



ADMINISTRATIVE PROCEDURES

No. 405.1

MENDOCINO - LAKE COMMUNITY COLLEGE DISTRICT

MENDOCINO COLLEGE LIBRARY PROCEDURES

The Mendocino College Library makes collection development decisions based on the American Library Association's "Library Bill of Rights" and the standards for accreditation for academic libraries.

As an integral part of the campus curriculum, the library provides the following:

- instruction on research and available resources for students and faculty, supporting information competency as well as course goals for research and writing.
- some materials that promote recreational reading as a habit that leads to self-growth and participation in a democratic society.
- access to reference tools and other resources and programs for the larger community, making it a regional resource.

The Head Librarian, reference librarians and library staff establish policies surrounding the operation of the library which are included in a library handbook and made available to students, faculty, staff, and the local community.

Library Bill of Rights

As a responsibility of library service, books and other instructional materials selected should be chosen for values of interest, information, and enlightenment of all people of the community. In no case should any book be excluded because of the race or nationality, or the political or religious views of the writer.

There should be the fullest practicable provision of material presenting all points of view concerning problems and issues in our time, international, national and local; and books or other reading matter of sound factual authority should not be prescribed or removed from the library shelves because of partisan or doctrinal disapproval.