

## MINUTES

Mendocino College Academic Senate

Thursday, January 26, 2006

Room 1200

- Call to Order*** Leslie Saxon West called the meeting to order at 12:35pm.
- Present***
- |                   |                |
|-------------------|----------------|
| Leslie Saxon West | Charles Poteet |
| John Koetzner     | Mike Glenn     |
| Nancy McLelland   | Kurt Combs     |
| Jessica Morris    | Jean Stirling  |
| Steve Crossman    |                |
- Absent*** None
- Agenda Approval*** Agenda of 1/26/06 was approved. Jessica Morris noted later in the meeting that item 2 under New Business should read 2005/2006 Academic Senate Objectives.
- Minutes Approval*** M/S/C (Stirling/McLelland) to approve minutes of November 10, 2005 and December 1, 2005
- Public Comments*** Jessica Morris announced that Theresa Staber is planning a Health Awareness workshop on February 1st, 3:15-4:30pm, and encourages at least two full time faculty members to attend. The focus of this workshop is how alcohol and other drugs are affecting Mendocino College students.
- Committee Reports*** **IMPSC** – Leslie reported that IMPSC was very impressed with EAP recommendations and clustering, and could not really argue the positions recommended. Instructor positions for History/Political Science, which replaces Larry MacLeitch, and Biology, which replaces Dan Drew’s position of History/Health, were approved. Nursing instructor position was not approved.
- Leslie also reported that IMPSC approved the following position replacements: Dean of Student Services, A & R Specialist I, and Instructional Technology Specialist. Hiring committees are being formed. IMPSC minutes will be obtained for senate members as they are approved, and the college Intranet can also be utilized.
- President’s Report*** Leslie reported that she attended the recent nursing graduation ceremony where seven new nurses graduated. She also reported highlights of the last two board meetings she attended. The college received an \$85,000 donation for the Culinary Arts Program to purchase equipment and do classroom facility upgrades. The board was also very interested in the Campus Cleanliness resolution. Student representative, Jaclyn Vogel, also voiced her concerns about campus cleanliness at the board meeting and emphasized that this is a

huge campus problem. Steve Crossman was recognized by the Board for his community service work with parolees. Wilda Shock was announced as the new Foundation president. Connie Gannon was introduced as the new Foundation Director of Development. Her office will be in ComEx. Nancy McLelland suggested that Connie be invited to a future Academic Senate meeting.

***New Business***

1. Appointments: Nancy McLelland as Academic Senate VP and Charles Poteet as Academic Senate member at-large.  
M/S/C (Crossman/Combs) to approve
2. Review 2005-06 Academic Senate Objectives noting current progress and Spring '06 work to be done (see handouts and written reports on classroom management, instructional marketing, reassigned time)  
Updates were made on each objective by senate member(s) responsible. These will be noted on the master Academic Senate Objectives 2005-06 and distributed to Senate members.

***Old Business***

Faculty Evaluation Tool – Form A – Senate sub-committee recommendations for revisions

*(see evaluation handouts Form A and Form C)*

Leslie reported that generally faculty is not dissatisfied with the current tool we are using, but some would like more. Discussion followed on ways to keep the evaluation simple and short but still maintain a high standard that does not contradict learning delivery modes. Senate members agreed to recommend changing the wording on item #3, Form A of the current evaluation summary form from “Classroom Environment” to “Learning Environment.” This evaluation tool and possible revisions to it will be discussed at next FT faculty meeting.

Form C - No discussion by Senate members today, but will also take to FT faculty meeting.

***Adjournment***

Meeting adjourned at 1:37pm