, 95482

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ASMC Board | Regular Meeting September 05, 2025 at 11:30 AM to 1:00 PM

Minutes By: Chesney Pinola

NOTICE IS HEREBY GIVEN that the ASMC Board will hold a **Regular Meeting at Ukiah Campus** on Friday, **09/05/2025, at 11:30 AM at 1000 Hensley Creek Road Ukiah, CA 95482 in room LLRC 4141, and via Zoom Teleconference.** The ASMC Board reserves the right to suspend the orders of the day if necessary to conduct business. All **ASMC Board** meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify **President Juan Lopez** at juan.lopez3@student.mendocino.edu no less than three working days before the meeting. The President will make efforts to meet requests made after this date, if possible.

Pursuant to Government Code §54957.5: Supplemental materials are distributed 72 hours before this meeting to a majority of the ASMC Board and the public through the Mendocino home page ASMC/agenda link and will be made available for public inspection at this meeting.

Mendocino College, Ukiah, 1000 Hensley Creek Rd. Ukiah, CA 95482 Room LLRC 4112

[Join Zoom Meeting](#)

<https://mendocino-edu.zoom.us/j/4964021389?omn=83371358013>

Call-In Info:

+1 669 444 9171 (US Toll)

+1 253 215 8782 (US Toll)

Meeting ID: 496 402 1389

[Agenda Materials](#)

Board members will be attending via teleconference from the following locations

Note: While teleconference locations are listed below, if a member does not participate from a teleconference location, that location may not be open to the public.

Lake Center | 2565 Parallel Drive, Lakeport, CA 95453 | Room 7050

North County Center | 372 E. Commercial Street Willits, CA 95490 | Room 8002

Coast Center | 1211 Del Mar Drive, Fort Bragg, CA | Room 104

I. ORDER OF BUSINESS

A. Call to Order **11:41 am**

B. Roll Call | 5 min.

Executive Members	Members	
President	Juan Jose Lopez (JJ)	Present /Absent/Excused
Vice President	Diandra Renee Acosta	Present /Absent/Excused
Secretary	Chesney Fawn Pinola	Present /Absent/Excused
Student Trustee	Sara Munoz	Present/ Absent /Excused
Treasurer	Colette Manning	Present /Absent/Excused
Student Ambassador	Cameo Smith-Harjo	Present /Absent/Excused
Activities Director	Chantal Knight	Present /Absent/Excused
Publicity Director	Crescencia Maria Nieto	Present/ Absent /Excused
Ecology Director	Jeremy Hodys	Present/ Absent /Excused
Student Rights Advocate	Gabriel Baca Meza	Present /Absent/Excused
Parliamentarian	VACANT	Present/Absent/Excused
Ukiah Representative	AnaChristina Manzo-Sanchez	Present /Absent/Excused
Lake Representative	Clare Wakefield	Present/ Absent /Excused
North County Representative	VACANT	Present/Absent/Excused
Coast Representative	Misael Triplett	Present /Absent/Excused
Ex official Member (Nonvoting)		
Advisor	Janet Daugherty	Present /Absent/Excused

C. Consent Agenda**1) Adoption of the Agenda**

The ASMC board will consider any amendments to the agenda or adoption as is.

President Juan moves to adopt previous agenda treasurer Colette seconds

2) Approval of the minutes

The ASMC Board will consider approval for the [minutes from the 5/15/2025](#), ASMC Board meeting.

D. Public Comment

This segment of the meeting is reserved for individuals wishing to address the ASMC Board on any matter of concern not listed on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASMC Board may briefly respond to statements made or questions posed, however, for further information, please contact the President, Juan Lopez, juan.lopez3@student.mendocino.edu to request items of discussion to be placed on a future agenda. (California Government Code §54954.3).

Public comment from previous president Lawrence Ortiz encouraging new members to “roll with the punches” also congratulating new members on their positions

II. STANDING ITEM

A. Oath Of Office

(Advisor | 15 min | Action)

Advisor Janet Daugherty swearing in new officers one by one. The board moves to do the oath of office for all members at the same time

B. Community Agreements

(President Lopez | 5 min | Discussion)

The ASMC Board shall be reminded about the Community Agreements previously adopted from SSCCC..

President Juan shares a screen with a slide show reading the Community Agreements with the board and explains the importance of these agreements

C. ASMC Roundtable

(Committee | 15 mins. | Discussion)

ASMC Board to discuss roles and responsibilities, such as office tasks, tabling, projects, committees, travel, and campus visits of the Student Government and leadership.

Diandra hands to each member the ASMC Board a Handbook to go over regarding events and explains the importance of student engagement. Misael gives updates about dual enrollment and scholarships , new facebook page as well as donations to the SMCCC(?) and upcoming events including meeting for student trustees held at the board center at the coast at 4:00pm on Sep 10th 2025

D. Committee Update

(Officers | 5 mins. | (Information/Discussion/Action)

The officers leading or involved will give us an update and may take any action if necessary.

Nothing to report at this time

E. Advisor Report

(Janet | 5 mins. | Discussion)

Tuning in HR document by important deadlines

Janet addresses board members about the importance of filing out HR documents in order to work for the ASMC as soon as possible. Also addressed as a group it's critical to decide deadlines to get paperwork in on a timely basis regarding group trips and other financial needs.

F. Student Life Report

(Bonnie | 5 min)

Bonnie addresses her role as the Student Life Director and informs the board that we each will be receiving student board member name tags as well as informing members that time sheets are due on the 19th of each month. Relays the importance of our roles and responsibilities as student government and how our conduct represents our positions as students both on campus and off. Introduces Ulicies and his role to help our board function as efficiently as possible with both being of support for each member. Janet mentions she will only be continuing her role as advisor till the end of September.

G. Fiscal Report

(Colette | 5 Mins. | (Information/Discussion)

The treasurer will give us an update on [Fund 72](#) and [Fund 73](#).

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Currency balance on fund 72 \$34,408 80(trips/training and travel) fund 73 \$59,187.72(employment student special services, supplies and misc.) Colette mentions a meeting about coming up with a purchase order and itemized list of supplies needed to upgrade the ASMC office organization but does not have anything ready at this moment for us to vote on.

III. BUSINESS

**A. Assigning a Delegate and Alternate
(President | 10 mins. | Discussion/Action)**

The board will discuss the [roll of the delegate](#) and take action on passing both a delegate and an alternate.

President goes over the responsibilities of alternate for student delegates interest shown from Aida,Cameo,Chantal and Miseal that will be decided at the next ASMC board meeting with a presentation from members interested

**B. ASMC Board Members Roles and Responsibilities Training Discussion
(ASMC | 5 minutes |**

The President/Sec will discuss Minutes formats and expectations.

Presentation done by Bonnie and secretary Chesney about the bi-laws so that the board can function properly. Open for question for anyone needs clarification on their roles and responsibilities

**C. Student Equity Plan
(Ulises | 5 min | Discussion/Action)**

Ulises presentation of data and a plan for student equity to eliminate gaps. Shows basic calculation on 2025-2028 Student Equity Plan. will give information at next ASMC meeting on the date found

D.(Naoto | 5 min | Discussion/Action)

Naoto asked for funding support with important events for students including the Fall eagles welcome that cost \$9,014.00 and the spring eagles welcome predicted to cost \$9,000.00 and the holiday feast for students predicted to cost \$1,500.00-tabled for the next agenda where the board will vote and shall be discussed further by student ASMC board members

**E. Fundraising/Tabling
(10 min | Discussion)**

Diandra discusses tabling at events and speaking with students about what the ASMC board represents and our positions so that students are informed that we are their voice and work for them

**F. Upcoming Events
(Diandra | 10 min)**

Diandra speaks about upcoming events on the 26th and 27th for AG plant sale welcoming all clubs to attend and table but they want tables to show up early. Juan brings up the importance and fun of the halloween event encouraging us to get planning on the event as well as tabling at outside events (pumpkin fest) to raise money for students. Misael College career day on the coast Oct 23rd 10am to 12pm encouraging any member to attend alongside him

**G. ASMC Office Purchase
(Diandra/Chesney | Discussion/Action)**

IV. COMMUNICATIONS FROM THE FLOOR

Cameo opens her information to the board to be of support. Miseal explains it would be easier for board members that we can keep in contact with members of the board. Juan says he will share the matrix with board members. Diandra brings up shots needing to change their hours online that says they are open on Fridays. Diandra mentions the importance of changing the sign above the Eagle's Nest that says bookstore. Janet Approval of the calendar for the next agenda. The next meeting is set for the 19th of September 2025 to begin at 12 pm. Will discuss more about having meetings every first and third Friday of the month 10 in favor of the next meeting time and date. motion passed in favor of meeting time on Sep. 19th 2025 at 12pm for the ASMC

This time is reserved for any member of the committee to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.

V. ADJOURNMENT 1:25pm