



NEW STUDENT CHECKLIST

Step 1: APPLY

Submit an Application and the following to Admissions and Records:

You may submit your application online at www.mendocino.edu/enroll or in person at the Ukiah main campus or the North County Center in Willits, the Lake Center in Lakeport, or the Coast Center in Fort Bragg. Then please submit the following:

- A certified copy of your high school transcript in person or by mail to the address below.
- Advanced Placement Exam report (if you passed an AP exam) in person or via mail.
- Certified copies of any college transcripts in person or via mail.

Address correspondence to: Admissions and Records, Mendocino College
1000 Hensley Creek Rd., Ukiah, CA 95482 707.468.3000

Check your email for instructions from Admissions & Records about your MC Student Account.

Apply for Financial Aid at www.mendocino.edu/financial-aid or in person at any of our centers.

Step 2: ORIENTATION

Complete a New Student Orientation session online.

Follow the link at www.mendocino.edu/orientation

Step 3: PLACEMENT

Your English and Math placement will be based upon your online Placement Questionnaire, school or college transcript, AP exam scores (if you passed an AP exam), and/or your CAASPP scores. *Students who have not completed 11th grade will need to talk to a Mendocino College counselor for placement.*

You may view the Placement Questionnaire here: www.mendocino.edu/mathandenglish

Submit your CAASPP Test Report to Admissions & Records (if your results say that you have met or exceeded the standard for English or math).

Step 4: COUNSELING

Meet with a Counselor to plan your schedule. Visit www.mendocino.edu/counseling or call Ukiah (707.468.3048), Lake (707.263.4944), North County (707.459.6224) or Coast (707.961.2200).

Step 5: REGISTER FOR CLASSES

Register For Your Classes on WebAdvisor at www.mendocino.edu/enroll or in person at MacMillan Hall at the main campus or any of the Centers.

ADDITIONAL STEPS

- Get a Student ID Card** in the Counseling office on the main campus or any of the centers.
- Buy or Rent Textbooks** at the Ukiah campus or online at www.bkstr.com/mendocinocollegestore. For textbook support and lending library options, check at the library in Ukiah or with your counselor at any of our centers.
- SHOW UP FOR YOUR CLASSES AND GET ON YOUR PATHWAY TO SUCCESS!**