



Mendocino College
COOPERATIVE WORK EXPERIENCE PROGRAM

LEARNING OBJECTIVES

All students must complete a number of objectives corresponding to the number of units attempted (one objective for 1 unit, two objectives for 2 units, etc.). Your objectives must be **TYPED**. Refer to the student packet or CWE website for Information on Identifying learning objectives and how to write them. Use this form to prepare a draft for review by your work supervisor and Work Experience instructor prior to submitting your final draft.

OBJECTIVE # _____: (use one sheet for each objective)

WHAT ARE YOU ATTEMPTING TO ACCOMPLISH? *(What do you wish to learn, or in what way do you want to improve? At the end of the semester, this is what you will have attained. Start with words like "The ability to.." or "The completion of..").* _____

HOW WILL ATTAINMENT OF THE OBJECTIVE BE MEASURED? *(What observable evidence will exist indicating that you have attained the objective? What will be the "proof" you accomplished what you set out to do? If the objective is a behavioral one, e.g., "improve customer service skills", then evidence of attainment can be based on supervisor's and coworkers' observations).*

WHAT ARE THE SPECIFIC STEPS WILL YOU TAKE TO ACCOMPLISH THE OBJECTIVE? *(What are the specific steps involved in attaining the objective? There must be a clearly defined and outlined "college level" learning process. You should indicate in what ways you will need to conduct research, ask questions, receive instructions, be provided with demonstrations, observe others, etc.)*_____

WHEN WILL THE OBJECTIVE BE COMPLETED? *(All objectives must be completed by or before the end of the semester)*_____

STUDENT'S NAME (Print): _____

STUDENT'S SIGNATURE _____ DATE _____

EMPLOYER'S SIGNATURE _____ DATE _____

COORDINATOR'S SIGNATURE _____ DATE _____

**** BE SURE TO KEEP A COPY, TURN IN A COPY, GIVE A COPY TO YOUR SUPERVISOR.**