



BOARD POLICY

No. 304

MENDOCINO - LAKE COMMUNITY COLLEGE DISTRICT

PUBLIC RECORDS

The Board of Trustees directs the Superintendent/President to establish procedures for records management, including access by the public, that comply with the requirements of the California Public Records Act.

(See Administrative Regulation #801.1)

The Board of Trustees directs the Superintendent/President to establish procedures to assure the retention and destruction of all District records as appropriate, including but not limited to student records, employment records and financial records, that comply with Title 5.

(See Administrative Regulation #801.2)

Government Code Section 6250 et seq.

Title 5, Sections 59020 et seq.

Adopted: December 19, 1978

Revised: January 14, 2004