Mendocino College Counseling Office
"Financial Aid Plan to Request Reinstatement"

Student: Take this completed form to the Financial Aid Office with their petition.

Today's date: _____

Name: _____ I.D. #_____

Contact phone: _____

With your counselor, select the steps below that will help you complete your classes with a passing grade (CR or C grade or higher):

☐ 1) Meet with counselor: _____for long-range education plan

☐ 2) Contact instructor: _____
(name) (phone)

☐ 3) Make an appointment with Disability Resource Center counselor (468-3031)

☐ 4) Make an appointment with an additional counselor (468-3048).

☐ 5) Enroll in a College & Career Success class (CCS):_____

☐ 6) Make an appointment with Career/Transfer Center Director for help with a college major or a career direction (468-3044).

☐ 7) Contact: _____for additional support
(community agency/program)

☐ 8) Drop _____by _____
(class name) (deadline)

☐ 9) Repeat _____

☐ 10) Go to Learning Center (Ukiah), Lake or Willits Center and sign up for tutoring

☐ 11) Talk to each instructor to determine grade before 1st drop date of the semester.

☐ 12) Other: _____

_____

I understand that I am responsible for my success in college and that I will talk with my counselor if I am unsure about completing these steps. I will complete the above-circled steps and talk with my counselor: _____by (date): _____

_____ _____

Student Signature **Date** **Counselor Signature** **Date**

Js/7/20/10