

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

**Wednesday, August 3, 2011 - 5:00 PM**

**Mendocino College – Willits Center - Mendocino County Museum  
400 East Commercial – Classroom 3  
Willits CA 95490**

**CALL TO ORDER /PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

**1. APPROVAL OF AGENDA AND APPROVAL OF MINUTES**

1.1 Agenda Approval

1.2 Approval of Minutes for the regular meeting held on July 6, 2011.

**2. CLOSED SESSION (5:00 – 6:00 PM)**

2.1 Public Employee Performance Evaluation – GC 54957

Title: Superintendent/President

2.2 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(a) 2 cases

Case names unspecified: Disclosure would jeopardize existing settlement negotiations

2.3 Employee Discipline/Dismissal/Release – GC 54957

2.4 Collective Bargaining/Meet and Confer - GC 54957.6

Designated Representatives: Lehner, Randall, Perryman, Chaty

Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MCCEBU

**OPEN SESSION TO BEGIN AT 6:00 PM**

**OATH OF OFFICE**

Oath of Office is Administered to Student Trustee Jennifer Evans

**3 & 4 CONSENT AGENDA**

**3. Personnel**

3.1 Employment – Short-Term Employees

Recommendation to ratify the list of short-term employees

3.2 Employment – Part-Time Faculty

Recommendation to ratify the list of part-time faculty

3.3 Volunteers

Recommendation to approve a list of volunteers (may be presented at the meeting)

3.4 Resignation - Faculty

Recommendation to ratify the resignation of Tom Gang

3.5 Employment – Interim Athletic Director

Recommendation to ratify the employment of Michael Mari as Interim Athletic Director

3.6 Layoff – Classified - Resolution 08-11-01

Recommendation to eliminate two categorically-funded classified positions - High School Equivalency Program (HEP) Outreach Specialist and High School Equivalency Program Assistant

3.7 Non-renewal of Administrator Contract

Recommendation to not renew an annual administrator contract for Laura Mora-Bravo, Program Manager High School Equivalency Program

#### **4. Other Items**

- 4.1 Fiscal Report as of June 30, 2011  
Recommendation to accept this report
- 4.2 2011-12 Appropriation Limit – Resolution 08-11-02  
Recommendation to establish the appropriation Limit at \$29,195,134

#### **5. ACTION ITEMS**

- 5.1 Library/Learning Center – Change Order No. 9  
Recommendation to ratify Change Order No. 9 in the amount of \$545

#### **6. INFORMATIONAL REPORTS**

- 6.1 President's Report  
A report from the Superintendent/President is offered as information
- 6.2 Education and Student Services Report  
A report from the Vice President of Education and Student Services
- 6.3 Administrative Services Report
- 6.3.1 A report from the Vice President of Administrative Services
- 6.3.2 Measure W Bond Report – Quarterly Report
- 6.4 Mendocino College Foundation, Inc.  
A report from the Executive Director of the Foundation
- 6.5 Constituent Groups Reports  
Oral reports may be given at the meeting

#### **7. TRUSTEE COMMUNICATIONS**

- 7.1 Trustee Reports  
Report on the monthly activities of the Trustees
- 7.2 Board Ad Hoc Subcommittee Reports  
Oral reports may be given by any of the Board subcommittee chairs
- 7.3 Annual Report from the Board Chair on Significant Events for 2010-11

#### **8. PRESENTATION (Time Certain 6:15 PM)**

- 8.1 WebAdvisor  
A presentation on WebAdvisor by Anastasia Simpson-Logg, Admissions and Records Technician

#### **9. "THE BIG PICTURE"**

- 9.1 Faculty Employment Laws and Regulations
- Faculty Obligation Number (FON)
  - 75/25 Faculty Ratio
  - 50% Law
- 9.2 Future agenda items

#### **10. ADJOURNMENT**

**ADA Compliance:** Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

**Agenda Packet and Supporting Documents Notice:** The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA or on the College's website at [www.mendocino.edu](http://www.mendocino.edu).

***Future Board Meetings:*** Workshop – August 31, 2011, 9:00 AM – 3:00 PM, Ukiah Campus, Board Room  
Regular Meeting – September 14, 2010, 5:00 PM, Ukiah Campus, Board Room