

MINUTES

Mendocino College Academic Senate
Thursday, October 18, 2007
12:30pm – 1:30pm, Room #1060

- Call to Order** Nancy McLelland called the meeting to order at 12:30pm.
- Present** John Koetzner, Jessica Morris, Jean Stirling, Reid Edelman, Barbara French
- Absent** Alan West, Leslie Saxon West, Mike Glenn
- Guests** None
- Agenda Approval** **M/S/C (Edelman/French)** to approve the agenda of October 18, 2007 as amended.
Removed Item#1 under Old Business to discuss at future meeting
- Approval of Minutes** **M/S/C (Stirling/French)** to approve the minutes of October 4, 2007 as amended. John Koetzner abstained as he was not present at this meeting.
- M/S/C (Koetzner/Stirling)** to approve the minutes of October 9, 2007 as amended. Barbara French and Jessica Morris abstained as they were not present at this meeting.
- Committee Reports**
1. **EAP** - A written report was distributed to Senate members by Nancy.
 2. **IMPSC** – Meeting date changed – no report to give.
 3. **Board of Trustees** – Nancy distributed copies of the Board agenda and various instructional reports included in the board package to Senate members. Nancy also passed around a copy of the Measure W Bond Program Quarterly Status Report dated October 2007 and reported that a very thorough presentation was given at the board meeting of what is currently going on with the bond implementation.
- President's Report** Nancy asked that present Academic Senate members currently serving the last year of their term, and are not considering re-election, make this known as soon as possible so other faculty members willing to serve can make provisions in their schedules. A formal election will take place at the end of the spring semester.
- Old Business**
1. **2006-07 Academic Senate summary of Accomplishments finalization.**
Changes suggested by the Academic Senate members have been made and Nancy will include this summary in the next Board of Trustees packet.
 2. **Request for contribution from the one-time faculty development funds (\$7,335.00) to district-wide Emergency Preparedness Training in September.**
M/S/C (Edelman/Stirling) to approve \$200 toward this training cost by unanimous vote.
 3. **Hot Topic topics for fall semester: 10/23 and 12/4**
 - 10/23 Discussion of Basic Skills Regional Conference
 - 12/4 Student Learning Outcomes – Where are you and where you need to be.
- Other suggestions for future Hot Topics include Bond Implementation Plan, Use of Technology, How do we as instructors know the identity of our students?, Minors in the classroom, Mendocino College hiring practices.*
- Adjournment** Meeting adjourned at 1:35pm