

MINUTES

Mendocino College Academic Senate
Thursday, August 28, 2008
12:15pm-1:30pm, Room #1060

- Call to Order** Leslie Saxon West called the meeting to order at 12:20pm
- Present** John Koetzner, Holly Brackmann, Lynn Haggitt, Paul Kemp, Jessica Morris, Les Pfitzenreuter, Jason Edington
- Absent** Barbara French
- Guests** Steve Oliveria
- Agenda Approval** M/S/C (*Brackmann/Koetzner*) to approve the agenda of August 28, 2008.
- Approval of Minutes** M/S/C (*Edington/Koetzner*) to approve minutes of May 1, 2008 as corrected.
- Public Comment** None
- Committee Reports** Bond Implementation Project Committee (BIPC) - (*John Koetzner*)
John Koetzner reported a brief summary of the BIPC meeting of August 28th:
- Preliminary plans to remodel 740 are being finalized and Business Department will move there in the Spring of 2009.
 - State may not issue general bonds until 2010. May need to explore revenue bonds to come up with matching funds for bond construction projects.
 - Projects hinging on new Library construction may be delayed until 2010
 - Bookstore/Purchasing, ASMC, Nursing, Quad Portables, and Food Services will be relocated on east side of campus until Lowery Building is remodeled.
- President's Report** Leslie welcomed everyone and thanked them for being on Academic Senate. She reported the following:
- New Academic Senate member binders are being updated and will be distributed at the September 12th workshop.
 - An introduction to Academic Senate responsibilities will be presented at workshop.
 - Encouraged each member to read materials ahead of time to be better prepared for the Senate meetings.
- Consent Calendar** M/S/C (*Koetzner/Brackmann*) to approve the Consent Calendar. Vote was unanimous.
1. Faculty Association Yearly Timeline
 2. Meeting Schedule – Fall, 2008
 3. Constituent Groups
 4. Great Teachers Seminar Criteria
 5. Mentors – Josh Junker (Mentor: Roger Ahders) and Sarah Walsh (Mentor: Terri Robertson)

New Business

1. Selection of Senate representatives to participate on EAP, Program Review Committee and SUECo.

The following selections were made:

- EAP –Paul Kemp will represent part time faculty. Leslie Saxon West and John Koetzner automatically sit on EAP as President and VP of the Academic Senate. Since there is no other full time faculty Senate member who is interested in being on EAP, an additional at-large member will be solicited from full time faculty.
- Program Review Committee – Les Pfutzenreuter
- SUECo – Leslie Saxon West, John Koetzner and Jason Edington

2. Staffing Committee – Develop criteria for selection of faculty members to participate on the institutional Staffing Committee

M/S/C (Pfutzenreuter/Brackmann) to approve the following as guidelines when determining faculty representation of the Staffing Committee. Vote was unanimous.

- Experience on a major planning committee.
- Active committee participant.
- Minimum of 3 years of employment at Mendocino College.
- Demonstrated ability to “wear an institutional hat” and make decisions based on what is best for the institution as a whole.
- Has shown interest in a variety of college programs and activities.
- Demonstrates an interest in college wide faculty issues.
- Selection preference may be given to candidates who together will make up a balanced representation of faculty on the Staffing Committee.

Leslie will send out an email to all faculty asking for volunteers to serve on the Staffing Committee. Jessica will do the same with the part-time faculty. Faculty will be asked to respond by Monday, September 8th.

Adjournment: Meeting adjourned at 1:25pm.

Academic Senate Membership 2008-09

Leslie Saxon West – President
John Koetzner – Vice-President
Holly Brackmann
Jason Edington
Barbara French

Lynn Haggitt
Les Pfutzenreuter
Paul Kemp - MPFA
Jessica Morris - MPFA