

MINUTES

Mendocino College Academic Senate
Monday, October 25, 2010
12:30pm-1:30pm, Room #1060

- Call to Order** John Koetzner called the meeting to order at 12:32pm.
- Present** Leslie Saxon West, Steve Hixenbaugh, Doug Browe, Steve Crossman, Rachel Donham, Jessica Morris, Bob Harper
- Absent** Jason Edington
- Guests** Kathy Lehner
Catherine Indermill (*left at 1:00pm*)
Kurt Combs (*left at 1:10pm*)
- Agenda Approval** **M/S/C** (*Saxon West/Donham*) to approve the agenda of October 25, 2010 which included a Consent Calendar. It was also moved to place New Business Item #1 (*SB 1440 Presentation by Kurt Combs*) directly after Committee Reports and the President's Report on the agenda. Vote: Unanimous
- Consent Calendar** Approved the following:
1. College Credit for Advanced Placement (AP) Tests/IB Grid
- Approval of Minutes** **M/S/C** (*Saxon West/ Browe*) to approve the minutes of October 11, 2010.
Vote: Unanimous
- Public Comment** John Koetzner thanked Leslie Saxon West for coordinating the memorial honoring Jerry DeChaine which was held on Sunday, October 24th. He also thanked Kathy Lehner for her assistance at the memorial and Mary Houghton for her work on the memory book.
- Committee Reports** 1. MPFA (*Mendocino College Part Time Faculty Association*)
No report given.
- President's Report** John submitted a written report dated October 21, 2010 as follows:
EAP - October 21, 2010. These were the items discussed:
- Steve Hixenbaugh gave a brief update that the last PBC meeting had a focus on the 50% law and how the college was over \$600,000 on the wrong side of the house in spending.
 - A new program proposal for Sustainable Technologies was given an initial look and it was assigned a PAT (Program Advisory Team) that includes Dan Jenkins, Sue Goff, and will have one other faculty member by the next EAP meeting.
 - We reviewed Program Review summaries and looked briefly at the summaries where PATs were recommended. One of the things we noted was that many of the programs were without full-time faculty and that some may not qualify as a program if they are just stand-alone classes. At our next meeting, we will be looking at what themes we see in all the summaries, look at things that might be combines (for example, CTE combined Welding, Woodworking, & Electronics in one) and we also discussed the idea of dividing things by CTE, Transfer/Basic Skills, and Services. It was agreed

that John and Meridith would work on making formatting more uniform before sending them on to PBC. PATs will be determined at the next meeting also.

PBC – October 21, 2010. These were the items that were discussed:

- We started a webinar on Strategic and Effective Planning, but after twenty-five minutes where little new ground compared to where our college is (and some technical difficulties), we decided to abandon it for a discussion of other items on the agenda.
- We got a budget update from Larry Perryman that noted that we're currently at about 2993 FTES and that we'll need to grow to about 3060 FTES to get the growth money (2.2%) that was included in the recent state budget (that was not included in the adopted budget by the district). The governor vetoed money for two trailer bills. One was to backfill categorical like it was done last year with federal stimulus money that went to the state (\$115, 000) that we aren't getting, and money for workforce training. Perryman also noted that the district spent about \$600,000 for categorical backfill for this academic year and that will also count against the 50% law for 2010-2011. He will give us further budget news after a state budget workshop on November 5th.
- We had presentations from Sue Goff and Meridith Randall regarding staffing request that had gone to the Staffing Committee. The top three faculty positions were Nursing (which is getting funded by local hospitals), Biology, Math, & Music. Kathy also requested that CTE look at what areas for Program Review were in need and had the Staffing Committee rank those positions. They were EMT/Paramedic, Business Office Technology, and Culinary Arts. She would like to have us discuss filling two of the positions at the next PBC meeting, one in Transfer/Basic Skills and one in CTE.

BIPC – This committee has not met in five weeks so there is no bond news to report. If there are questions, please forward them to me and I'll try to get answers.

New Business

1. SB 1440 – Kurt Combs presentation

Kurt presented a PowerPoint presentation on SB1440. He will also be presenting this information at the next faculty meeting.

Old Business

1. Begin Discussion on Resolutions & Resolution Process

There was discussion regarding the historical use of the resolution process here at Mendocino College and how the State Academic Senate uses this process with some key points made as follows:

- Kathy Lehner clarified that she does not object to the resolution process if the Senate wants to make a statement.
- State Academic Senate writes resolutions to influence changes to Title 5; resolutions written to define roles, or written to change legislation.
- New Senates should be familiar with the process and review previous resolutions to get an understanding of what campus issues former Senates worked on.
- An electronic version of all past resolutions is being developed and will be posted on the Academic Senate Portal for faculty to access.

2. 50% Law discussion not met in 2009-2010 –Further discussion

John advised that the following recommendations came from faculty as suggestions to help correct being out of compliance with the 50% law:

- Increase FT faculty positions
- Add more class sections to the schedule
- Increase overload pay and PT faculty pay
- Reinstate the 4% salary cut
- Increase lab loads for academic labs that take prep time
- Add back professional development funding

John reminded Senate members that there would be a public hearing on Saturday, November 6th as part of the Board of Trustees workshop. This is required by law in order to file a waiver for being out of compliance on the 50% law and to avoid monetary penalties.

3. College of the Redwoods Fort Bragg Center – Faculty discussion on potential of Mendocino College acquisition

There was some discussion with Kathy on what is being done on an administrative level in researching the possibility of taking on College of the Redwoods-Ft. Bragg Center. Senate members advised Kathy that several students currently travel from the coast to attend our classes and many have requested that we consider having programs on the coast as well. This topic will be put back on the agenda for more discussion.

Adjournment: Meeting adjourned at 1:30pm.

Academic Senate Membership 2010-11

John Koetzner – President
Steve Hixenbaugh – Vice-President
Leslie Saxon West – Past President
Doug Browe
Rachel Donham
Jason Edington
Steve Crossman
Jessica Morris – MPFA
Robert Harper - MPFA