

MENDOCINO COLLEGE
APPLICATION FOR CLASSIFIED EMPLOYMENT
 1000 Hensley Creek Road, Ukiah, California, 95482
 (Telephone) 707-468-3062/(Fax) 707-468-3350

POSITION APPLIED FOR: _____

Complete the **entire** application which is used for preliminary screening purposes.
 If needed, you may attach additional information such as a letter or resume to further demonstrate your ability to meet the qualifications for the position.

PERSONAL INFORMATION				
Name (Last, First, MI):		Email Address:		
Mailing Address (Street or P.O. Box, City, State, Zip)		Home Telephone:	Work Telephone:	
EDUCATION				
Institution	City, State	Major	Minor	Degree
High School:				
College:				
If applicable to position, list office machines you can operate including computers and software:		If applicable to position, languages other than English that you can speak, read, or write:		

Mendocino College is an Equal Opportunity Employer.

Unlawful discrimination on the basis of race, color, religion, sex (including sexual harassment), marital status, national origin, age, physical or mental disability, sexual orientation, or Vietnam Veteran status is prohibited in all education and employment practices of the college.

RELEVANT EXPERIENCE (most recent first) Attach an additional page if needed.						
Employment Dates		Employer and Address	Supervisor and Title		Full-Time or Part-time %	Duties
From	To					
Position Title			Telephone Number		Salary	
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From	To					
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Position Title			Telephone Number		Salary	
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From	To					
Position Title			Telephone Number		Salary	

Have you ever been convicted or pled nolo contendere for a criminal offense (felony or serious misdemeanor)? Yes:

If yes, attach a written statement regarding the nature of the crime(s), when and where convicted and the disposition of the case.
 A conviction will not necessarily exclude an applicant from employment.

I hereby certify that I have provided true, correct and complete answers and statements on this application. I understand that any omission or misstatement of information made by me on this application, or any supplement to it, shall be sufficient grounds for failure to employ or for my discharge should I become employed by the Mendocino-Lake Community College District. My signature below authorizes the District to conduct a background investigation and authorizes release of information in connection with my application for employment. I waive and release from liability any individual or firm who may provide information during this investigation, I waive my right of access to any such information, and I hereby release the District and the reference source from any liability in connection with the release of information or its use by the District.

APPLICATION MUST BE SIGNED AND DATED Signature _____ Date _____