



ASSOCIATED STUDENTS OF MENDOCINO COLLEGE

Friday, October 6, 2023 | 12:30 pm - 2:00 pm

Mendocino College | **Room 4135** or Zoom (link at end of document)

The meeting times and location are noted above. The ASMC reserves the right to suspend the orders of the day as necessary to conduct business. All ASMC meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify the ASMC President at ask.asmc@gmail.com no less than five working days prior to the meeting, and efforts will be made to meet requests made after such date.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Lisa calls meeting to order at 12:49 pm

President: Lisa Baker *(Present)*
Vice President: Russell Furlong *(Present)*
Student Trustee: Lawrence Ortiz
(Absent)
Treasurer: Kaylee Gaylord
(Present)
Secretary: Thaïs Springer *(Present)*
Student Ambassador: Dylan
Fraser-Gilbert *(Present)*
Activities Director: Mia Uribe *(Present)*

Publicity Director: Thaïs Springer
(Present)
Ecology Director: Nicholas Lujan
(Present)
Student Rights Advocate: Nicolas Lujan
(Present)
Parliamentarian: Gabriel Cruz *(Present)*
Ukiah Rep: Vacant *(Pending)*
Lake Rep: Maria Dahlin *(Absent)*
Willits Rep: Vacant
Coast Rep: Vacant

1 APPROVAL OF AGENDA AND MINUTES

The ASMC shall vote upon approving the Agendas and Minutes

- 1.1 Approval of this week's agenda *(M:Russell/S:Dylan/A:All)*
- 1.2 Approval of minutes from
 - a. Minutes for May 16, 2023 pending: Made contact with Former Sec. Mital who will send the minutes soon *(Postpone)*
 - b. Minutes for September 24, 2023* for approval *(M:Dylan/S:Thais/A:All)*

2 PUBLIC COMMENTS This segment of the meeting is reserved for persons to address the Body on any matter of concern that is not stated on the agenda. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Body may briefly respond to statements made or questions posed, however for further information please contact the ASMC President at askasmc@gmail.com, for the item of discussion to be placed on a future agenda; pursuant to Brown Act §54953.3, §54954.3(a), §54954.3(c).

Naoto: Club approval Process

Marcus: add ASMC onto Halloween Show

Dylan: with Marketing help for all logos, brand bible

3 ACTION ITEMS

Unless otherwise determined by the Senate, a time limit of seven (7) minutes applies to each agenda item

3.1 Appointment To Senate Office, Senate Committees, and/or Campus Committees

The Senate shall potentially act regarding appointing officers to vacant offices and/or committees.

No Appointment to office, Discuss Committees Later

3.2 Oath of Office

New appointees shall be sworn in for the 2023-24 academic year

- a. Sara Brown as Ukiah Representative

Sara takes oath and is sworn in

3.3 Approve Calendar for Fall 2023

The Senate shall review the proposed academic calendar* and possibly approve.

Marcus shows Calander for there are two days that conflict with conferences

December 1st Riverside and April 5th Santa Clara

(M:Russell/S:Dylan/A:All)

Ceramics Pending

Add all approved clubs to 3.4

(M:Thais/S:Dylan/A:All)

Everyone approved applicants

3.4 Student Club Applications (Consent Agenda)

The Senate shall act regarding student all club applications listed

- a. Chemistry Club
- b. Recording Audio & Technology (RAT)
- c. Horticulture
- d. Auto Club
- e. Active Minds
- f. Women in STEM
- g. 2nd Year Nursing
- h. American Association of University Women

(Approving 3.4 M:Russell/S: Thais/A:All clubs approved)

3.5 Student Club Funding

The Senate shall act regarding student club funding requests

- a. RAT requests startup funds: TS, RF presenting with handouts

(M:Dylan/S:Nick/A:All) to loan \$1500 to Rat Club, no interest no penalty.

Marcus: Redistribute Club money with Clubs that are dead

3.6 Upcoming events

- a. Clubs Day
Tuesday October 24th
Get clubs day booked in advance for next semester
(M:Thais/A:Dylan/A:All)
 - i. VP and Events Director to coordinate date, time, place for club rush
 1. Possibly Tue 10/24 *(No other main events scheduled)*
 - ii. Pub. Dir. to promote *(table, go over with Lisa)*
 - iii. Student Ambassador and Center reps to engage students
- b. Dia De Los Muertos
 - i. Wed. October 25, 4pm - 8pm *(mention in classes)*
- c. Halloween Party Tue. Oct 31 6pm - 10pm
 - i. Budget review and possible adjustment - Mia Uribe
Mia, Remove the photobooth
(Approve budget, no photobooth M:Thais/S:RussellA:All)
 - ii. Party Committee to coordinate (Dylan, Russell, Lisa, Maria, Thais)
 1. Seek marketing assistance for community outreach

(Motion to Extend meeting by 15 minutes!)

(Motion to item M:Russell/S:Dylan/A:All)

3.7 External Committees

In order to observe its right to participatory governance, the Senate shall appoint student leaders for roles on External Committees. Committee representatives are granted a stipend at the end of the semester.

- a. Committees needing student reps
 - i. Technology
 - ii. Facilities & Safety
 - iii. Curriculum
 - iv. Education Action Plan
 - v. Distance Education
 - vi. Guided Pathways
 - vii. Planning & Budgeting - Standing rep: President Baker
 - viii. Presidential Policy Advisory Board - Standing rep: President Baker
 - ix. EEO

4 DISCUSSION ITEMS

Unless otherwise determined by the Senate, a time limit of seven (7) minutes applies to each agenda item

4.1 Student Senate Training

- a. Brown Act training at next collaboration hour
- b. Any current questions about procedures?

4.2 Internal Committees

The Senate shall discuss standing committees and possibly take action at the next regular meeting

- a. Interclub Council (ICC), Activities Committee, Fundraising Committee, Constitution & Bylaws Committee, Office Migration, Marketing, etc.

(Rat Club Committee: Mia, Kaylee, Marcus, Russell, Thais, Dylan)

4.3 Marketing

The Senate shall discuss marketing objectives and create actions for the next regular meeting

- a. Propose creation and use of Email Signatures

- b. Swag
- c. Newsletter
- d. Other proposed marketing items
(M:Thais/S:Russell/A:All)
(Marketing meeting with Rose plus Mia and Russell)

4.4 Student Center/ASMC Office

- a. Website updates *(Need marcus's bio, go to website and update it)*
- b. Office Decoration feedback and possible committee creation *(Thais, Sara, Mia, Lisa)*
- c. Meetings
 - i. Lunches will be provided all semester

4.5 Student Fees for Dual Enrollment/Special Admit Students*

- a. Senate shall discuss VP Velasco's proposal and discuss their preference on charging student fees to special admit students. The senate shall potentially take action at the next regular meeting

Marcus shows us a break down of student fees, difficult for the business branch to decipher the funds, paying business more than we are collecting
(Vote next meeting)

4.6 Associated Student Goals

- a. Scholarship(s)
Set 3 goals at next meeting

4.7 ASMC Fundraising

- a. Fundraising [Link](#)

Talk about in next meetings

Table 5.1-5.3

5 INFORMATIONAL REPORTS

Reports regarding information presented to the ASMC shall be given at this time. Unless otherwise determined by the Senate, a time limit of two (2) minutes shall be set per individual report.

5.1 Inter Club Council Reports: None

Report of ASMC officer in charge of the ICC

5.2 ASMC Committee Reports: None

5.3 Officer Reports:

- 5.3.a Advisor Report
- 5.3.b President Report
 - a. Constitution Day
 - b. College & University Day
- 5.3.c Vice President Report
- 5.3.d Student Trustee Report
- 5.3.e Treasurer Report
 - a. KG
- 5.3.f Secretary Report
- 5.3.g Student Ambassador Report
- 5.3.h Activities Director Report

- 5.3.i Publicity Director Report
- 5.3.j Ecology Director Report
- 5.3.k Student Rights Report
- 5.3.l Parliamentarian Report
- 5.3.m Ukiah Representative Report
- 5.3.n Lake Center Representative Report
- 5.3.o North County Representative Report
- 5.3.p Coastal Representative Report

Lisa to send reports constitution day, college and university day

5 FUTURE AGENDA ITEMS

6 ADJOURNMENT

Meeting Adjourned at 2:20 pm

Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting to a majority of the Student Senate Members will be made available for public inspection during normal business hours. Materials prepared by Student Senate Board Members and distributed during the meeting are available for public inspection at the meeting or after the meeting. Documents will also be posted on our website (<https://www.mendocino.edu/agendas-and-minutes>). Documents related to closed session items or those that are exempt from disclosure as stated in the Richard McKee Transparency Act of 2011 will not be made available for public inspection.

ASMC recurring meeting:

Join Zoom Meeting

<https://mendocino-edu.zoom.us/j/89460062925?pwd=MUozTC8yS1o0bkY0d1J2UGI0UGk0UT09>

Meeting ID: 894 6006 2925

Passcode: ASMC23