



ASSOCIATED STUDENTS OF MENDOCINO COLLEGE

Thursday, August 24, 2023 | 1:00pm-2:30pm

Mendocino College | Room 750 or Zoom (link at end of document)

The meeting times and location are noted above. The ASMC reserves the right to suspend the orders of the day as necessary to conduct business. All ASMC meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify the ASMC President at ask.asmc@gmail.com no less than five working days prior to the meeting, and efforts will be made to meet requests made after such date.

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Baker called the meeting to order at 1:09 PM

ROLL CALL

Present: Baker, Uribe, Lujan, Furlong, Springer

Guests: Fraser, Cruz, Ortiz

President: Lisa Baker
Vice President: ~~Vacant~~ *Furlong*
Student Trustee: ~~Vacant~~ *Ortiz*
Treasurer: Vacant
Secretary: ~~Vacant~~ *Springer*
Student Ambassador: Vacant
Activities Director: Mia Uribe
Publicity Director: Thais Springer

Ecology Director: Nick Lujan
Student Rights Advocate: Vacant
Parliamentarian: Vacant
Ukiah Representative: ~~Russell~~
~~Furlong~~ *vacant*
Lake Representative: Vacant
Willits Representative: Vacant
Coast Representative: Vacant

1 APPROVAL OF AGENDA AND MINUTES

The ASMC shall vote upon approving the Agendas and Minutes

Modify Agenda: M/S/A (? / ?) Move 3.2 prior to 3.1 - need to Oath people in to approve agenda

- 1.1 Approval of this week's agenda
- 1.2 Approval of minutes from May 16, 2023

Approve agenda: M/S/A (Lujan and Furlong); no objections

May 16th minutes approval moved to approve next meeting: could not view minutes due to technological difficulty.

2 PUBLIC COMMENTS This segment of the meeting is reserved for persons to address the Body on any matter of concern that is not stated on the agenda. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Body may briefly respond to statements made or

questions posed, however for further information please contact the ASMC President at askasmc@gmail.com, for the item of discussion to be placed on a future agenda; pursuant to Brown Act §54953.3, §54954.3(a), §54954.3(c).

Fraser - Would like to fill the position of the ASMC..., Student Ambassador

3 ACTION ITEMS

Unless otherwise determined by the Senate, a time limit of seven (7) minutes applies to each agenda item

3.2 Oath of Office

The Senate shall be sworn in for the 2023-24 academic year

Swearing in elected officers – Lujan, Baker, Furlong, Uribe, Springer Officially elected

3.1 Appointment To Senate Office, Senate Committees, and/or Campus Committees

The Senate shall potentially act regarding appointing officers to vacant offices and/or committees.

- a. VP-Elect Anthony Billy has withdrawn, the role is vacant
- b. Recommend remove Russell Furlong as Ukiah Rep and re-appoint as VP
M/S/A (Springer, Lujan) – no objections
- c. Recommend to appoint Lawrence Ortiz as Student Trustee
M/S/A (Lujan, Furlong) – no objections...Ortiz still to take Oath of Office
- d. Recommend to appoint Thaïs Springer for role of Secretary, with consideration of new candidates
M/S/A (Lujan, Furlong) – no objections
- e. Additional roles may be appointed/assumed by approval of Student Senate

Standing Roles needing appointment – Treasurer(Gaylord), SRA Ambassador(Lujan), Coast Rep(Ortiz), Student Ambassador(Fraser), Student Advocate (Lujan)

Open Roles - Student Ambassador, Ukiah Rep, Lake Rep, Coast Rep, Parliamentarian

It was stated that students who miss 3 or more meetings unexcused can become inactive and removed.

Future Oaths of Office (next meeting) – VP(Furlong), Trustee (Ortiz), Secretary (Springer), Treasurer (Gaylord), SRA Ambassador (Lujan), Coast Rep (Lawrence), Curriculum Committee (Lujan) Student Ambassador (Fraser)

Student Rights Advocate

3.3 Training

- a. Parliamentary Procedure & Agendization
- b. Possible use of board docs

Awaiting appointment (Lujan)

3.4 Student Club Applications

The Senate shall discuss and possibly act regarding student club applications

3.5 Upcoming events

- a. WOW - Week of Welcome, 8/21 - 24 & 8/28 - 31
- b. Passport to Learning event, 8/28 & 29, 11am - 1:30pm
 - i. Content taskforce

Help tabling- Person Present for ASMC – Baker, Furlong, Lujan, Springer

- c. College & University day, 10/3, 11am - 1pm
 - i. All hands on deck - Student engagement strongly needed

Establish Events Committee at meeting

3.6 External Committees

- a. Student rep needed for curriculum committee and possibly others
 - Curriculum Committee(Lujan)*
 - Student Rep to attend meetings for curriculum meeting*
 - 2 hour meetings, Voting member*

**Add agenda for Student Rep for next Agenda*

4 DISCUSSION ITEMS

Unless otherwise determined by the Senate, a time limit of seven (7) minutes applies to each agenda item

4.1 Student Fees for Dual Enrollment/Special Admit Students

The Senate shall hear VP Velasco's presentation and discuss their preference on charging student fees to high school students. The senate shall potentially take action at the next regular meeting

Velasco Presented Document Explaining Student Fees in Question for Special applications for Dual Enrollment

College Fees:

Health \$10

Student Rep \$2 (1 is provided to SSCCC)

Student Center \$1 per unit (\$5 max per semester fall and spring only)

ASMC \$4 per semester/\$7 per year optional fee

Most Spring 2023: 1,221 – from student data, an approximate number of special enrollments per semester to consider was 1000

Recommendation from Velasco

to waive the College Fees for Special Admit students

Student fees for highschool students so they have to pay by the time they come into college

Deliberate in our own committees

Come back as action item

ANother round of discussion

Retroactive condition for students already having debt

Advisor Frederickson asked if Health and ASMC fees are separate accounts and Velasco confirmed yes

Impact up to \$10,000 if health fee is removed

Impact of \$1000 up to \$6000 from mandatory student fees (this does not include optional fees)

Examples of things student fees have paid for (all student populations) - EV charging stations, lactation stations, student center furniture

Lujan suggested the student Rep Fee important

It was approximated ASMC could experience up to a 20% Reduction if special admits are not charged student fees (not including health fee)

Ideas to help with funding shortfall from removal of special admit fees

Connect with our Foundation

And get donors

Cruz suggested that special admits might not be aware of the fees while highschool students (Student Unaware)

Ulises would suggested the board needs to Make decision by the end of October

**Put in Agenda as next action item*

Table remaining agenda items until next meeting (meeting time ran over)

M/S/A(Furlong/Springer) – no objections

Baker adjourned meeting at 2:37PM

4.2 Internal Committees

The Senate shall discuss standing committees and possibly take action at the next regular meeting

4.3 Marketing

The Senate shall discuss standing committees and possibly take action at the next regular meeting

- a. Propose creation and use of Email Signatures

4.4 Student Center/ASMC Office

- a. Website updates
- b. Office Decoration feedback
- c. Meetings
 - i. Expectations
 - ii. Lunches?

4.5 ASMC Financials

- a. Budget
- b. Fundraising ([Link](#) to Google Doc)
 - i. Request for swag at New Student Welcome day

5 INFORMATIONAL REPORTS

Reports regarding information presented to the ASMC shall be given at this time. Unless otherwise determined by the Senate, a time limit of two (2) minutes shall be set per individual report.

5.1 Inter Club Council Reports

Report of ASMC officer in charge of the ICC

5.2 ASMC Committee Reports:

Activities Committee
Fundraising Committee
Constitution Committee
Graduation Committee

5.3 Officer Reports:

- 5.3.a Advisor Report
- 5.3.b President Report
- 5.3.c Vice President Report
- 5.3.d Student Trustee Report
- 5.3.e Treasurer Report
- 5.3.f Secretary Report
- 5.3.g Student Ambassador Report
- 5.3.h Activities Director Report
- 5.3.i Publicity Director Report
- 5.3.j Ecology Director Report
- 5.3.k Student Rights Report
- 5.3.l Parliamentarian Report
- 5.3.m Ukiah Representative Report
- 5.3.n Lake Center Representative Report
- 5.3.o North County Representative Report
- 5.3.p Coastal Representative Report

5 FUTURE AGENDA ITEMS

6 ADJOURNMENT

Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting to a majority of the Student Senate Members will be made available for public inspection during normal business hours. Materials prepared by Student Senate Board Members and distributed during the meeting are available for public inspection at the meeting or after the meeting. Documents will also be posted on our website (<https://www.mendocino.edu/agendas-and-minutes>). Documents related to closed session items or those that are exempt from disclosure as stated in the Richard McKee Transparency Act of 2011 will not be made available for public inspection.

ASMC recurring meeting:

Join Zoom Meeting

<https://mendocino-edu.zoom.us/j/89460062925?pwd=MUozTC8yS1o0bkY0d1J2UGI0UGk0UT09>

Meeting ID: 894 6006 2925

Passcode: ASMC23