



ASSOCIATED STUDENTS OF MENDOCINO COLLEGE

Friday, February 2, 2024 | 12:30 pm - 2:00 pm *Lisa Calls meeting to order at 12:30*
Mendocino College | **Room 4135** or Zoom (link at end of document)

The meeting times and location are noted above. Meetings will not always be held in the same location, as ASMC has an obligation to visit satellite campuses. The ASMC reserves the right to suspend the orders of the day as necessary to conduct business. All ASMC meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify the ASMC President at ask.asmc@gmail.com no less than five working days prior to the meeting, and efforts will be made to meet requests made after such date.

CALL TO ORDER

President: Lisa Baker ([Here](#))

Vice President: Russell Furlong
([Here](#))

Student Trustee: Lawrence Ortiz
([Here](#))

Treasurer: Kaylee Gaylord
([Here](#))

Secretary: Thaïs Springer ([Here](#))

Student Ambassador: Dylan

Fraser-Gilbert ([Here](#))

Activities Director: Vacant

Publicity Director: Thaïs Springer
([Here](#))

Ecology Director: Nicholas Lujan
([Here](#))

Student Rights Advocate: Nicholas
Lujan ([Here](#))

Parliamentarian: Gabriel Cruz (*Excused,
Showed up after Board meeting*)

Ukiah Rep: Sara Brown ([Here](#))

Lake Rep: Maria Dahlin ([Here](#))

North County Rep: Vacant

Coast Rep: Vacant

8/10 present, quorum met

1 APPROVAL OF AGENDA AND MINUTES (M: /S: /A:)

The ASMC shall vote upon approving the Agenda and prior session's Minutes

1.1 Approval of this week's agenda (*M:Thais/S:Lawrence /A:All*)

1.2 Approval of minutes from: [December 15, 2023](#) (*M:Nicholas/S:Dylan/A:All*)

2 PUBLIC COMMENTS This segment of the meeting is reserved for persons to address the Body on any matter of concern that is not stated on the agenda. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Body may briefly respond to statements made or questions posed, however for further information please contact the ASMC President at askasmc@gmail.com, for the item of discussion to be placed on a future agenda; pursuant to Brown Act §54953.3, §54954.3(a), §54954.3(c).

Lawrence: Eagle on watertower, mimicing eagle on tower flag near watertower, for sports teams, build relationship with the board, Trustee Myers. Need to research. (Agenda for discussion)

3 ACTION ITEMS

Unless otherwise determined by the Senate, a time limit of seven (7) minutes applies to each agenda item

3.1 Student Club Actions - Standing Item

The Senate shall act regarding any new or renewed student clubs with approved applications.

3.2 Hydration Stations **Scheduled: 1:00-1:20** - Mac Lojowsky

The Student Senate shall make final considerations of Hydration Station install on all MC Campuses and take action. The amount approved for the previous request was \$25,000 on April 18, 2023; MC Facilities is requesting an additional amount of \$27,000, which combined totals a \$52,000 contribution (12/15/23), payable from the Student Center Fund. *(M:Dylan/S:Lawrence/A:All)*

Motion to approve another \$27,000 for total of \$52,000 to add 8 water stations on Ukiah Campus

Amendments: With specific constraints of 2 hydration station in LLRC on each floor instead of Mcmillan

Any further funding requests will fall to the administration after the \$52,000(M:Dylan/S:Nicholas/A:6 yays, 1 abstain/ Yay's have it approved)

3.3 Upcoming Events - Standing Items

The Senate shall make assignments for upcoming events and/or appoint committee activity

- a. Clubs Day (Set Date in February) February 21st 11:30-1:30 *(M:Dylan/S:Nick/A:All)*
February 22nd 11:30-12:30 (M:Russell/S:Thais/A:All) Tabling
Wednesday: Lisa and Maybe Sara Thursday: Nick and Dylan
- b. Scholarship Selection Day (Set Date in Feb/Mar), Selections due 3/15
Scholarship Committee: Lisa, Lawrence Dylan, Russell 11:30 February 9th Selection meeting on the 1st of March
- c. Leadership Conference 3/20 *(M:Lawrence/S:Maria/A:All) having Leadership Conference March 20th*
- d. General Assembly 4/4-7 *(Roll Call: Nicholas, Thais, Sara, Kaylee, Maria)(Check with Russell)*
- e. Field Station Retreat - Proposed Friday after ASMC meeting (Set Date) *Open discussion in Canvas about a later date.*
- f. Elections (Campaign in April, Elections in May)

3.4 Appointment To Senate Office, Senate Committees, and/or Campus Committees - Standing Item

The Senate shall potentially appoint officers to vacant offices and/or committees.

- a. Campus Committees (preliminary schedule provided)
- b. Internal Sub-Committees
 - i. Scholarship Selection Committee to be appointed and scheduled for activity

4 DISCUSSION ITEMS

Unless otherwise determined by the Senate, a time limit of seven (7) minutes applies to each agenda item

4.1 ASMC Spring 2024 Schedule

The Senate shall approve the ASMC Schedule for Spring 2024.

- a. Meeting hours
- b. Office hours
- c. ASMC Events: Clubs Day, Leadership Conference, Field Station Retreat

4.2 Narcan Distribution Update

The senate will receive an update about Narcan Distribution activities and discuss how ASMC can continue being involved going forward.

- a. ASMC awareness campaign
- b. Training awareness and involvement

4.3 Student Newsletter by Marketing

Call for submissions for March and beyond: Use Canvas, or Email to Lisa & Thais, who will forward it to marketing

4.3 Marketing Requests

The Senate shall review fundraising and marketing items

- a. Order update
- b. Swag items (*Pens, Umbrellas, Shirt with Eagle, Pocket logo t shirt, retro themed pins, water bottles, bracelets*)

4.5 Community Agreements

The Senate shall briefly discuss desired community agreements and communication expectations.

- a. ASMC Comms moving to Canvas, emails can still be used between offices

4.6 Student Engagement

The Senate shall briefly discuss student engagement ideas and initiate student support survey Project.

- a. Meetings on location at satellite campuses

4.7 [California Students Vote Project](#)

The Senate shall coordinate vote registration efforts

5 INFORMATIONAL REPORTS

*Attachment

Reports regarding information presented to the ASMC shall be given at this time. Unless otherwise determined by the Senate, a time limit of two (2) minutes shall be set per individual report.

5.1 Inter Club Council Reports:

- a. Report of ASMC officer in charge of the ICC, VP Furlong

5.2 ASMC Committee Reports:

- a. Activities & Budgeting Committee
Thais, Dylan, Kaylee, Russell: Please plan a meeting soon.
- b. Marketing Committee
Thais, Lisa: Student rep items have been requested! A final quote and submission is pending. Call for swag ideas.
- c. AERIE Committee
Thais, Sara, Lisa: Signage has been requested from Marketing (Tony). A budget balance has been requested from Student Life (Bonnie). We are in the process of requesting a keyless entry system, structural/technology upgrades, a lock
- d. Constitution Committee
Russell, Lisa, Marcus (advisory): Upon a first review of the bylaws, it was determined no

changes to wages and hours may go into effect until the following term. While we are reviewing and revising the bylaw language to improvise student work circumstances for ASMC officers, we feel it best to hold off taking any action until a full packet of bylaw recommendations can be prepared for the Senate's two-part review.

5.3 Officer Roundtable - Oral reports

- a. Advisor Report
- b. President Report
- c. Vice President Report
- d. Student Trustee Report
- e. Treasurer Report
- f. Secretary Report
- g. Student Ambassador Report
- h. Activities Director Report
- i. Publicity Director Report
- j. Ecology Director Report
- k. Student Rights Report
- l. Parliamentarian Report
- m. Ukiah Representative Report
- n. Lake Center Representative Report
- o. North County Representative Report
- p. Coastal Representative Report

5 FUTURE AGENDA ITEMS

Associated Student Goals

- a. Scholarship
 - i. ~~Set scholarship amount, submit to MF~~
 - ii. Select scholarship recipient(s)
- b. AERIE launch for students
- c. Calendar/event screen

6 ADJOURNMENT (*Meeting Adjourned* at 2:04 pm)

Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting to a majority of the Student Senate Members will be made available for public inspection during normal business hours. Materials prepared by Student Senate Board Members and distributed during the meeting are available for public inspection at the meeting or after the meeting. Documents will also be posted on our website (<https://www.mendocino.edu/agendas-and-minutes>). Documents related to closed session items or those that are exempt from disclosure as stated in the Richard McKee Transparency Act of 2011 will not be made available for public inspection.

ASMC recurring meeting:

Join Zoom Meeting

<https://mendocino-edu.zoom.us/j/89460062925?pwd=MUozTC8yS1o0bkY0d1J2UGI0UGk0UT09>

Meeting ID: 894 6006 2925

Passcode: ASMC23