

Dismissal Appeal Form
Mendocino College Counseling Office

Instructions:

1. Complete the student section of the Academic Review form (check box: "Appeal Dismissal") and bring to an appointment with a Mendocino College counselor.
2. At the appointment, complete this form.
3. Staple the two forms together and submit to the Admissions Office or at the Lake or Willits Centers **by the last working day in July (indicated on the Academic Calendar).**

To be completed by the student.

Date: _____ Student's College I.D. _____

Name: _____

- I was dismissed based on (circle): Academic Reasons Progress Reasons
- I was unable to maintain good standing because:

- The reason(s) why I think that I could succeed, if allowed to enroll, are:

- If the Academic Review Committee approves my appeal, then I will follow the steps indicated on the reverse side of this form, as developed with my counselor.

(continued on the reverse)

To be completed with the counselor:

“Plan for Success,” if I enroll in the fall semester:

- 1) Meet with counselor: _____ for long-range education plan.
- 2) Make an appointment with Disability Resource Center counselor (468-3031).
- 3) Make an appointment with Catherine Rosoff, LMFT counselor (468-3048).
- 4) Enroll in a College & Career Success class (CCS): _____
- 5) Make an appointment with Career/Transfer Center Director for help with a college major or a career direction (468-3044).
- 6) Contact: _____ for additional support
(community agency/program)
- 7) Drop _____ by _____
(class name) (deadline)
- 8) Repeat _____
- 9) Sign up for tutoring
- 10) Talk to each instructor to determine progress or grade-to-date, before 1st drop date of the semester.
- 11) Other: _____

I understand that I am responsible for my success in college and that I will talk with my counselor if I have difficulties completing these steps. I will follow-up with my counselor (if applicable):

Appointment date: _____

Student Signature **Date**

Counselor Signature **Date**