



April 5, 2011

Dear Graduate Candidate,

The faculty, administration, and staff at Mendocino College look forward to joining with you in our 38th Annual Commencement. We encourage you to participate in this memorable occasion. The following instructions will assist you in preparing for this special day. **Please read them carefully!**

- **Cap, Gown, Announcements-** Wear appropriate clothing; we suggest that women graduates wear dresses and men wear a dress shirt, tie, and slacks. A graduation order form is enclosed to order your cap, gown, and announcements. **Please return the form to the Bookstore, along with full payment, by 1 p.m., Friday, May 6th.**
- **Photographs-** If you are interested in individual photographs you may contact the following:
 - ♦ Triple S Camera Shop, 260 S. School Street, Ukiah, 462-3163, www.triplescamera.com
 - ♦ Greystar Photodesign, 456-9099, www.studiogreystar.com
- **Diplomas-** If you attend commencement, you will receive a scroll. Diplomas will be printed and mailed after the spring/summer session grades are verified. **Please stop by the Office of Admissions & Records (Lake, Ukiah or Willits Campuses) to confirm you are on the list of graduating students and that your name is spelled correctly.**
- **Survey** – If you have not yet completed a graduating student survey, please download one from our website (http://www.mendocino.edu/docs/admissions/Graduating_Student_Survey.pdf) or obtain one from Counseling or Admissions & Records, and submit the completed form to the Ukiah Office of Admissions & Records. *Please note that this is not a requirement, but will assist the College in better serving future students.*

Graduation Day Activities-Friday, May 27, 2011

5:00 p.m. **Line Up-** Graduates will meet outside the gymnasium. You will need to provide your own security for items you are carrying. Please make arrangements.

6:00 p.m. **COMMENCEMENT CEREMONY**

Commencement will be held in the gymnasium. If you have any special needs or require special seating arrangements, please call 468-3103 and let us know right away.

We look forward to sharing this special occasion with you.

Sincerely,

Kristie A. Anderson
Director, Admissions & Records/Commencement Coordinator

KAA/asl

GRADUATION REGALIA ORDER FORM

NAME: _____

PHONE#: _____ HEIGHT: _____ WT: _____

COMPLETE GRADUATION PACKAGE \$40.00
Includes Gown, Cap, Tassel, 10 Announcements and Sales Tax

COMPLETE GRADUATION PACKAGE \$ 36.95 x _____ = \$ _____
(Includes Gown, Cap, Tassel, 10 Announcements)

GOWN Only \$ 26.00 x _____ = \$ _____

CAP Only \$ 6.00 x _____ = \$ _____

TASSEL Only \$ 4.00 x _____ = \$ _____

HONORS CORD Only \$ 9.95 x _____ = \$ _____

ADDITIONAL ANNOUNCEMENTS \$ 12.99x _____ = \$ _____
(Pack of ten)

SUB-TOTAL \$ _____

Sales Tax 8.25% \$ _____

TOTAL \$ _____

Please make checks payable and mail or bring to:
MENDOCINO COLLEGE BOOKSTORE
1000 Hensley Creek Road
Ukiah, CA 95482
(707) 467-9127

Visa, Master Card, American Express, and Discover are accepted.

To ensure that the bookstore has your gown size and other appropriate items available for graduation, please return this form with full payment by:

Friday, May 6, 2011 @ 1pm

**Mendocino College
2011 Commencement Ceremony**

STUDENT SPEAKER APPLICATION

Full Name: _____

Preferred Name: _____

Mailing Address: _____

Home #: _____ Cell #: _____

Best day/times to be reached: _____

Degree graduating with: _____

Extra-curricular activities: _____

- In addition to completing the above items, we request that you also include a brief summary of your time at Mendocino College and what you plan to do in the future.
- Please TYPE your speech and summary, attach them to this form, place the packet in an envelope clearly marked "ASMC," and return it to the mailroom in MacMillan Hall.
- Graduation speeches are typically 4-6 minutes; please keep this in mind as you write your speech (general rule, 1 page of type equals 2-3 minutes of speech).
- The selection committee will be calling all applicants after reviewing the submitted speeches. If you are selected as a finalist, you will be notified and possibly asked to perform your speech in front of the selection committee on a date to be announced.
- For more information, call the ASMC Office at 467-1019, or send an email to ask.asmc@gmail.com
- **Deadline: April 29, 2011**

MENDOCINO COLLEGE COMMENCEMENT 2011

Yes! I want a DVD of the 2011 Commencement.

Please send a check, payable to Johnson Digital Media, for \$29.95 to:

Johnson Digital Media

PO Box 512

Ukiah, CA 95482

Name _____

Address _____

Phone _____

Email Address _____

Dear Graduate:

In our efforts to strengthen the services for students at Mendocino College, we are asking that you take a few minutes to respond to the enclosed survey. Your responses are confidential and will give us necessary information as we evaluate the effectiveness of present services. Thank you for your help.

Mendocino College Graduating Student Questionnaire



**Mendocino
College**

Congratulations!

You are about to graduate from Mendocino College. I hope that your education has helped you meet your educational and life goals. As a final task, we need your advice and opinion regarding your experience here at Mendocino College in order to better serve students. Thank you for taking a few moments to complete this survey.

Regards
Kathryn G. Lehner
Superintendent/President

I am receiving a:

___ AA/AS degree in _____

___ Certificate in _____

<p>Gender:</p> <p>___ Male ___ Female</p> <p>Ethnicity:</p> <p>___ American Indian/Alaskan Native</p> <p>___ Asian/Pacific/Island</p> <p>___ Black, non-Hispanic</p> <p>___ Hispanic</p> <p>___ White, non-Hispanic</p> <p>___ Decline to State</p>	<p>Age group:</p> <p>___ Under 18</p> <p>___ 18 – 19</p> <p>___ 20 – 21</p> <p>___ 22 – 24</p> <p>___ 25 – 29</p> <p>___ 30 – 34</p> <p>___ 35 – 39</p> <p>___ 40 – 49</p> <p>___ 50 – 64</p> <p>___ 65 or older</p>
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During your time as a student, did you...

- ___ work off-campus
___ work on campus
___ I did not work while I was a student

1. About how many semesters did it take you to complete your degree/certificate objective at Mendocino College (do not include any Summer sessions)?

- ___ 1 or 2 semesters
___ 3 or 4 semesters
___ 5 or 6 semesters
___ 7 or 8 semesters
___ More than 8 semesters

2. While enrolled, what was your status?

- Full-time (12 or more units) most of the time
 Part-time (less than 12 units) most of the time

3. While enrolled, did you attend primarily Day or Evening courses?

- Mostly day classes
 About half day/ half evening classes
 Mostly evening classes

4. While enrolled, did you ever take classes at a College center and, if so, which one?

- Willits Center only Lake Center only Both Willits and Lake Centers

5. Did you take any on-line classes? Yes No

6. Did you receive any Financial Aid through the College? Yes No

6a. If you answered "Yes" to question 6, please check all that apply:

- BOG Waiver Pell Grant Scholarship
 Cal Grant Work Study Loans

7. Please check all of the following which apply to you:

- DRC student EOPS student
 CalWorks student MESA student
 Intercollegiate Athlete Student Government

8. Which of the following BEST characterizes your future plans? (Please check only one)

- Continue taking courses at Mendocino College
 Transfer to another college or university to continue my education
 Continue my present employment or activities
 Seek new employment in this area
 Relocate for new employment opportunities

8a. If you checked "Transfer" in question 8, please indicate where you plan to transfer and which campus you have selected:

UC _____

CSU _____

Private _____

Out-of State _____

9. Please indicate your level of agreement with each of the following statements about Mendocino College by circling the response that BEST indicates your feelings. Use the following scale:

SA = Strongly Agree **A** = Agree **D** = Disagree **SD** = Strongly Disagree **DK** = Don't Know

There is good communication between faculty and students.	SA	A	D	SD	DK
Computer resources are adequate.	SA	A	D	SD	DK
Counselors are usually available when you need one.	SA	A	D	SD	DK
I was generally able to get the courses I wanted at the time that I wanted to take them.	SA	A	D	SD	DK
Dropping and adding courses is an easy process.	SA	A	D	SD	DK
Mendocino College is supportive of students.	SA	A	D	SD	DK
Courses are academically demanding.	SA	A	D	SD	DK
I was treated with respect by faculty.	SA	A	D	SD	DK
Staff and administrators really try to help the student.	SA	A	D	SD	DK
The college website is a good source for complete, up-to-date information.	SA	A	D	SD	DK
I will probably come back to Mendocino College for more education.	SA	A	D	SD	DK

10. How helpful were each of the offices or services listed below? Please circle the number that best describes how you feel, using the following scale:

4 Very Helpful 3 Somewhat Helpful 2 A little helpful 1 Not at all helpful 0 Never Used

Admissions and Records	4	3	2	1	0
Associated Students of Mendocino College (ASMC)	4	3	2	1	0
Campus Bookstore	4	3	2	1	0
Customer service at Schat's	4	3	2	1	0
Career and Transfer Center	4	3	2	1	0
College Counselors	4	3	2	1	0
Financial Aid Office	4	3	2	1	0
Individual Faculty Members	4	3	2	1	0
Instruction Office	4	3	2	1	0
Learning Center	4	3	2	1	0
Library	4	3	2	1	0

11. How would you describe your satisfaction with your overall experience as a Mendocino College student?

Very Satisfied Somewhat Satisfied Somewhat Dissatisfied Very Dissatisfied

12. Would you recommend Mendocino College to a friend, family member or business associate?

Yes Probably, but with some reservations No

13. What was/were the BEST thing(s) about your experience as a student at Mendocino College?

14. If there was one thing that you would improve at Mendocino College, what would that be? Why?

Thank you for taking the time to complete this survey. Your responses will help us to better serve new and continuing students and to better serve your continuing education needs when you return.