

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES AGENDA - REGULAR MEETING
Wednesday, June 5, 2013 - 5:00 PM
Mendocino College – Room 1060 – Board Room
1000 Hensley Creek Road – Ukiah CA 95482**

CALL TO ORDER /PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Board President, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

1. APPROVAL OF AGENDA AND MINUTES

- 1.1 Agenda Approval
- 1.2 Approval of Minutes for the regular meeting held on May 1, 2013

OATH OF OFFICE

Oath of Office is Administered to Student Trustee Kevin Leal

2. PRESIDENT'S REPORT

- 2.1 A report from Superintendent/President Reyes is presented as information

3 & 4 CONSENT AGENDA

3. Personnel

- 3.1 Employment – Short-Term Employees
Recommendation to ratify a list of short-term employees
- 3.2 Employment - Summer Session Faculty
Recommendation to employ a list of faculty for summer session
- 3.3 Volunteers
Recommendation to approve a list of volunteers (may be presented at the meeting)
- 3.4 Employment – Tenure-Track Faculty
Recommendation to employ Maria Cetto, as a full-time, tenure-track Instructor/Spanish
- 3.5 Faculty Contract – Categorically Funded
Recommendation to approve a non-tenure track, categorically-funded contract for Nora Danning
- 3.5 Leave of Absence - Amended
Recommendation to amend the 2012-13 unpaid leave for Rhea Hollis to .18 FTE
- 3.7 2012-13 Tentative Agreement, District and MCFT
Recommendation to ratify the agreement with Mendocino College Federation of Teachers (MCFT)
- 3.8 Employment – Classified
Recommendation to employ Beronica Leon as Admissions and Records Specialist

4. Other Items

- 4.1 Fiscal Report as of April 30, 2013
Recommendation to accept the report as presented
- 4.2 Donation
Recommendation to accept the donation of compost from Cold Creek Compost
- 4.3 Allied Health/Nursing – Award of Contract
Recommendation to award the contract to Midstate Construction in the amount of \$1,369,723
- 4.4 District Order of Priorities for Five Year Capital Outlay Plan, 2015-19
Recommendation to adopt the Five Year Plan
- 4.5 Willits/North County Center – Change Order No. 6
Recommendation to ratify Change Order No. 6 in the amount of \$21,870
- 4.6 Lowery Student Center – Change Order No. 7
Recommendation to ratify Change Order No. 7 in the amount of \$7,375

5. ACTION ITEMS

- 5.1 2013/14 Tentative Budgets
Recommendation to adopt the tentative budgets
- 5.2 Board Policy Revisions
Recommendation to review/adopt revised Policy 302 District Code of Ethics, Policy 307 Non-Discrimination, and Policy 320 Institutional Planning and new Policy 513 Substance Abuse and Drug Testing - Athletics
- 5.3 Equal Employment Opportunity Plan (EEO)
Recommendation to adopt the EEO plan which includes Board Policy 706
- 5.4 Board Meeting – Change in Location
Recommendation to change the locations of the August 7 and September 11 Board meetings

6. INFORMATIONAL REPORTS

- 6.1 Education and Student Services Report
Education and Student Services Department Informational Report
- 6.2 Administrative Services Report
Administrative Services Department Informational Report
- 6.3 Bond Measure W Report
Administrative Services Informational Report
- 6.4 Mendocino College Foundation, Inc.
Mendocino College Foundation, Inc. Informational Report
- 6.5 Constituent Groups Reports
Reports from constituent groups are presented as information
- 6.6 Health Benefits Report
Submitted as information

7. TRUSTEE REPORTS

- 7.1 Trustees Reports
Reports from Trustees on their monthly activities on behalf of the Board

8. CLOSED SESSION

- 8.1 Public Employee Discipline/Dismissal/Release - GC54957
- 8.2 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(a) 1 case
Case names unspecified: Disclosure would jeopardize existing settlement negotiations
- 8.2 Collective Bargaining/Meet and Confer - GC 54957.6
Designated Representatives: Reyes, Guleff, Perryman, Chaty
Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU

9. ADJOURNMENT

ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA or on the College's website at www.mendocino.edu.

Future Board Meetings: July 10, 2013, 5:00 PM, Mendocino College, 1000 Hensley Creek Road, Ukiah CA