

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, July 9, 2014, Mendocino College, 1000 Hensley Creek Road, Ukiah, California.

GENERAL MATTERS

Call To Order Trustee Clark, Board President, called the meeting to order at 5:17PM.

<i>Board Members</i>	President	Joel Clark	present
	Vice President	John Tomkins	present
	Clerk	Edward Haynes	present
	Trustee	Paul Ubelhart	present
	Trustee	Joan M. Eriksen	present
	Trustee	Janet Chaniot	present
	Trustee	Dave Geck	present
	Student Trustee	Vacant	

Secretary Arturo Reyes, Superintendent/President

Support Staff Mary Lamb, Executive Assistant II to Superintendent/President

Staff Virginia Guleff, Vice President of Education & Student Services
Representatives Eileen Cichocki, Director of Fiscal Services
 Debra Polak, Dean of Instruction

<i>Constituent Representatives</i>	Academic Senate	Reid Edelman, President
	Classified Senate	Erik Alfkun, President
	Management/Supervisory/Confidential	Minerva Flores, President

*Recognition of
Retiree* Larry Perryman was recognized for his years of service to the district in light of his recent retirement as the Vice President of Administrative Services. He expressed his appreciation to the Board and the District and stated he has enjoyed his time at Mendocino College.

Public Comments The following individuals expressed their support of the agreement between Mendocino-Lake and the Redwoods Community College Districts pending Board approval:

Emily Scott, a student who has now enrolled in Mendocino College courses beginning this fall.

Jennifer Owen, President of the Fort Bragg Unified School District Board of Trustees.

Dave Turner, Fort Bragg City Mayor who mentioned the Noyo Center which would be available for future Marine Science programs.

Barbara Rice, Redwoods Community College District Board member.

The following individuals expressed their views regarding the Point Arena Field Station informational item on the agenda:

Rich Burns, Field Manager for Bureau of Land Management expressed that resource conservation is key for them.

Billie Smith urged the Board not to hurry in making this decision. She stated a Friends of the Point Arena Field Station committee has been formed and officers have been elected but they need time to work on gathering monies to support both Mendocino College and the Friends of the Point Arena Field Station group.

Judy Williams asked the Board to not base their decision solely on resources.

Jared Carter, representing the Friends of the Point Arena Field Station expressed the need to protect this valuable resource.

Bob Wallin shared his feeling that we should be looking to form some sort of compromise with BLM.

Bill Smith would like to see the site remain as a facility run by Mendocino College.

Paul Poulos is the current Held-Poage Library director and echoed what had been stated previously.

Alan West urged the Board members to consider not selling the property due to the long lasting benefits to both students and our community.

Paige Poulos echoed the sentiments expressed by previous speakers and feels the Point Arena Field Station sets us apart from other institutions nationally and internationally.

Geraldine Rose would hate to see the natural habitat destroyed by the public.

Katherine Fengler feels the short term monetary gains will not offset the long term benefit.

Wade Koeninger stated he currently sits on the Citizen's Board Oversight Committee and regularly supports the college and the community in many ways.

Barry Vogel would like to see the educational gem preserved so it can be available forever. He is also concerned about the timeline and terms of a sale.

Ruth Valenzuela read a statement from Representative Wesley Chesbro stating the community has a stake in any decision made.

Carrie Brown voiced her concern about public trust and how this issue has been conveyed to the public.

Sherri Smith-Ferri reiterated she would hate to see future students denied this type of experience and feels environmental issues will be huge in the future.

Markley Bavinger addressed the Board as a representative of the Trust for Public Land. She reiterated the tremendous benefit of turning private lands into a public trust. She strongly encouraged the community members to share information regarding the property so if there is damage let's see what can be done so the property will be preserved. She also stated the Bureau of Land Management has always had the opinion research would still continue on the site and Mendocino College would maintain vehicular access which would enable student access to the site.

Agenda Approval

President Clark requested item number six be moved prior to the Consent Agenda to allow the community members present the opportunity to leave once the item was discussed if they so wished.

M/S/C (Tomkins/Geck) to approve the amended agenda. The matter was approved 7-0.

Minutes/Approval

M/S/C (Chaniot/Ubelhart) To approve the minutes of the regular meeting held on June 4, 2014 as submitted. The minutes were approved with a 7-0 vote.

PRESIDENT'S REPORT

A written report was submitted by Superintendent/President Reyes. The following was offered in addition:

- President Reyes thanked everyone who came to the meeting both in support of the agreement with College of the Redwoods as well as those who spoke regarding the Point Arena Field Station property.
- We have received word that our accreditation status has been reaffirmed. He expressed his thanks to the members of the community, the college staff, and the Board members for all their hard work and commitment to the process. This outcome really reflects the integrity of the college and what we stand for.
- We will be holding forums for both the public and the college community regarding the Point Arena Field Station. The date of the Public Forum will be July 30, 2014 and August 28, 2014 for the campus-wide meeting.

- We have been awarded a new grant for both HEP & CAMP which amount to approximately \$2M each over the next 5 years.

INFORMATIONAL ITEM

Point Arena Field Station

This informational item is an update on the status of the possible sale of the Point Arena Field Station property.

- The progress of the Ad Hoc committee is outlined in document presented. Currently, the committee has met twice and is working on a number of potential options regarding the property. These options will possibly be ready to share at the next Board meeting.
- The Bond Implementation Committee determines where the Bond monies are allocated. Board members are not part of this committee but it does include members from the community.
- The Ad Hoc committee is completing a timeline/fact sheet which will be presented to the Board at a meeting in the near future.

CONSENT AGENDA

M/S/C (Tompkins/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the Consent Agenda as presented. The matter was approved 7-0.

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

Employment – Interim Dean of Career Technical Education

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the employment of Steve Hixenbaugh as the Interim Dean of Career Technical Education as submitted and presented at the meeting.

Faculty Contract – Categorically-Funded

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve a non-tenure-track, categorically-funded contract as submitted and presented at the meeting.

Promotion – Educational Administrator - Correction

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the corrected Educational Administrator contract as submitted and presented at the meeting.

Resignation

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the resignation of Sue Goff as submitted and presented at the meeting.

Employment – Classified - Approval of Reclassification

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the reclassification of Barbara Nobles to Admissions and Records Technician and Leticia Trejo to Admissions and Records Specialist as submitted and presented at the meeting.

Mendocino Part-Time Faculty Association (MPFA) Tentative Agreement 2013-14

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the tentative agreement as submitted and presented at the meeting.

Mendocino-Lake Community College Classified Bargaining Unit (MLCCCBU) 2014-15

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby receive the initial 2014-15 collective bargaining proposal as submitted and presented at the meeting.

Reopeners

Mendocino-Lake Community College District 2014-15

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby present the District's initial 2014-15 collective bargaining proposal to the Mendocino-Lake Community College Classified Bargaining Unit as submitted and presented at the meeting.

Reopeners to Mendocino-Lake Community College Classified Bargaining Unit

Other Items

Fiscal Report as of May 31, 2014

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as submitted.

Citizen's Bond Oversight Committee (CBOC) Membership

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the addition of Charlie Kelly to the Citizen's Bond Oversight Committee as submitted and presented at the meeting.

ACTION ITEMS

Rescind Original Signature Authorization – Resolution 05-12-02

M/S/C (Chaniot/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby rescind resolution 05-12-02. The matter was approved 7-0.

Rescind Original Signature Authorization – Resolution 09-07-01

M/S/C (Chaniot/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby rescind resolution 09-07-01. The matter was approved 7-0.

*Agreement
between Redwoods
Community
College District
and Mendocino-
Lake Community
College District
for the Fall 2014
Semester*

M/S/C (Geck/Haynes) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the agreement between Redwoods Community College District and Mendocino-Lake Community College District for the Fall 2014 semester. The matter passed 7-0.

S/P Reyes reminded the Board the difference between this agreement and the agreement reviewed previously is this agreement is for one semester only with the possibility of extending it to the Spring 2015. We still need to receive assurance that center funding will continue. We are now working on a feasibility study to be shared with constituent groups which will be based on real data regarding enrollments, etc. We have also received a teach-out plan from College of the Redwoods which outlines what courses are needed to finish programs students have almost completed. We are also currently working to develop a schedule of what we will be offering at the Fort Bragg location this fall. Fort Bragg students will be able to use the link on website which will describe in detail what they need to do in order to enroll at Mendocino College.

*Contracts and
Agreements –
Quarterly
Ratification*

M/S/C (Tomkins/Haynes) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the contracts and agreements as presented.

*Child Development
Center Contracts*

M/S/C (Tompkins/Chaniot) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify Child Development Center contracts in the amount of \$124,031 and \$168,787. The matter was approved 7-0.

*Education and
Student Services
Report*

INFORMATIONAL REPORTS

A written report was submitted by Virginia Guleff, Vice President of Education and Student Services. The following was offered in addition:

- The new Mental Health training is now available and is designed to assist employees working with students or others at risk. This training is available to everyone including students and she encouraged the Board members to participate as well.

*CTE Program
Advisory
Committee
Summary 2013-14*

A written report was submitted by Virginia Guleff, Vice President of Education and Student Services.

- Trustee Chaniot mentioned the possibility of the Board hosting a reception for the CTE advisory committees where reports and/or information could be shared.
- Trustee Haynes stated his favorite CTE event was in Willits which included everyone involved in various businesses. Discussions centered on where education is failing for various businesses and what employers are looking for in their future employees.

*Administrative
Services Report*

A written report was submitted by Eileen Cichocki, Vice President of Administrative Services. The following was offered in addition:

- We hope to know more after the July 28, 2014 budget workshop when we are

hoping to receive clarification on the budget numbers for the 2014-15 fiscal year.

- We need to start projecting out 5 years especially with regard to the employer rates which will be increasing to 19.1% in 2020-21.

*Mendocino
College
Foundation, Inc.*

A written report was submitted by Katie Fairbairn, Executive Director of the Mendocino College Foundation, Inc.

*Constituents
Group Reports*

A written report was submitted by the Academic Senate President Reid Edelman. The following was offered in addition:

- The Academic Senate recommends not selling the Point Arena Field Station.

The following oral reports were presented at the meeting:

Management/Supervisory/Confidential:

Minerva Flores was recognized as the new Management/Supervisory/Confidential representative.

Classified:

Erik Alfin was recognized as new Classified Senate representative.

Health Benefits

Report presented as information only.

TRUSTEE COMMUNICATION

Trustee Reports

Oral report by Trustee Tomkins:

- Visited the Upper Lake High School where he met with the bookkeeper and Superintendent. They are developing a 2-track system for their educational needs and would like to meet with S/P Reyes to discuss their plan further.

Oral report by Trustee Chaniot:

- Attended the Board of Governors John Rice awards ceremony where Condoleezza Rice was the keynote speaker. She would like to see us participate in this program sometime in the future. S/P Reyes stated we have submitted nominations in the past.
- CCCT – more trustees are needed to participate on Accreditation teams. The CCCT Board is writing letters to the ACCJC regarding the number of trustees on the visiting teams.
- She would like to encourage the Trustees to join the Excellence in Trustees program. Board President Clark currently participates in this program.

Oral report by Trustee Eriksen:

- Attended an AAUW presentation about how they establish their scholarship criteria.

- Worked the welcome table at the Ukiah High School distinguished graduate dinner.

Oral report by Trustee Ubelhart:

- Congratulations on Accreditation.
- Transparency is vital and the Board must be as transparent as possible.

Oral report by Trustee Clark:

- Met with Trustee Tomkins several times regarding the evaluations returned for the S/P position.

Oral report by Trustee Haynes:

- Attended his daughter's college graduation where he spent time with the Provost from Stanford University.

Oral report by Trustee Geck:

- Traveled to Fort Bragg and visited the site where he was able to speak with a student currently attending classes there.

*Board Annual
Report 2013-14*

The annual informational report was submitted by Joel Clark, President of the Board of Trustees which included the various Board activities and significant events of the 2013-14 year.

CLOSED SESSION

The Board Adjourned to Closed Session at 8:05 PM. Board President Clark announced that items 9.1 Conference with real property negotiator, 9.2 Conference with Legal Counsel, 9.3 Collective Bargaining/Meet and Confer, will be discussed.

Adjournment

The Board returned to open session at 9:14 PM and reported no action taken on the items discussed in closed session. This statement was followed by the following motion:

M/S/C (Tomkins/Haynes) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 9:15 PM.

Submitted by:
Arturo Reyes, Superintendent/President
Secretary, Board of Trustees