



## **ASSOCIATED STUDENTS OF MENDOCINO COLLEGE**

**Friday, October 25<sup>th</sup> 2024** | 11:30 am

Mendocino College | 1000 Hensley Creek Road Ukiah CA 95482 | **Room 4142**

Lake Center | 2565 Parallel Drive Lakeport CA 95453 | **Room 7050**

North County Center | 372 E. Commercial Street Willits CA 95490 | **Room 8002**

Coast Center | 1211 Del Mar Drive Fort Bragg CA | **Room 104**

& [Via Zoom](#) (Also at end of document)

*The meeting times and location are noted above. Meetings will not always be held in the same location, as ASMC has an obligation to visit satellite campuses. The ASMC reserves the right to suspend the orders of the day as necessary to conduct business. All ASMC meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify the ASMC President at ask.asmc@gmail.com no less than three working days prior to the meeting, and efforts will be made to meet requests made after such date.*

### **CALL TO ORDER**

*9 Voting Members, 6 needed for Quorum*

President: Lawrence Ortiz Present

Vice President: Jasmine Jewel Present

Student Trustee: Loretta Tadeo Excused

Treasurer: Colette Manning Present

Secretary: \_\_\_\_\_ Vacant

Student Ambassador: Dylan Fraser-Gilbert

Activities Director: Evode Maniranhari

Publicity Director: Clayton King

Ecology Director: \_\_\_\_\_

Student Rights Advocate: \_\_\_\_\_

Parliamentarian: \_\_\_\_\_

Ukiah Rep: Russell Furlong present

Lake Rep: Josephine Martin-Montes vacant

North County Rep: \_\_\_\_\_

Coast Rep: Misael Triplett present

### **1 Adoption of the Agenda** (discussion/action) Will consider amendments to the agenda

Change room number uli

*Jasmine motions colette seconds motion passed*

**2 APPROVAL OF AGENDA AND MINUTES** (action) The ASMC shall vote on approving the Agenda and prior session's Minutes

*approved*

## 2.1 Approval of this week's agenda 10/25/24

*Jasmine motions clayton seconds, motion passed*

## 2.2 Approval of minutes October 4, 2024

### 3 PUBLIC COMMENTS

This segment of the meeting is reserved for members of the public to address the Body on any matter of concern that is not stated on the agenda. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Body may briefly respond to statements made or questions posed, however for further information please contact the ASMC President at askasmc@gmail.com, for the item of discussion to be placed on a future agenda; under Brown Act §54953.3, §54954.3(a), §54954.3(c).

*none*

### 4 STANDING ITEMS otherwise determined by the Senate, a time limit of seven (7) minutes applies to each agenda item

#### 4.1 Community Agreements (discussion)

##### A. SSCCC Community Agreements

#### 4.2 Student Club Approval – Bylaws Article XVIII, Sections 1-10 (discussion/action)

##### a. Active Minds, Mendocino College Nursing 1st Year (New)

*Jasmine motions Evode seconds motion passed*

#### 4.3 Appointment to Senate Office - Bylaws Article III, Section 2, Clauses 1-9

##### a. Senate Office (discussion)- Students Expressed interest in Secretary and Parliamentary.

*Elias expressed interest.*

##### b. The president will appoint student(s) into office (action). c.

*Clarissa expressed interest.*

#### 4.4 Swearing In – Oath of Office

*parliamentarian appointed, secretary appointed.*

#### 4.5 Halloween update - need help carving, and decorations, assign officers to help.

*Evode plans to make request form where students can sign up for  
elias and jasmine offered to help*

*sign up sheet*

*student workers*

*start 29th and 30th set up*

*lawrence points out more colab outside of meetings would be good*

*lake Center wants to set up halloween costumes*

*naoto will help with sign up sheet*

*c*

#### 4.6 Budget Information

##### a. Update: (discussion)

*different funds to go off of  
halloween stuff purchased  
ssccc trip planning in progress*  
5 NEW BUSINESS

5.1 Vacancies in office (discussion/action): The President may declare a position vacant if an officer fails to meet duty.

a. Lake County Rep (discussion/action).

*declared vacant*

5.2 Approval of Holiday Feast cost \$1500 (discussion/action)

Email from: Naoto Horiguchi: Hello, ASMC. I would like to request that you cover the food for our Annual Holiday Feast at the end of this semester. ASMC helped this event last year by covering the cost of \$1500 for food; I would like to request the same amount. Nicolas will prepare the meal for this event. The faculty will donate to cover dessert. Please add this to your next meeting agenda, and I hope you will approve it

russel motions jas seconds

*Roll Call Vote: Passed*

5.3 Vending Machine Options (discussion)

*ab 2033 ebt food vendors doesn't say vending machine so no ebt*

*volunteer from dylan to find key for vending machine*

*healthy vending machine*

*office hours to vending machine- uli*

5.4 Bulletin board informative board outside of ASMC (discussion)

*colette thinks we should have something outside of our door to update students on current events*

*communicate with marketing for colab*

*important to note it and marketing available*

*need help printing agendas*

*misael will post agendas on coast*

5.5 [Advocacy Academy](#) - (discussion) November 22nd - 24th- 2 officers registered

misael and colette interested

all spots filled

elias interested

evode motions to add a student ukiah seconjds

motion passed

5.6 Disk Golf Course- (Discussion) Get officers and community involved- new signs, trim trees,

control burn, trim grass. Assign officers to work on. explore groundskeeping options and connect with the facilities committee (go to the next meeting for public comment), talk to the fire department chief, and explore where to buy new signs.

*Officers connect with facilities find out when they meet*

*Signs approve budget?*

## 5.7 Students on College Committees (discussion)

- a. President's Policy Advisory Committee: Meets via Zoom on the 4th Friday of the month at 2 pm. Usually meets for an hour and a half. The next meeting is October 25th.

*lawrence and colette interested*

- b. Planning & Budgeting Committee: Meets in person and via Zoom on the first Friday of each month at 2pm. Usually meets for an hour and half. Next meeting is Nov. 1st.

*elias interested colette interested*

- c. Professional Development Committee: Meets via Zoom on the first Monday of each month at 2:30pm. Usually meets for an hour and a half. next meeting is November 4th.

*Elias interested*

*Misael interested*

5.8 Update on Search for ASMC Advisor: Information has been sent by VP Velasco to all faculty and managers. Deadline is November 3rd. Requesting a volunteer from ASMC to help with interviews.

*Jasmine interested, Russell, Evode, and Elias*

## 6 DISCUSSION ITEMS

Unless otherwise determined by the Senate, a time limit of seven (7) minutes applies to each agenda item

6.1 Eagles Nest - management and upkeep of facility and equipment

*lawrence expressed interest in collecting officers to help*

6.2 The AERIE - organization of space, acquisition of furniture, business hours

lawrence is interested in approving 25000 for office space

6.3 ASMC Engagement Activities (general)- Halloween Activities Committee

6.4 Upcoming Events

- The Senate shall review and discuss upcoming events, action may be taken as necessary
  - a. Halloween - 10/30/24 11:30am-3:30pm
  - b. Fall Clubs Day - 11/12/24 11:30am-2pm

participation needed

## 7 INFORMATIONAL REPORTS

Reports regarding information presented to the ASMC shall be given at this time. Unless otherwise determined by the Senate, a time limit of two (2) minutes shall be set per individual report.

7.1 Officer Roundtable - Oral reports -

a. Advisor Report

pointed out timesheets are done on the 19th of every month it is critical they are turned in by this time

important that office hours are set and posted regardless of hours, possibility of exploring office hours

emphasizes that bonnie is a resource for student government

b. President Report

coming up with stuff for the agenda can move mountains if coast center wants to set something up emphasizes its important to get money and budget stuff on agenda wants to work side by side

c. Vice President Report

talking about other campuses and delegating resources to other centers

d. Student Trustee Report

e. Treasurer Report

going over swag there is alot available but price is something to consider has been communicating with bonnie on budget

f. Secretary Report

g. Student Ambassador Report

interested in virtual hours

login we can use to update asmc webpage

bonnie has been updating

h. Activities Director Report

i. Publicity Director Report

needs vol for event

j. Ecology Director Report

k. Student Rights Report

l. Parliamentarian Report

m. Ukiah Representative Report

n. Lake Center Representative Report

o. North County Representative Report

p. Coastal Representative Report

## 8 ADJOURNMENT

*Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting to a majority of the Student Senate Members will be made available for public inspection during normal business hours. Materials prepared by Student Senate Board Members and distributed during the meeting are available for public inspection at the meeting or after the meeting. Documents will also be posted on our website (<https://www.mendocino.edu/agendas-and-minutes>). Documents related to closed session items or those that are exempt from disclosure as stated in the Richard McKee Transparency Act of 2011 will not be made available for public inspection.*

ASMC recurring meeting:

Join Zoom Meeting

<https://mendocino-edu.zoom.us/j/89460062925?pwd=MUozTC8yS1o0bkY0d1J2UGI0UGk0UT09>

Meeting ID: 894 6006 2925, Passcode: ASMC23