

**MENDOCINO COLLEGE
APPLICATION FOR CLASSIFIED EMPLOYMENT**

1000 Hensley Creek Road, Ukiah, California, 95482
(Telephone) 707-468-3062/(Fax) 707-468-3350

POSITION APPLIED FOR: _____

Complete the **entire** application which is used for preliminary screening purposes.

If needed, you may attach additional information such as a letter or resume to further demonstrate your ability to meet the qualifications for the position.

PERSONAL INFORMATION				
Name (Last, First, MI):		Email Address:		
Mailing Address (Street or P.O. Box, City, State, Zip)		Home Telephone:	Work Telephone:	
EDUCATION				
Institution	City, State	Major	Minor	Degree
High School:				
College:				
If applicable to position, list office machines you can operate including computers and software:		If applicable to position, languages other than English that you can speak, read, or write:		

Mendocino College is an Equal Opportunity Employer.

Unlawful discrimination on the basis of race, color, religion, sex (including sexual harassment), marital status, national origin, age, physical or mental disability, sexual orientation, or Vietnam Veteran status is prohibited in all education and employment practices of the college.

RELEVANT EXPERIENCE (most recent first) Attach an additional page if needed.					
Employment Dates		Employer and Address	Supervisor and Title	Full-Time or Part-time %	Duties
From	To				
Position Title		Telephone Number	Salary		
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From	To				
Position Title		Telephone Number	Salary		

Have you ever been convicted or pled nolo contendere for a criminal offense (felony or serious misdemeanor)? Yes:

If yes, attach a written statement regarding the nature of the crime(s), when and where convicted and the disposition of the case.
 A conviction will not necessarily exclude an applicant from employment.

I declare that the information in this application is true and complete to the best of my knowledge, and I authorize the investigation of all statements herein recorded. I waive and release from all liability persons and organizations reporting information required by this application. I understand that I will be subject to forfeiture of the employment process of dismissal if any statement in this application is found to be untrue.

APPLICATION MUST BE SIGNED AND DATED Signature _____ Date _____