



# **Mendocino College**

## **Course Outline of Record**

**AOD 165**

**ORIGINAL:** 12/08/1998  
**CC APPROVAL:**  
**EFFECTIVE TERM:** Spring 2011

### **SECTION I**

**SUBJECT AREA AND COURSE NUMBER:** AOD 165  
**COURSE TITLE:** Field Placement and Practicum Seminar II

**Min Units:** Graded

#### **CATALOG COURSE DESCRIPTION:**

This course is a continuation of classroom instruction supporting the AOD field placement practicum. Students will further enhance interpersonal and professional communication and problem solving skills as they integrate and apply knowledge and skills developed in the Alcohol and Other Drug Studies Program.

#### **REQUISITES:**

##### **Prerequisite:**

AOD 164 and

##### **Corequisite:**

AOD 197A

#### **TRANSFER APPLICABILITY:**

AA/AS Degree  
CSU Transfer  
Certificate

**TOTAL LECTURE HOURS:** 1.50 **TOTAL LAB HOURS:** 0

## **SECTION II**

### **1. COURSE OUTLINE AND SCOPE:**

#### **Objectives:**

*Upon successful completion of the course the student will be able to:*

1. Evaluate advanced techniques used in the field to effect change.
2. Demonstrate the ability to maintain a professional, competent relationship with clients and co-workers in stressful circumstances.
3. Demonstrate the ability to adhere to the agency's code of ethics in ethically challenging situations.
4. Maintain relationships with agencies and individual providers in order to ensure adequate referrals and services for clients.

#### **Topics and Scope:**

1. Advanced issues of Internship work in community agencies
  - a. Role of senior interns
  - b. Conflicts arising from agency expectations and intern scope of practice
2. Professionalism and supervised internship
  - a. Maintaining boundaries in stressful situations
  - b. Making use of supervision, receiving and responding to critical feedback
  - c. Advanced communication strategies
  - d. Managing complex conflict situations
  - e. Identifying and addressing agency policies and procedures in need of review and possible revision
  - f. Responding to allegations or concerns regarding sexual harassment
3. Ethical issues and client rights
  - a. Responding to clients' demand for or refusal of services
  - b. Effective strategies for protecting confidential information
  - c. Complex client/intern relationships
4. Effective strategies for resolving intrapersonal challenges experienced by interns
5. Internship documentation and site supervisor evaluations

1. Hourly Core Function logs. 2. Personal journal of objective and subjective experiences associated with the internship. 3. Final Project, which may include: a. A written report at the end of the semester describing what the student learned, including an agency evaluation, not to exceed 15 double spaced, typewritten pages; b. Written description of one or more of the 12 Core Functions as they are performed at the student's internship agency, including a critical analysis of the agency's approach; c. Other such assignment at the discretion of the instructor, based on each class's specific needs.

Due to the nature of this field work no additional outside assignments will be required.

Students will read and study all materials required by the assigned agency, and any handouts provided by the instructor.

#### **Student Learning Outcomes:**

1. Discuss how challenging counseling tasks are performed in a professional, competent and culturally appropriate manner consistent with an agency's policies, standards of practice and code of ethics
2. Discuss how to professionally and competently interact with clients and co-workers in stressful circumstances and respond to critical feedback appropriately
3. Describe how relationships with agencies and individual providers are maintained in order to ensure adequate services for clients

#### **METHODS OF EVALUATION:**

A student's grade will be based on exams/tests , quizzes , oral presentation , group projects , class participation , class work .

#### **METHODS OF INSTRUCTION:**

Methods of instruction may include, but are not limited to: lecture role-playing, guided group discussions with peer-to-peer feedback.

#### **BASIS FOR GRADING:**

The assignment of a grade is based on the level of achievement of the outcomes and objectives of the course outline and is reflected in quantifiable terms in the course syllabus.

#### **REPRESENTATIVE TEXTBOOKS:**

1. Herdman, Global Criteria: The 12 Core Functions of the Substance Abuse Counselor, Ed. Learning Publications. 2011

**OTHER SUPPLIES:**

**RATIONALE:**

The co-requisite is being changed

**DATA ELEMENTS:**

**Auditable:** N

**Basic Skills:** Not Basic Skills

**Classification:**

**Credit by Exam:** No

**Distance Ed Approved:**

**Material Fee (Max):**

**Level below transfer:** 4 Levels Below

**Non-credit category:** Not Applicable

**Open entry/ exit:** N – Not open entry/exit

**PACS Activity:**

**Repeatable:** No

**Requires Instructor Signature:**

**Special Topic:** Not a selected topic course

**SAM Classification:**

**TOP Code:** 210400 – HUMAN SERVICES

**Special class (DPS):**

**ORIGINATOR:** Daniel Jenkins

**SUBMISSION DATE:** 03/24/2011