

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, August 10, 2016 at Mendocino College 1000 Hensley Creek Road, Ukiah, California.

GENERAL MATTERS

Call To Order/Pledge of Allegiance Trustee Tomkins, Board President, called the meeting to order at 4:05 pm which was followed by the Pledge of Allegiance led by Trustee Haynes.

Board Members

President	John Tomkins	present
Vice President	Dave Geck	present
Clerk	Marie L. Myers	present
Trustee	Paul Ubelhart	present
Trustee	Edward Haynes	present
Trustee	Janet Chaniot	present
Trustee	Robert Jason Pinoli	present
Student Trustee	Liana Edington	arrived at 5:30 pm

Secretary Arturo Reyes, Superintendent/President

Support Staff Mary Lamb, Executive Assistant II to Superintendent/President

Staff Representatives Virginia Guleff, Vice President of Education & Student Services (absent)
Eileen Cichocki, Vice President of Administrative Services (present)

Constituent Representatives

Academic Senate	Jason Edington, President (present)
Classified Senate	Lois O'Rourke, President (present)
Management/Supervisory/Confidential	Katie Fairbairn, President (present)

Agenda Approval M/S (Geck/Myers) to approve the agenda as presented. The matter was approved via the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

Minutes/Approval M/S (Geck/Ubelhart) to approve the minutes of the regular meeting held on June 15, 2016 as amended. The matter was approved with the following vote:

Ayes	Ubelhart, Myers, Geck, Chaniot and Tomkins
Noes	Haynes
Abstentions	Pinoli
Absent	None

M/S (Chaniot/Geck) to approve the minutes of the special meeting held on July 27, 2016 as presented. The matter was approved with the following vote:

Ayes	Tomkins, Chaniot, Geck, Ubelhart and Myers
Noes	None
Abstentions	Pinoli & Haynes
Absent	None

CLOSED SESSION

The Board adjourned to Closed Session at 4:25 PM.

OPEN SESSION

The Board returned to open session at 5:31 PM with Board President Tomkins reporting no action taken on the items discussed in closed session.

*Report of Action
Taken in Closed
Session*

Public Comments

- Melany Katz, William Schlosser and Rocio Ramos addressed the board as members of the Dance Club regarding the hiring of a full-time dance instructor.

PRESIDENT AND ADMINISTRATION REPORT

A written report was presented by Superintendent/President Reyes. The following items were offered in addition:

- We received news today regarding the fact we are no longer on the fiscal watch list for the state.

CONSENT AGENDA

M/S (Geck/Pinoli) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the Consent Agenda as presented. The consent agenda was approved with the following vote:

Ayes	Tomkins, Haynes, Chaniot, Geck, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

*Employment –
Short-Term
Employees*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the short-term employees as submitted and presented at the meeting.

*Employment –
Part-Time Faculty*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the employment of the part-time faculty as submitted and presented at the meeting.

Volunteers

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does approve the volunteers as submitted and presented at the meeting.

Employment –

*RESOLVED, That the Mendocino-Lake Community College District Board of

*Tenure Track
Faculty*

Trustees does hereby approve the employment of Brianna Zuber as a full-time, tenure-track instructor effective August 19, 2016 as presented.

*Fiscal Report as of
June 30, 2016*

Other Items

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as submitted.

Donations

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the donations by John Clifford, Jim Rus and Stacey Vannucci as presented.

ACTION ITEMS

*Quarterly Fiscal
Status Report – AB
2910*

After reviewing the item presented, the following action was taken:

M/S (Chaniot/Geck) to accept the quarterly fiscal status report for the fourth quarter of the 2015-2016 fiscal year as presented.

The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

*Contracts and
Agreements –
Quarterly
Ratification*

After reviewing the information provided, the following action was taken:

M/S (Geck/Myers) that the Board of Trustees of the Mendocino-Lake Community College District does hereby ratify the contracts and agreements as presented. The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

*Child Development
Center Contract –
Resolution
08-16-01*

After reviewing the materials provided, the following action was taken:

M/S (Chaniot/Myers) that the Board of Trustees of the Mendocino-Lake Community College District does hereby adopt Resolution 08-16-01, California Department of Education contract #CCTR-6140 in the amount of \$139,954.00.

The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

*Child Development
Center Contract –
Resolution
08-16-02*

After discussion, the following action was taken:

M/S (Geck/Ubelhart) that the Board of Trustees of the Mendocino-Lake Community College District does hereby adopt Resolution 08-16-02, California Department of Education contract #CSPP-6269 in the amount of \$192,348.00.

The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

*2016-2017
Appropriation Limit
Resolution
08-16-03*

After reviewing the information provided, the following action was taken:

M/S (Geck/Ubelhart) that the Mendocino-Lake Community College District Board of Trustees does hereby adopt Resolution 08-16-03 establishing the Mendocino-Lake Community College District's Appropriation Limit for fiscal year 2016-17 at \$28,356,921 and appropriations subject to limit at \$20,407,860.00.

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

Big Picture

A presentation on the Adopt a Fifth Grader program through the Mendocino College Foundation was presented by Executive Director Katie Fairbairn.

INFORMATIONAL ITEMS AND REPORTS

*CTE Program
Advisory Committee
Summary 2015-
2016*

A written report was submitted by Dennis Aseltyne, Dean of Applied Academics as information.

*Mendocino College
Foundation, Inc.*

A written report was submitted by Katie Fairbairn, Executive Director of the Mendocino College Foundation, Inc. as information.

*Constituents Group
Reports*

Classified

A written report was submitted as information by Classified Senate President Lois O'Rourke.

TRUSTEE COMMUNICATION

Trustee Reports

A written report was submitted by Trustee Haynes. Other Trustees commented orally on their recent college-related activities.

*Annual Board
Activity Report
2015-2016*

The annual report of Board activities was presented as information.

*Future Agenda
Items*

In reviewing the list from the June 2016 board meeting, the following items were determined to be of interest to the majority of the board members and will be presented at a future board meeting:

- Online education and a description of CANVAS including its successes
- Financial Aid report
- Progress report on the Center for Urban Education work
- Informational technology

New items for review at the next meeting as possible future agenda items include:

- How are college programs developed to fulfill local needs?
- How is the 40/60 split of statewide regional monies affecting Mendocino College Career Technical Education programs?
- What program data is reviewed and how does the process work for replacing full-time faculty who retire or resign?
- How are requests for information from trustees processed and either fulfilled or denied?
- Should the board hold a workshop focusing on what Mendocino College does to maintain the ecosystem?

Adjournment

M/S (Geck/Ubelhart) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 7:05 pm.

Ayes	Tomkins, Haynes, Chaniot, Geck, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

Submitted by:
Arturo Reyes, Superintendent/President
Secretary, Board of Trustees