Mendocino College Academic Senate
Agenda
November 14, 2019
12:30 - 1:50 pm
LLRC Room 4210

I.   Call to Order

II.   Approval of the Agenda

III.   Approval of Minutes
   A. October 24, 2019

IV.   Public Comment
Members of the public may address the Senate on any agenda item after being recognized by the Chair. Due to the brevity of the meeting and the length of most agendas, the total amount of time for public comment will be limited to 10 minutes.

V.   Consent
   A. Spring 2020 Academic Senate Meeting Times
   Academic Senate Meetings will be held from 12:30 - 1:50pm on the days previously approved: January 23, February 6 *, February 13, March 5 *, March 12, March 26, April 2 *, April 23, May 7, May 14 * (Faculty Meetings*)
   B. Student Learning Outcomes Team Chair Duties
   Revisions of duties approved by the Academic Senate to reflect committee serve requirements per the virtue of the position (inclusion of Curriculum and Educational Action Planning Committees)

VI.   New Business
   A. Committee Report: Student Learning Outcomes Team (SLOT) - *Information and Discussion*
   (15 Minutes)
   SLOT Chair, Julie Finnegan, will provide a report on recent committee work
   B. Committee Reports for December - *Discussion*
   (10 minutes)
   President Indermill will lead a discussion on the priorities for committee reports to be given at the December 5, 2019 meeting of the Academic Senate
   C. Academic Senate's Committees Description and 2018 / 2019 Accomplishments Reporting Requirements - *Information and Discussion*
   (10 Minutes)
   President Indermill and Vice President Gehrman will update the senate on committee information (descriptions and accomplishments) requested via Planning and Budgeting Committee

VII.   Standing Items
   A. Accreditation Update - *Information*
   (10 minutes)
   President Indermill and Accreditation Steering Committee Co-Chair will provide an update on our timeline, campus visit, continued planning and the status of the

Institutional Self-Evaluation Report (ISER); and address the faculty vacancy on the committee

B. Accreditation: Institutional Self Evaluation Report (ISER) - *Action*
(10 minutes)
President Indermill and Accreditation Steering Committee Co-Chair will present the ISER in preparation for the second reading and action of the Academic Senate
- https://my.mendocino.edu/ts-accreditation/Documents/ISER%20Draft/ISER_Draft%20for%20BOT%2011-13-19.pdf

C. Guided Pathways and AB 705 - *Information*
(10 minutes)
These items will be addressed together in a report about the Guided Pathways Leadership Team

VIII. Reports
  A. Academic Senate President's Report
   (5 minutes)
   A report will be provided as information

IX. Open Forum
Members of the public, as well as senators, may address the senate with comments that are within the purview of the Academic Senate. The total amount of time allotted will be determined and announced by the chair based upon the scheduled adjournment time.

X. Adjournment

Future Meetings (**Faculty Meetings)
- Fall 2019
  December 3 / December 5
- Spring 2020
  January 23, February 6 *, February 13, March 5 *, March 12, March 26, April 2 *, April 23, May 7, May 14 * (Faculty Meetings*)

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Student Learning Outcome Team Report
November 14, 2019
This report is respectfully submitted by J. Finnegan, Chair

Committee Report: Academic Senate Questionnaire
In order to better serve you, the academic senate seeks feedback about issues encountered and/or progress made while chairing or sitting on committees. Please use the questions below to guide your verbal and written report to Senate.

Committee Name: Student Learning Outcomes Team

SLO Committee Co-Chair(s):   J. Finnegan, Faculty

Meeting days/times (if regularly scheduled): Third Monday of month 4pm Room 740, or as needed.

1) *What are the most pressing issues your committee is currently addressing? Please be specific.*
   ● Elumen technology implementation of student learning outcome assessments for all faculty by spring 2020.
   ● Training and support for data-informed teaching practices.

2) *What actions (if any) has your committee undertaken to address these challenges?*
   ● J. Finnegan was appointed Faculty Chair in September 2019.
   ● SLOT committee voted and approved 3 significant changes (September 2019) to course SLO assessment:
      ○ Measure by individual student
      ○ 3, 2, 1 = met, partial, did not meet, respectively
      ○ Reflection template
   ● CANVAS Shell was created which will eventually be an institutional resource to provide institutional support (by activity) within the SLO process (October 2019).
   ● The above changes allow for the *assessment of disaggregated data by student*, critical to measuring leading indicators of student success in the guided pathway model.

- October 2019, Committee Chairs requested committee members to read and review the entire "SLOT handbook" created in 2016, as this will need fully revising with aforementioned changes.
- Requested each committee member (from highly diverse disciplines and institutional roles) write an individual statement of purpose for SLO assessment.

3) *How can the Academic Senate be of assistance in handling these issues? (Please see the primary purview of senate listed below in the "10+1" if needed.)*
- Provide professional development for faculty to embrace disaggregated SLO assessment as integral to "completion by design" higher education programs.
- Request IT department technician attend SLO meetings as needed to assist with ongoing elumen implementation and upload challenges.

4) *List any relevant timeline issues, such as grant application deadlines, academic calendar deadlines, accreditation deadlines, etc.*
- We expect spring and fall 2020 semester to be a time of transition for SLO's. Faculty will need training and support for Elumen SLO assessment.
- We really need a 2-year action plan for integrating SLO data as leading indicators to inform faculty and the institution-at-large for better decision-making along the guided pathway model.

5) *Anything else you want to discuss about your committee? Feel free to report here on progress and accomplishments as well.*
- Please do not perceive or convey the perception of the above changes as "more work for accreditation." We will work to reduce the time faculty spend on non-value added activity in the assessment process.
- How can we inform students of SLO's more to improve their learning experience along the guided pathway? (Why?)