

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, January 9, 2013, Mendocino College, 1000 Hensley Creek Road, Ukiah CA.

GENERAL MATTERS

Call To Order Trustee Clark, Board President, called the meeting to order at 5:06 PM.

<i>Board Members</i>	President	Joel Clark	present
	Vice President	Paul Ubelhart	present
	Clerk	John Tomkins	present
	Trustee	Edward Haynes	present
	Trustee	Joan M. Eriksen	present
	Trustee	Janet Chaniot	present
	Trustee	Dave Geck	present
	Student Trustee	Aaron Bielenberg	absent

Secretary Arturo Reyes, Superintendent/President

Support Staff Gwen Chapman, Executive Assistant II Superintendent/President

Staff Representatives Larry Perryman, Vice President of Administrative Services
Virginia Guleff, Vice President of Education and Student Services

<i>Constituent Representatives</i>	Academic Senate	Steven Hixenbaugh, President
	Classified Senate	Larry Lang, President
	Management/Supervisory/Confidential	Virginia Guleff, President

Public Comments Interim Superintendent/President Darnell thanked the Board for their support during his time at Mendocino College and commented that he feels the college is in good hands with Superintendent/President Reyes.

Agenda Approval M/S/C (Geck/Tomkins) To approve the agenda as submitted.

Minutes/Approval M/S/C (Tomkins/Eriksen) To approve the minutes of the regular meeting held on December 12, 2012 as submitted.

CONSENT AGENDA

M/S/C (Chaniot/Geck) To approve the Consent Agenda as submitted.

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

Employment – Short-Term Employees *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the Short-Term Employees as presented at the meeting.

Employment – *RESOLVED, That the Mendocino-Lake Community College District Board of

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Part-Time Faculty Trustees does hereby ratify the list of Part-Time Faculty for Spring Semester, 2013 as submitted.

Volunteers *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of volunteers as presented at the meeting.

Ratification of Contract – Superintendent/President *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify of contract for Arturo Reyes, Superintendent/President January 7, 2013 – June 30, 2016.

Other Items

Fiscal Report *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as submitted.

Budget Parameters 2013-2014 *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adopt the 2013-2014 Budget Parameters as submitted.

Contracts and Agreements Quarterly Ratification *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the contracts and agreements as provided.

ACTION ITEMS

2013-14 Nonresident Tuition Fee A list of fees charged by contiguous districts was shared with the Board. Mendocino College on average has around 80 nonresident students per semester. The nonresident fees are charged in addition to the regular enrollment fees of \$46 per unit. The college retains the non resident tuition fees.

Superintendent/President Reyes and Vice President Perryman recommended that to support reaching the enrollment target, Mendocino College’s fee be consistent with the two closest districts at \$190.

M/S/C (Geck/Chaniot) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adopt the 2013-14 nonresident tuition fee at \$190 based on rate choice “E.”

INFORMATIONAL REPORTS

President’s Report A written report was submitted by Superintendent/President Reyes. The following was offered in addition:

- Superintendent/President Reyes thanked the Board and staff for the support he has received. He also thank Interim Superintendent/President Darnell for his excellent work and for his assistance in making a smooth transition.

Education and Student Services Report A written report was submitted by Virginia Guleff, Vice President of Education and Student Services. The following was offered in addition:

- Vice President Guleff invited the Board to attend inservice on January 18.

Administrative Services Report A written report was submitted by Larry Perryman, Vice President of Administrative Services. The following was offered in addition:

- Vice President Perryman attended the Board of Governor’s meeting where Mendocino College’s request to approve the change in voting by trustee areas was on the agenda. The item was approved and the information will be presented to Lake and Mendocino County Clerks Office to implement.

*Measure W
Bond Report*

A written report was submitted by Larry Perryman, Vice President of Administrative Services. The following was offered in addition:

- The staff at the Lake County Center are completing the move to the new location which will be open on Monday, January 14 and ready for classes on January 22.

*Mendocino
College
Foundation, Inc.*

No written report was submitted. An oral report was given by Katie Fairbairn, Executive Director.

*Constituents
Report*

An oral report was given by Larry Lang, President of Classified Senate. On behalf of the Classified staff, he welcomed Superintendent/President Reyes and thanked Interim Superintendent/President Darnell for the manner in which he worked with the classified staff.

*Health Benefits
Report*

A written report on the status of the Health Benefits Fund was submitted as information.

Trustee Reports

TRUSTEE COMMUNICATION

No written reports were submitted. Oral reports were given by Trustees Haynes, Chaniot, Tomkins, Eriksen.

*Future Agenda
Items*

FUTURE AGENDA ITEMS

A list of items for future agendas was submitted for review. The following items were suggested in addition:

- To honor staff achievements, a short presentation by Dean Rawitsch.
- A presentation on statistics of student use of the new Library after the Library has been open one year.
- A monthly compiled list of upcoming college events.
- A presentation on campus safety.

CLOSED SESSION

Board President Clark announced that Closed Session will not be held.

ADJOURNMENT

M/S/C (Tomkins/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 5:55 PM.

Submitted by:

Arturo Reyes, Superintendent/President
Secretary, Board of Trustees