

MINUTES
Mendocino College Academic Senate
Thursday, September 8, 2011
12:30 – 1:30 p.m., Room #6510

- Call to Order** John Koetzner called the meeting to order at 12:38 p.m.
- Present** Leslie Saxon-West, Doug Browe, Jason Edington, Rachel Donham, Jessica Crofoot, Reid Edelman, John Koetzner
- Absent** Steve Hixenbaugh
- Notetaker** Tammy Cartwright
- Agenda Approval** M/S/C (Crofoot/Edington) to approve the Agenda of September 8, 2011.
Vote: Unanimous
- Public Comment** None
- Committee Reports** Leslie reviewed the committee handbook. She determined what committees were “key” to shared governance and those that had particular terms.
- One of the objectives has been to keep the committee handbook up-to-date.
- EAP** Membership -
Debra Polak (CC) – Term complete 2010/12
Karen Wilson (CC) – Term complete 2010/12
Steve Hixenbaugh (AS) – Term complete 2010/12
Dan Jenkins (ALR) Term complete 2010/12

Reid Edelman (AS) - Has volunteered to serve on this committee.
Jessica will contact Part-Time Faculty to see if anyone may be interested in serving on this committee

M/S/C (Donham/Browe) to assign Reid Edelman to the EAP Committee.
Vote: Unanimous
- Curriculum** Membership -
Karen Wilson – Term complete in 2012/13
Roger Ahders – Term complete in 2012/13
Skip Beale – Term complete 2010/12

Extend terms for an additional year
M/S/C (Donham/Edington) – Vote: unanimous
- Senate** Discuss at a later date.....stagger terms?
- Enrollment Mngmnt** There is no information regarding this committee. Senate members prefer to keep the committee as balanced as possible. Current membership : Conan McKay and Vivian Varela. The Senate suggests that only tenured faculty serve on the committee.

Roger Hock, Alan West, Conan McKay, Vivian Varela, and Candie Dickinson served on this committee last year.

Volunteers are: Steve Cardimona, Julie Finnegan, Les Pfutzenreuter, and Phil Warf

M/S/C (Edington/Donham) to assign Phil Warf and Les Pfutzenreuter to serve on this committee.

Resolution

Reading of the resolution by Leslie Saxon-West

Leslie commented that there should be a set budget for the Academic Senate that carries over from year to year.

John mentioned that funding to attend Plenary and Leadership meetings has been promised for 2011-12. Additional funds to have clerical support for future academic senate meetings have been provided as well.

Draft Resolution:

Resolution F'11-01

Funding Support for Academic Senate

Initiated by: Leslie Saxon West

Seconded by: Jessica Crofoot

Sept. 5, 2011

Whereas, Title V guarantees the role of faculty in shared governance;

Whereas, local Academic Senate's serve as the official "voice" of the faculty in advocating for faculty roles in "Academic and Professional Matters;"

Whereas; to be effective the Mendocino College Academic Senate requires at a minimum, membership to the State Academic Senate and participation in State Academic Senate activities such as area meetings, plenary sessions, and other important workshops and conferences;

Whereas, local senates are subject by law, to provisions of the Brown Act, requiring among other things, that all documentation related to Senate agendas and minutes is official and is prepared and disseminated in a specified and specialized manner.

Whereas, resources are necessary in meeting the Academic Senate obligations to promote and protect effective participatory governance on behalf of faculty at Mendocino College;

Therefore, be it resolved that the Mendocino College district provide annual funding to ensure effective Senate operations for:

- Clerical support of 8 hours per month.

- State Senate yearly dues.
- Two plenary sessions per year for two senators each.
- Leadership conference for incoming Academic Senate President, every other year.
- Expenses associated with attendance to Area B meetings – one person, twice a year.
- Funds for miscellaneous operational supplies.

Staffing

Membership -

Jim Xerogeanes – Term complete 2010/ 12

Paula Gray – (will take the rest of Jim Xerogeanes term which expires at the end of this academic year).

Volunteers to serve Phil Warf, Rebecca Montes, Rachel Donham, Steve Cardimona, and Julie Finnegan

Roger Ahders and Deborah White will serve until 2012/13

Rebecca Montes – Term complete 2013/14

Rachel Donham – Term complete 2013/14

Paula Gray – Term complete 2011/12

Strive to have the committee as balanced as possible to represent the areas on campus.

Jessica will send an e-mail to Part-Time Faculty to see if there are any volunteers to serve on this committee.