

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

Wednesday, June 6, 2012 – 5:00 PM

**Mendocino College – Lake Center
1005 Parallel Drive, Lakeport CA 95453**

CALL TO ORDER /PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

1. APPROVAL OF AGENDA

1.1 Agenda Approval

2. APPROVAL OF MINUTES

2.1 Approval of Minutes for the regular meeting held on May 2, 2012.

3 & 4 CONSENT AGENDA

3. Personnel

3.1 Employment – Short-Term Employees

Recommendation to ratify a list of short-term employees

3.2 Employment – Summer Session Faculty

Recommendation to employ a list of summer session faculty

3.3 Volunteers

Recommendation to approve a list of volunteers

3.4 Leave of Absence

Recommendation approve a 0.20 FTE unpaid leave of absence for Rhea Hollis for 2012-13

3.5 Faculty Contract – Categorically Funded

Recommendation to approve a non-tenure track contract for Nora Danning, Instructor Nursing

3.6 Employment – Educational Administrator

Recommendation to employ Michael Mari as Director of Student Life and Athletics

3.7 Employment - Faculty

A recommendation for Chemistry Instructor and Counselor to be made at the meeting

3.8 Reclassification

Recommendation to ratify the reclassification of Ginger Bushway, Nursing Program Support Specialist

3.9 2011-12 Tentative Agreement – Mendocino College Federation of Teachers (MCFT)

Recommendation to ratify the agreement with MCFT

3.10 Employment - Classified

Recommendation to employ Nick Rhoades as Laboratory Technician-Automotive Technology

3.11 Amended Contract – Professional Expert

Recommendation to extend employment of Orion Walker as Sustainable Technology Program Coordinator

4. Other Items

4.1 Fiscal Report as of April 30, 2012

Recommendation to accept the report as presented

4.2 Mendocino College 2012-13 Catalog

Recommendation to adopt the 2012-13 Mendocino College Catalog

4.3 District Order of Priorities for Five Year Capital Outlay Plan, 2014-2018

Recommendation to adopt the 2014-2018 Plan

4.4 CalSTRS 403(b) Plan Compliance
Recommendation to adopt Resolution 06-12-01

4.5 Lowery Student Center – Award Bid
Recommendation to be made at the meeting

5. ACTION ITEMS

5.1 2012/13 Tentative Budget
Recommendation to adopt the Tentative Budget

5.2 Library/Learning Center – Change Order #18
Recommendation to ratify Change Order No. 18 in the amount of \$16,625

5.3 Lake County Center – Change Order #5
Recommendation to ratify Change Order No. 5 in the amount of <\$65,565>

6. INFORMATIONAL REPORTS

6.1 President’s Report
Superintendent/President informational report

6.2 Education and Student Services Report
6.2.1 Education and Student Services Department informational report
6.2.2 Annual report on Community Advisory Committees

6.3 Administrative Services Report
6.3.1 Administrative Services Department informational report
6.3.2 Measure W Bond Report

6.4 Mendocino College Foundation, Inc.
Report on the monthly activities of the Foundation

6.5 Constituent Groups Reports
Reports from constituent groups are presented as information

6.6 Health Benefits Report
Submitted as information

7. TRUSTEE COMMUNICATIONS

7.1 Trustee Reports
7.1.1 Written and oral reports from Trustees are presented as information
7.1.2 Per Board Policy 204 and Administrative Procedure 204.1, Board President Clark will appoint a Trustee to serve as a non-voting observer on the Superintendent/President Search Committee.

7.2 Future agenda items

8. TIME CERTAIN ITEM – PRESENTATION 5:30 PM

8.1 Superintendent/President Search Process
Presentation by Dr. Robert Griffin and Dr. Guy Lease of Professional Personnel Leasing

9. CLOSED SESSION

9.1 Public Employment GC 54957
Title: Superintendent/President

9.2 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(a) 2 cases
Case names unspecified: Disclosure would jeopardize existing settlement negotiations

9.3 Student Issue – EC 72122 - 1 case

9.4 Collective Bargaining/Meet and Confer - GC 54957.6
Designated Representatives: Darnell, Randall, Perryman, Chaty
Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU

10. ADJOURNMENT

ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President’s Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA or on the College’s website at www.mendocino.edu.

Future Board Meetings: Regular Meeting – July 11, 2012, 5:00 PM, Ukiah Campus, Room 1060, Board Room