

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, October 14, 2015 Mendocino College, 1000 Hensley Creek Road, Ukiah, California.

**GENERAL MATTERS**

*Call To Order* Trustee Tomkins, Board President, called the meeting to order at 5:02 PM.

<i>Board Members</i>	President	John Tomkins	present
	Vice President	Edward Haynes	present
	Clerk	Dave Geck	present
	Trustee	Paul Ubelhart	present
	Trustee	Joan M. Eriksen	present
	Trustee	Janet Chaniot	absent
	Trustee	Joel Clark	absent
	Student Trustee	Nayeli Castaneda	present

*Secretary* Arturo Reyes, Superintendent/President

*Support Staff* Mary Lamb, Executive Assistant II to Superintendent/President

*Staff* Virginia Guleff, Vice President of Education & Student Services (present)

*Representatives* Eileen Cichocki, Vice President of Administrative Services (present)

<i>Constituent Representatives</i>	Academic Senate	Doug Browe, Senator (present)
	Classified Senate	David Bushway, President (present)
	Management/Supervisory/Confidential	Debra Polak, President (present)

*Agenda Approval* M/S (Haynes/Geck) to approve the agenda as presented. The matter was approved via the following vote:

Ayes	Tomkins, Haynes, Geck, Ubelhart and Eriksen
Noes	None
Abstentions	None
Absent	Chaniot and Clark

*Minutes/Approval* M/S (Geck/Ubelhart) to approve the minutes of the regular meeting held on September 9, 2015 as presented. The minutes were approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Eriksen and Ubelhart
Noes	None
Abstentions	None
Absent	Chaniot and Clark

*Public Comments* Wade Koeninger addressed the Board as a member of the governing council of the Friends of the Mendocino College Coastal Field Station and Natural Resources affiliate. The following information was included as part of his

statement:

- The Field Station affiliate has completed the design and installation of new signage at the facility.
- An open house held on August 1, 2015 welcomed over 100 visitors to the facility.
- The affiliate group is focusing their energies on outreach to many of the local community groups.
- A fall fundraising campaign will be starting soon.

**TIME CERTAIN ITEM: 5:15 PM**

*Big Picture*

A presentation was made by Sarah Walsh, Basic Skills Coordinator and English as a Second Language instructor on the success of our Teachers on Teaching Conference. The conference is held annually and is funded with monies from the Basic Skills Initiative.

- This year's conference was the 8th annual event held on our campus
- Attendance at the conference can be used as a flex professional development activity by faculty members
- Fifty-five attendees from Lake, Mendocino and Sonoma counties participated in this year's conference
- A copy of the program from the event was shared with the Board members which highlighted the review and discussion of the many pathways our students take as part of their educational and career journey.

*Public Comments*

Phil Warf addressed the Board as the current president of the Mendocino College Federation of Teachers where he recapped the current union position as well as the current negotiation situation.

Jody Gehrman spoke in support of what Mr. Warf stated previously and added that she is proud of the work that is done at this institution.

Bart Rawlinson addressed the Board on behalf of faculty as their chief negotiator and expressed his support of Mr. Warf's earlier statement. He added he has worked at other institutions and feels the faculty members at Mendocino College are exceptional.

Marcus Fredrickson addressed the Board on behalf of the full-time faculty members and their current contract negotiation. He read several emails written by students who have taken the time to share some of their experiences with him.

Patti Gulyas addressed the Board as a member of the SEIU Local 1021 regarding the District's efforts to terminate their colleague, Larry Lang. A copy of her statement was presented to the members of the Board.

Mike Adams addressed the Board as a former employee of Mendocino College who witnessed first-hand the talent and commitment of Mr. Larry Lang during his 28-1/2 years with the college and is therefore here to speak in support for him and his continued employment. A copy of the letter Mr. Adams read was presented to each of the Board members present.

## **PRESIDENT'S REPORT**

A written report was submitted by Superintendent/President Reyes. The following was offered in addition:

- We received notification today announcing Brice Harris will be retiring as California Community College Chancellor in April 2016.
- The safety presentation today by Robert Nishiyama was well attended and very informative. There will be an additional presentation which will focus on students in November and is being coordinated through the ASMC. Trustee Haynes added he attended the training which he felt was excellent and feels all trustees should take a few minutes to view the presentation recording. The President's Office will work with the IT department to obtain copies of the presentation for each of the Board members.
- There is a tentative agreement with both the Mendocino Part-Time Faculty Association and the Management/Supervisory/Confidential group which is included in your packet.
- There has been a proposal made to the classified group but we have not yet received a response from them regarding it.
- The Superintendent/President of College of the Redwoods and Mendocino College will be meeting with the Chancellor's Office staff on Friday, October 30, 2015 regarding the Transfer for Territory.
- Regarding the additional documentation needed by the Bureau of Land Management, S/P Reyes stated there was a recent change in solicitors so the new person in charge has requested copies of the site map, etc. These have been forwarded by the local BLM staff.

## **CONSENT AGENDA**

M/S (Geck/Ubelhart) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the Consent Agenda as presented. The consent agenda was approved with the following vote:

Ayes	Tomkins, Haynes, Ubelhart, Geck and Eriksen
Noes	None
Abstentions	None
Absent	Chaniot and Clark

Items with an asterisk \* were approved by one motion as the Consent Agenda.

### **Personnel**

*Employment –  
Short-Term  
Employees*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the short-term employees as submitted and presented at the meeting.

*Volunteers*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of Volunteers as submitted and presented at the meeting.

*Mendocino Part-*

\*RESOLVED, That the Mendocino-Lake Community College District Board of

*Time Faculty Association, Tentative Agreement, 2014-15 and 2015-16* Trustees does hereby ratify the 2014-15 and the 2015-16 Tentative Agreements between the Mendocino-Lake Community College District and the Mendocino Part-Time Faculty Association as presented.

*Management/Supervisory/Confidential Salary Agreement, 2015-16* \*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the 2015-16 agreement between the Mendocino-Lake Community College District and the Management/Supervisory/Confidential employees as presented.

*Resignations/Retirements- Faculty* \*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the resignation of Fran Laughton, effective December 18, 2015.

*Reclassification – Classified Employee* \*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the reclassification of Toni Fort to Instruction Schedule Technician effective February 1, 2014.

*Employment – Classified* \*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the employment of Jacob Kyle as an Agriculture Technician effective October 15, 2015 as presented.

**Other Items**

*Fiscal Report as of August 31, 2015* \*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as submitted.

*Donation of Automobile* \*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the automobile graciously donated by Stan and Kris Bartolomei.

*Academic Calendar 2016-17* \*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adopt the 2016-17 Academic Calendar as presented.

**ACTION ITEMS**

*Contracts and Agreements* After reviewing the list of contracts and finding everything in order, the following action was taken:

M/S (Geck/Ubelhart) to ratify the contracts and agreements as presented. The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Ubelhart, Geck, and Eriksen
Noes	None
Abstentions	None
Absent	Chaniot and Clark

**INFORMATIONAL ITEMS AND REPORTS**

*Education and Student Services Report* A written report was submitted by Virginia Guleff, Vice President of Education and Student Services.

- Vice President Guleff reported she served on the accreditation team for the

Los Rios District and Sacramento City College where she learned about many great practices used by their institution during the visit.

- Trustee Haynes would like to see a big picture presentation on the 30% loan default rate which would also include all we do for our students in Financial Aid.

*2015 Refunding of General Obligation Bonds*

A written report was submitted by Eileen Cichocki, Vice President of Administrative Services recapping the refunding of the General Obligation Bonds. The following was offered in addition:

- The refunding was modeled after the 2-B proposal per the Board's recommendation and approval.
- Based on market conditions on the day the bonds were refunded, the refunded bonds closed with a savings to taxpayers of \$36,500,000.
- The new bonds are all callable in ten years.

*Administrative Services Report*

A written report was submitted by Eileen Cichocki, Vice President of Administrative Services. The following was offered in addition:

- Trustee Geck commended Vice President Cichocki for the multi-year projection through the 2020-2021 year.

*Mendocino College Foundation, Inc.*

A written report was presented by Katie Fairbairn, Executive Director of the Mendocino College Foundation, Inc. The following information was presented in addition:

- The Gala as was great success with a \$23,000 increase in gross revenue over the previous year.

*Mendocino College Coastal Field Station and Natural Resources Informational Report*

The report from the affiliate group was presented by Wade Koeninger under Public Comments and is listed elsewhere in these minutes.

The Board requested this report no longer be presented under public comments but be included as part of the monthly Board packet under informational reports. This will provide Board members the opportunity to address their comments and/or questions about the information provided to the affiliate representative.

*Constituents Group Reports*

**Academic Senate:**

A written report was submitted by Academic Senate President Reid Edelman. In Mr. Edelman's absence, Doug Browe, Academic Senate senator attended the meeting as a representative of the Academic Senate.

**Classified Senate:**

Classified Senate President Bushway stated he had nothing to report.

**Management/Supervisory/Confidential:**

No report was presented.

**ASMC:**

A written report was submitted by Student Trustee Nayeli Castaneda. The following was offered in addition:

- Student Trustee Castaneda attended the Student Trustee retreat for Student Trustees across the state and impressed to learn not all colleges have the supportive structure we have in place at Mendocino College.

*Board Policy  
Additions and  
Revisions – First  
Reading*

The revisions to the Board policies are presented as information for review. Voting on these revisions will take place at the November 2015 meeting. Any questions from Board members can be forwarded to the President's Office for consideration by the President's Policy Advisory Committee.

**TRUSTEE COMMUNICATION**

*Trustee Reports*

**Oral report by Trustee Eriksen:**

- Trustee Eriksen stated she attended the Gala and brought two guests.
- She also attended the annual fall plant sale.

**Report by Trustee Haynes:**

- Trustee Haynes stated he has nothing to add.

**Oral report by Trustee Tomkins:**

- Trustee Tomkins stated the County of Lake is allowing families displaced by the Valley Fire to rebuild without obtaining permits, etc.

**Oral report by Trustee Ubelhart:**

- Trustee Ubelhart attended the Foundation meeting at the North County Center and heard S/P Reyes address the group regarding the Fort Bragg Center.
- He attended the pre-Gala event with Trustee Haynes and attended the Gala as well.
- He encouraged all the Trustees to attend the play which will run this weekend and next weekend.
- Trustee Ubelhart also complimented S/P Reyes on the leadership team currently in place which he feels is phenomenal.

**Oral report by Trustee Geck:**

- Trustee Geck stated today is the 16<sup>th</sup> day he has volunteered at the Valley Fire Evacuation Center in Cobb. There have been 800 families in the area that have been impacted.
- Trustee Geck expressed his regret in not being able to attend the Gala.

**CLOSED SESSION**

The Board adjourned to Closed Session at 7:10 PM. Board President Tomkins announced the board will be discussing items 9.2, 9.3 and 9.5 on the agenda during closed session.

**OPEN SESSION**

The Board returned to open session at 8:32 PM with Board President Tomkins reporting no action taken on the items discussed in closed session.

*Report of Action  
Taken in Closed  
Session*

*Adjournment*

M/S (Geck/Ubelhart) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 8:33 PM.

Ayes	Tomkins, Haynes, Ubelhart, Geck and Eriksen
Noes	None
Abstentions	None
Absent	Chaniot and Clark

Submitted by:  
Arturo Reyes, Superintendent/President  
Secretary, Board of Trustees