



PRESIDENT'S REPORT

NOVEMBER
2023

REPORT FROM SUPERINTENDENT/PRESIDENT KARAS



During the past month, I had the privilege of attending many district events. It was heartening to be at the North County Friends/Willits Chamber of Commerce Mixer and to experience the community support for the students of our district.

A sample of the cultural events and performances over the past month included Dia de los Muertos, Native Learning Symposium, Promise of Paradise, Club Day, and the New Play Festival. Each of these items, and others not mentioned, illustrated the commitment staff, faculty, management, and students have to achieve our mission. Mendocino College partners with a dynamic community of diverse students to help them achieve their educational goals. Informed by research, reflection, dialogue, equity, and anti-racist practices, the College is committed to student success and achievement. Mendocino College embraces its role as an intellectual, economic, and cultural anchor for the region.

I was able to spend a day at Cal Poly Humboldt to meet with President Tom Jackson, Jr. Both institutions are committed to strengthening our partnerships and student pathways. While on campus, I had the opportunity to watch the women's and men's soccer matches and be a guest of the President in a celebration for senior's day in Athletics.

EVENTS

Weaving Wednesdays

11/1/2023 – 12/6/2023 | 2:00-4:00pm | Library

Native Learning Symposium

November 3, 2023 | 3:00 - 4:30pm | North County Center

Los Angeles Guitar Quartet in concert

November 5, 2023 | 7:00 - 10:00pm | Center Theatre

Walking Moai Week 8

November 6, 2023 | 12:30 - 1:20pm | Pomo Plaza

Veterans Resource Fair

November 9, 2023 | 11:30am - 2:00pm
Lowery Student Center

First Person: EXPLORATIONS IN PRINTMAKING

November 9, 2023 | 4:00 - 6:00pm
Mendocino College Art Gallery

Native American Heritage Celebration

November 15, 2023 | 1:00pm - 8:00pm
Ukiah Campus

Contours & Rhythms

November 16th - 19th, 2023 | 7:30pm - 10:00pm
Mendocino College Center Theater

Thanksgiving Break - Campus Closed

November 23-24

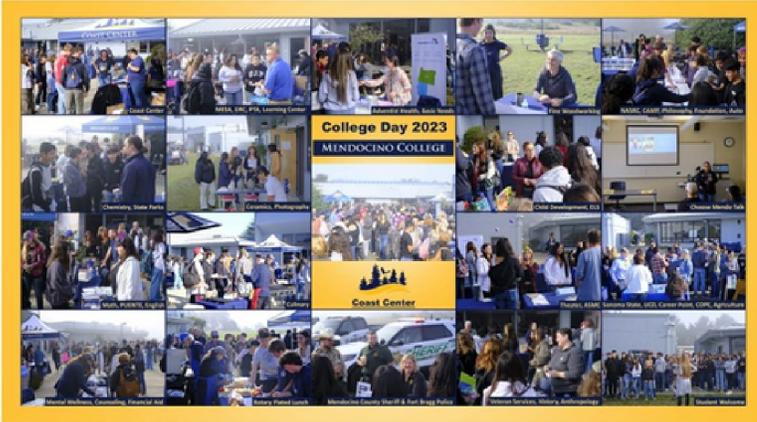
For a complete list:

<https://www.mendocino.edu/events>

ADD YOUR EVENT

To add your event to the online Event Calendar, email: marketingrequests@mendocino.edu with details.

COAST CENTER COLLEGE DAY



On Thursday, October 19th, over 175 students from 6 partnering schools, (Noyo HS, Fort Bragg HS, Mendocino HS, Point Arena HS, Pacific Community Charter School and Three Rivers Charter School) ventured to the Coast Center to explore opportunities in higher education and local careers. College Day events focus on assisting students explore their educational and career opportunities with Mendocino College and Coastal Mendocino County industry partners. This event was welcoming and enjoyed by all thanks to our Coast Center team (Raquel Velazquez Yanez, Zoe Barnard, Lana McDonnell, and Colin Freeman), with additional support from Tammy Carlson at the North County Center, Lisa Caito in HR. We also absolutely appreciate the Mendocino College academic (Agriculture, Digital Arts and Media, Photography, Ceramics, Biology, Chemistry, Child Development, English, Philosophy, Woodworking, ESL, Theater, Administration of Justice, Business, History, Anthropology, Math, Culinary, Construction, Automotive, and PTA) and student service (Financial Aid, EOPS, CAMP, MESA, Native American Resource Center, Learning Center, Basic Needs, Outreach, Industry Partnerships, DRC, Transfer, Veterans Services, Puente, ASMC, Foundation, Mental Wellness, and Academic Counseling) teams that came out to support an impactful day.

OUTREACH ACTIVITIES

The Outreach team has been very busy tabling at many events throughout Lake and Mendocino County representing Mendocino College and encouraging prospective students to join us. Some of the events include:

June – Fort Bragg, Inter-Tribal Environmental Campout; Willits, Hometown Celebration

July - Redwood Valley, Coyote Valley BIG Time; Willits Sherwood Valley BIG Time; Nice Robinson Rancheria Youth Summit; Ukiah, Pinoleville BIG Time; Lakeport, Big Valley Rancheria Tule Boat Festival

August – Ukiah, Northern Circle Indian Housing “Fun in the Sun” Event; Ukiah, “Back to School BASH” donated 250 backpacks; Covelo, Blackberry Festival; Kelseyville, Scotts Valley BIG Time

September - Laytonville, Laytonville High School Indian Days; Redwood Valley, Redwood Valley Indian Days; Ukiah, Hispanic Heritage Celebration; Point Arena, Point Arena High School College Night; Willits, Harvest Moon Celebration

The Outreach Office strives to attract, inform, and recruit potential students by promoting the dynamic programs, services, and academic pathways our institution has to offer. We aim to assist students in the successful transition from high school to college through a variety of services, including:

- Campus tours of Mendocino College
- High school campus visits
- Organization presentations
- Pre-admission information and assistance
- Community outreach events
- And more!

COLEGAS CONFERENCE

On November 1st, Vice President Ulises Velasco, Director Bonnie Lockhart, and Program Manager Mariana Martinez traveled to Long Beach to participate in the 2nd Annual COLEGAS Conference. COLEGAS, which stands for California Community Colleges Organizacion de Latina/o/x Empowerment, Guidance, and Advocacy for Success, is an organization of CCC professionals who aim to “will develop, elevate, and increase leadership from our comunidad Latina throughout higher education using liberatory practices.” VP Velasco is one of the founders of this organization and is the current President-Elect. At the conference, Director Lockhart and Program Manager Martinez conducted a joint workshop to showcase the work they have done in the Eagle Support Center by creating an inclusive and supportive space for students. Director Lockhart also led a session, supported by VP Velasco, to discuss the Weaving Wednesdays activity her department runs for our community in the Library.

DAVE'S TECH TIP

Trouble making phone calls from campus, particularly inside buildings? If you're connected to the college Wi-Fi network, be sure you have the Wi-Fi Calling feature turned on in your device. The feature lets your phone use the Wi-Fi network to make and receive phone calls when you have poor cellular coverage. It can make a huge difference in your ability to use your cell phone inside our buildings and outside near a building. This Business Insider article explains Wi-Fi calling in more detail and provides the steps to turn it on for both iPhone and Android devices. Turn on Wi-Fi Calling and see if it helps your phone.

TRAINING RESOURCES

We have our training schedule posted online in our Training Resources document. It contains our training schedule for the fall semester, plus links to videos of past training, and links to other online resources. Remember our live training sessions count for Flex. We had great attendance for our recent Introduction to AI Tools training. If you missed it, you can still watch the video. Our last fall 2023 training, “Introduction to Google Workspace Tools” is scheduled for Friday, December 8th at 1:30pm. Register today if you'd like to attend. If you have suggestions for topics you'd like to see the spring, please let us know!



FOOD DISTRIBUTION INCREASE

Our Basic Needs office has been responding to the increase of students on our campus. Compared to the last few semesters, the usage of the on-campus food pantry has increased significantly. We receive about 510lb of food from Food Bank weekly. Also, we spend \$700 for our snack stations on a weekly basis. Student Life Specialist Naoto Horiguchi has noticed the Redwood Empire Food Bank's food list has been decreased due to high demand.

We sincerely appreciate the support from the Mendocino College Foundation for their continued support and the funding from the State we've received for these efforts. Much of the work distributing food to students is done with support from our student workers. They work hard to support their fellow students with kindness and compassion daily.



HEALTH AND WELLNESS

Narcan: Mental Health and Wellness Counselor/Coordinator Lisa Larimer Burtis is currently exploring options with Mendocino County Substance Use Disorder Treatment to see how best to bring the message of the dangers of Fentanyl, Xylazine, and Nitazine (AKA "ISO") to our students and staff. This effort would also include Narcan training and distribution. As always, our Health and Wellness Counselor Coordinator is looking at how best to serve students and staff at all of our locations including all centers.

Language Line Solutions: The Health and Wellness Services staff have been utilizing the Language Line Solutions to offer services in the language of choice for our students. Even though we don't have high usage at this time, we are providing a greater opportunity for students to connect with us in their primary language. Having the service available is symbolic of our commitment to enhance equitable distribution of vital resources.

WELLNESS WORKSHOP

WEDNESDAY, NOVEMBER 29
12:30-1:20PM

**HEALTHY BODY,
HEALTHY MIND**

Exploring the Relationship
Between Mental Well-being
and Physical Wellness

Ukiah Campus, Lowery Room 740
and via Zoom at MC Centers

Register in advance for the in-person workshop,
and receive a FREE LUNCH!

REGISTER TODAY!
wellness@mendocino.edu
707-621-6463
www.mendocino.edu/wellness

ARTS CHAMPIONS

The Board of Directors of the Arts Council of Mendocino County has announced the 21st Annual Mendocino County Arts Champion Award recipients:

- Artist: Solange Roberdeau;
- Business: Pear Tree Center/Cire Equity;
- Educator: Doug Browe;
- Individual: Jess Thompson.



*Solange Roberdeau,
Adjunct Faculty - Printmaking*

The Arts Champions will be formally recognized at a consent calendar proclamation of the Board of Supervisors at their meeting on October 31, 2023. A reception will follow the proclamation at the County Administration Center on Low Gap Road in Ukiah.



The late potter, ceramic artist, and sculptor, Doug Browe, is the 2023 honoree in the Education Category.

The Arts Council of Mendocino County board member Marvin Schenck noted that Doug, “Was such a force in ceramics. You couldn’t say no to him when he was trying to lobby for things.” A community member who nominated Doug for this honor shared that Doug was an inspiration to students — not just in his long career as an artist — but in how he lived his life and demonstrated a path of creative growth.

Visit www.dougbroweceramics.com for Doug’s explorations in ceramics in which he generously shared his inspirations and techniques with his apprentices and students for the last 40 years.

And here’s an interview with Doug from 2019 talking about being an artist and a teacher:
www.youtube.com/watch?v=Xbpx9NGSBtQ

BOARD MEETING MINUTES

As part of the systematic review of the Board of Trustees Policy Manual, Board Policy 2360 - Board Minutes was most recently unanimously approved by the Board of Trustees on February 5, 2020, during their review of Chapter 2. Chapter 4 is under review in FY2023-2024.

Below is the text of BP2360, which defines the type of minutes for Board meetings.

“The Superintendent/President shall cause minutes to be taken at all meetings of the Board. The minutes shall contain a record of all actions taken by the Board. The minutes shall record the names of the Board members present, including their arrival to and departure from the meeting. The minutes shall be public records and shall be available to the public. If requested, the minutes shall be made available in appropriate alternative formats to be accessible to persons with a disability.” Here's the link to the source.

As a practice, there are three types of common meeting minute standards. As an information reference, the three types are described below:

Action minutes - decisions reached and the actions to be taken, though not recording the discussion that went into making the decisions. Action minutes or decision-only minutes exclude any discussions that went into making the decision and capture the conclusion and/or action for a topic to be taken. The action minutes provide an executive overview of decisions within a meeting. Action minutes are often required in meetings such as board, councils, or hearing meetings. Local examples include Mendocino County Board of Education; Ukiah City Council; Lake County Board of Education; Lake County Board of Supervisor.

Discussion minutes - contain everything action minutes do, as well as the discussion which leads to the actions decided upon. Discussion minutes are records of the consensus of the discussions that lead to the decisions and actions required. Discussion minutes are often used in committee meetings. The note-taker should include significant points made by the group and refrain from recording personal comments.

Verbatim minutes - a record of every single word said at a meeting. Verbatim minutes are a word for word written transcript of who stated what during meetings. Verbatim minutes are often very lengthy and difficult to overview. They are rarely used unless required by law, in public hearings or congress. As opposed to action and discussion minutes, verbatim minutes focus on individual's comments and not the general consensus.

Board of Trustees

Noel O'Neill
Trustee Area No. 1 - Willits/Fort Bragg (Term 2021-24)

Xochilt Martinez
Trustee Area No. 2 - Ukiah (Term 2023-26)

Marie L. Myers
Trustee Area No. 3 - Calpella/Redwood Valley/Potter Valley (Term 2021-24)

Robert Jason Pinoli
Trustee Area No. 4 -
Hopland/Boonville/Mendocino (Term 2021-24)

Barbara Rice
Trustee Area No. 5 - Fort Bragg/Piercy (Term 2023-24)

Lorree Crandell
Trustee Area No. 6 - Upper Lake/Lucerne (Term 2023-26)

TeMashio Anderson
Trustee Area No. 7 - Lakeport/Kelseyville (Term 2021-24)

Lawrence Ortiz
Student Trustee - (Term 2023-24)