

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, October 12, 2016 at Mendocino College 1000 Hensley Creek Road, Ukiah, California.

GENERAL MATTERS

Call To Order/Pledge of Allegiance Trustee Tomkins, Board President, called the meeting to order at 4:00 pm which was followed by the Pledge of Allegiance led by Trustee Geck.

<i>Board Members</i>	President	John Tomkins	present
	Vice President	Dave Geck	present
	Clerk	Marie L. Myers	present
	Trustee	Paul Ubelhart	present
	Trustee	Edward Haynes	present
	Trustee	Janet Chaniot	present
	Trustee	Robert Jason Pinoli	present
	Student Trustee	Liana Edington	absent

Secretary Arturo Reyes, Superintendent/President

Support Staff Mary Lamb, Executive Assistant II to Superintendent/President

Staff Representatives Debra Polak, Acting Vice President of Education & Student Services (absent)
Eileen Cichocki, Vice President of Administrative Services (present)

<i>Constituent Representatives</i>	Academic Senate	Jason Edington, President (present)
	Classified Senate	Lois O'Rourke, President (present)
	Management/Supervisory/Confidential	Katie Fairbairn, President (present)

Agenda Approval M/S (Ubelhart/Myers) to approve the agenda as presented. The matter was approved via the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

Minutes/Approval M/S (Ubelhart/Chaniot) to approve the minutes of the regular meeting held on September 14, 2016 as presented. The matter was approved with the following vote:

Ayes	Ubelhart, Myers, Geck, Chaniot, Haynes, Pinoli and Tomkins
Noes	None
Abstentions	None
Absent	None

CLOSED SESSION

The Board adjourned to Closed Session at 4:01 PM.

*Report of Action
Taken in Closed
Session*

OPEN SESSION

The Board returned to open session at 5:37 PM with Board President Tomkins reporting no action taken on the items discussed in closed session.

Public Comments

- Barry Vogel addressed the board regarding the current housing situation with several members of the football team.
- A copy of a written comment from Virginia Golden regarding the football team housing situation was made available for any interested party.

PRESIDENT AND ADMINISTRATION REPORT

A written report was presented by Superintendent/President Reyes. The following items were offered in addition:

- Regarding the LAO Report on SSSP portion of the President's report, Trustee Haynes asked about what is being done currently for improving equity gap analysis. Superintendent/President Reyes replied that the Legislative Analyst's Office looked at colleges and what is being done with SSSP funding and so far they look appropriate. While there are no specific measures in place to measure equity gap with SSSP money, Student Equity does have something along those lines in place so they are hoping to take SSSP in the same direction of tying outcomes to funding and the allocation of resources.
- Trustee Chaniot asked about the \$2.2 million dollar HSI grant. Superintendent/President Reyes stated that a group employees just returned from San Antonio where they attended a grant implementation training. He also clarified that this money is for Latino and high need students so we can use these resources to add to what we do for all students for example, MESA tutoring.
- Trustee Chaniot liked that he included upcoming events in his report and asked him to continue to include this information in his report.

CONSENT AGENDA

M/S (Ubelhart/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the Consent Agenda as presented. The consent agenda was approved with the following vote:

Ayes	Tomkins, Haynes, Chaniot, Geck, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

*Employment –
Short-Term
Employees*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the short-term employees as submitted and presented at the meeting.

Employment – Part-Time Faculty *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the employment of the part-time faculty as submitted and presented at the meeting.

Volunteers *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does approve the volunteers as submitted and presented at the meeting.

Resignation – Classified *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the resignation of Dean Vickers as presented.

Resignation – Academic Administrator *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the resignation of Virginia Guleff as presented.

Change of Status *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the change of status for Debra Polak as presented.

Employment - Classified *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby employ Chantell Martinez as the Native American Outreach and Other Populations Support Specialist effective November 1, 2016 as presented.

Employment – Non-Tenure Track Grant-Funded Faculty *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve a one-year categorically-funded non-tenure track contract for 2016-2017 for Lidia Sanchez Camp Counselor as presented.

Fiscal Report as of August 31, 2016 **Other Items** *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as submitted.

Academic Calendar 2017-2018 *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adopt the 2017-2018 Academic Calendar as presented.

ACTION ITEMS

Contracts and Agreements – Quarterly Ratification After reviewing the information provided, the following action was taken:

M/S (Geck/Myers) that the Board of Trustees of the Mendocino-Lake Community College District does hereby ratify the contracts and agreements as presented. The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

Rescind Original Signature Authorization – After reviewing the information provided, the following action was taken:

M/S (Ubelhart/Myers) that the Board of Trustees of the Mendocino-Lake

Resolution 12-12-01

Community College District does hereby approve rescinding Resolution 12-12-01 which granted signature authorization to Virginia Guleff as the Vice President of Education and Student Services effective September 28, 2016.

The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

Change in Classification Title – Academic Administrator

After discussion, the following action was taken:

M/S (Ubelhart/Geck) that the Board of Trustees of the Mendocino-Lake Community College District does hereby approve the change in classification title of Eileen Cichocki to Assistant Superintendent/Vice President, Administrative Services effective July 1, 2016.

The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

Big Picture

A presentation on the progress of the work being completed with the Center for Urban Education was made by Dr. Rebecca Montes, Dean of Instruction and Minerva Flores, Director of Institutional Effectiveness, Research and Grants.

INFORMATIONAL ITEMS AND REPORTS

Multi-Year Projections

A written report on the multi-year budget projections through the year 2021-22 was submitted as information by Vice President Cichocki.

Mendocino College Foundation, Inc.

A written report was submitted by Katie Fairbairn, Executive Director of the Mendocino College Foundation, Inc. as information.

Constituents Group Reports

Academic Senate

A written report was submitted as information by Academic Senate President Jason Edington.

Classified

A written report was submitted as information by Classified Senate President Lois O'Rourke.

TRUSTEE COMMUNICATION

Trustee Reports

A written report was submitted by Trustee Tomkins and Trustee Chaniot.

Other Trustees commented orally on their recent college-related activities.

*Future Agenda
Items*

In reviewing the list from the September 2016 board meeting, the following items were determined to be of interest to the majority of the board members and will be presented at a future board meeting:

- Dual enrollment and concurrent enrollment – how it is going?
- Reports on college committee work

New items for review at the next meeting as possible future agenda items include:

- Senate Bill 415 regarding odd to even year elections. If we continue to hold elections in odd number years, could we be sued or should we combine our elections with other districts?

Adjournment

M/S (Geck/Pinoli) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 7:11pm.

Ayes	Tomkins, Haynes, Chaniot, Geck, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

Submitted by:
Arturo Reyes, Superintendent/President
Secretary, Board of Trustees