

Minutes
Mendocino College Academic Senate
Thursday, February 4, 2010
12:30 – 1:30 PM
Room #1060

The meeting was called to order at 12:34 PM.

Members present were Leslie Saxon West, Jason Edington, Lynn Haggitt, Steve Hixenbaugh, Paul Kemp, Les Pfitzenreuter, Jean Stirling, and John Koetzner.

Members absent: Jessica Morris (*attending a State conference*)

Approval of Agenda – Jason Edington moved to approve the agenda. Jean Stirling seconded. The motion passed.

Approval of Minutes – No minutes were available yet for the December 3, 2009 meeting.

Public Comment

Five members of ASMC members came to inform the Academic Senate of plans to participate in the March in March to be held on Monday, March 22, 2010 in Sacramento. ASMC is planning to rent two busses to take 100 students to the march in Sacramento. They would like the Academic Senate to get the word out to faculty and hope that some faculty will excuse students from class to participate. The busses will depart from the college at 6:00 AM and return approximately at 5:00 PM. Faculty can contact Jenny Yang or Christopher Berry if they would like more information or if they would like to go as chaperones. They are hoping that 10,000 students will descend on Sacramento as 5,000 did last year and it is being coordinated with UC & CSU student associations as well as the CCC student associations. It was pointed out that students would need to fill out field trip forms. Leslie mentioned this would be a good constituent group activity for Senators.

Committee Reports

- MPFA - No real news to report at this time. Although, Paul Kemp reported that adjunct faculty had been asked to give input regarding their office space use.
- BIPC - Not much news since John K's report in December. However, Barb French noted that there was a lot of discussion about what to name the new Library Building at the most recent meeting and the cost estimates for the Pt. Arena project (if all work that was originally considered) could run as high as 2.2 million. The scope of the work will be determined during the spring within the amount budgeted currently in the Measure W funds.

President's Report

Leslie asked for volunteers to cover a couple Board of Trustee meetings this spring as she is co-teaching a class. Jean Stirling volunteered to do the May meeting 5th meeting.

Consent Calendar

1. **Approved a list of faculty Constituent Groups for members of the Academic Senate for keeping in contact with faculty for Spring 2010.**

Old Business

1. Office Committee (OffCom) follow-up report. We were given two handouts that showed spring 2010 office vacancies and another handout that showed fall 2010 vacancies for office space. Lynn Haggitt reminded us that OffCom has guidelines for how office space is assigned. Leslie Saxon West reported that offices (one formerly used by James Curiel) and an office in the Business Department in Lowery could be vacated, but the administration requested a couple month lead time to help relocate. Paul Kemp mentioned that he had three responses from part-time faculty regarding office space, but that he would follow-up to see if there was greater demand.
2. Annual Senate Objectives – Updates from Senators are expected for the next Senate meeting.

New Business

1. **OffCom –**

Leslie reported that only Alan West had come forward as a volunteer for the OffCom and that we still needed volunteers for the Technology Committee and the Faculty Association. Les Pfitzenreuter moved to approve Alan West to the OffCom and Lynn Haggitt seconded the motion. The motion passed.

2. **Basic Skills Report**

Academic Senate got an updated proposed budget report on Basic Skills. Jean Stirling moved to accept the proposed budget and Jason Edington seconded. The motion passed.

Submitted by John Koetzner