



# Opening Doors for Student Success!

Mendocino College Bond Implementation Planning Committee - May 8, 2007

## New Bond Management Office

A new office will be set up in the east end of the Vocational Education building for the Bond Management office. Located in this area will be Director of Facilities Planning Mike Adams, a Facilities Planning Support Specialist to be hired, and the project management consultants from Kitchell CEM.

## Kitchell Selected as Project Firm

After extensive review of proposals and qualifications, and many meetings and tours, we have chosen the firm of Kitchell CEM as our bond program consultants. The program consultants will be the third leg of the overall bond program management team, with Director of Facilities Planning Mike Adams and Superintendent/President Kathy Lehner filling the other two corners of the triangle. This team will rely heavily on input and recommendations from the Bond Implementation Planning Committee.

The primary Kitchell consultants will be Scott Colt, who is a licensed architect, and John Hendrickson, who is a retired CBO and VP of Administrative Services. We have been impressed with the skills these two have to offer and with their ability to work well with us and solve problems collaboratively. We have identified five tasks for them to start on, with new things coming to mind daily. A contract for these initial services is being drafted.

## Bond Funds on Deposit

The \$30 million project funds have been deposited in the County treasury. We have made some initial expenditures from the amount – a payment for architectural services for the Library/Learning Center (to TLCD) and a payment to George Rau for engineering analysis of the Library/Learning Center site. A detailed report of all expenditures will be prepared on a regular basis. This is one of the tasks that our consultants will be assisting with. We plan to have a formal report prepared quarterly for both the Board of Trustees and the Citizens' Bond Oversight Committee which will include both financial information and bond project updates.

## IIS Project Update

The Integrated Information System selection process is well underway. Sungard/Banner demonstrated their prod-

uct to various groups at the College over a four day period. This was an in depth demonstration that allowed us to ask questions about the details of our current job and how their software would help us to perform our tasks. In May, Datatel will do a similar four-day demonstration and we will also see presentations from SRJC on their new product and from QSS, the system used by MCOE, who we will continue to use to process our financial transactions. Our goal is to make a decision about what software to purchase in the July-August timeline..

## L/LRC Project Update

TLCD Architecture is working on the FPP (Final Project Proposal) for the Library/Learning Center. This will be submitted to the State by the July 1 deadline. The FPP will not be final as to design and layout of the building, but will have the final allocations of space according to function – offices, classrooms, labs, library stacks, etc. The square footage submitted in the FPP will be the maximum amount that we qualify for. If we find in the future that we cannot afford to build so large a Library/Learning Center due to increases in construction costs, we can always decrease the size of our project in the design phase. We cannot, however, increase the size of our project once the FPP is approved.

## Roofing Project Awarded

At their May 2 meeting, the Mendocino-Lake Community College District Board of Trustees award a contract to Solano County Roofing, Inc. for the re-roof of seven buildings at the Mendocino College Ukiah campus in the total amount of \$ 967,476 with individual building costs as follows:

Child Care Center	\$ 40,896
Agricultural Headhouse	\$ 38,340
Potting Shed	\$ 14,940
Vocational Technical Bldg	\$ 178,920
Physical Education Phase I	\$ 247,080
Physical Education Phase II.....	\$ 149,100
Fine Arts Building	\$ 298,200

Five companies bid on the project. Bids were opened on April 18, 2007.