

Mendocino College
HUS 103: Field Placement/Practicum

Student Learning Outcomes

1. Define and evaluate the roles and tasks of an entry-level human service worker within the context of an agency that is part of a larger social system
2. Perform entry-level human service worker tasks in a professional, competent manner consistent with an agency's policies, standards of practice and code of ethics
3. Use clinical supervision and other appropriate feedback and support systems to identify and resolve interpersonal and professional challenges that arise while working with clients

Student Objectives

1. *Identify general relationship to the assigned agency.*
 - a. What is the role of interns in this agency?
 - b. What position exists in the agency that my training would prepare me for?
 - c. What does this position do? What are the basic responsibilities? What does a person in this position need to know?
 - d. Who does this position report to?
 - e. How is this position funded?
 2. *Analyze how this agency fits into the social system.*
 - a. Who does this agency serve (who are the clients)?
 - b. What other agencies work closely with my agency?
 - c. What local, state and federal regulations govern the operations of my agency?
 - d. Where does most of the funding for the agency come from?
 3. *Clarify one's roles and tasks at the agency.*
 - a. What are the tasks that I can perform at my agency?
 - b. What is my relationship to the clients?
 - c. Who do I report to?
 - d. Is there an expected sequence to my learning experience?
 4. *Describe and evaluate the techniques used in the field to effect change.*
 - a. What can people in my position do to help people change?
 - b. What are the "best practices"?
 - c. How are these techniques performed at my agency?
 5. *Perform charting and documentation tasks* (Supervisor evaluation, in class demonstration)
 - a. What is the most important and necessary information I am required to document?
 - b. What is the format used by my agency?
 6. *Demonstrate the mastery of basic helping skills* (Supervisor evaluation, in class demonstration)
 7. *Demonstrate a working knowledge of the agency's code of ethics* (Supervisor evaluation, in class evaluation)
 - a. Does the agency have a code of ethics?
 - b. What are some of the ethical problems that I may confront at my agency?
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Additional HUS 103 Issues

- What is "supervision"? How does it work? How much do I have to share?
- How can I best accept critical feedback?
- Confidentiality, client rights
- Case management: what is it and how do I do it?
- Diversity issues
- Understanding, setting and maintaining boundaries