

Mendocino College Academic Senate
MEETING AGENDA
March 31, 2022
12:30 - 2:30 pm

Per Assembly Bill 361, this will be a teleconference meeting taking place via mendocino-edu.zoom:
<https://mendocino-edu.zoom.us/j/98085529353?pwd=TzFpaFVzM081MW10YWpMQzZaaXJ0dz09>

Meeting ID: 980 8552 9353 and Passcode: 276736 or dial: +1 669 900 9128 US.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2 and 54957.5, the Mendocino College Academic Senate will provide individuals with disabilities reasonable accommodations including alternate accessible versions of meeting materials in a timely manner. To request accommodation, please contact Academic Senate President, [Catherine Indermill](#) (707-468-3001) at least 24 hours prior to the meeting to arrange accommodation.

I. Call to Order

II. Native American Land Acknowledgement

The Academic Senate's Native American Land Acknowledgement will be read into the record.

The Mendocino College Academic Senate collectively acknowledges that the Mendocino-Lake Community College District occupies the ancestral, traditional, and contemporary Lands of the local First Nations: Cahto, Concow, Pit River, Nomlaki, Pomo, Sinkyone, Wailacki, and Yuki. We recognize, support, and advocate for their sovereignty.

We acknowledge all Indigenous Peoples who have called Lake and Mendocino Counties their home for thousands of years, and their efforts to revive and cultivate their cultures, languages, and identities despite the atrocities committed against them. The Mendocino College Academic Senate is committed to ending these struggles and racist experiences within the district.

We recognize, honor, and respect these nations as the traditional stewards of the lands and water on which the District is now present. Lastly, we thank them for their strength, perseverance and resilience.

By offering this Land Acknowledgement, we affirm Indigenous sovereignty and will work to hold Mendocino College Academic Senate more accountable to the educational needs of local First Nations and Indigenous Peoples.

III. Approval of the Agenda

IV. Public Comment

Members of the public may address the Senate on any agenda item after being recognized by the Chair. Due to the brevity of the meeting and the length of most agendas, the total amount of time for public comment will be limited to 3 minutes per individual.

Note: as this meeting is being conducted via teleconference (mendocino-edu.zoom) members of the public are invited to join the meeting and provide comments. Using the *raise your hand* feature, to indicate you wish to make a comment and you will be called on, in order, at the appropriate time.

- V. **Approval of Minutes**
- A. **Regular Meeting February 24, 2022**
 - B. **Regular Meeting March 10, 2022**
 - ~~C. **Special Meeting March 17, 2022**~~
- VI. **Consent Agenda**
- A. **None**
- VII. **Unfinished Business**
- A. **District-wide Transition Update - Information and Discussion**
(10 minutes)
President Indermill will provide a status report on the District's COVID-19 response
 - B. **Executive Department for the State of California: Executive Orders N-29-20 and N-08-21 Update - Information, Discussion and Possible Action**
(5 minutes)
President Indermill will make a recommendation for the Academic Senate meeting scheduled April 28, 2022 in accordance to AB 361
 - C. **Resolution S'22 - 03: Academic Senate Request for Educational Resources and Programs to Support Native American Students - Second Reading / Action**
(10 minutes)
Senator Rall will present [Resolution S'22 - 03](#) for the second reading
 - D. **Academic Senate 2021 - 2022 Goal #2: Bylaws Review Update - First Reading**
(5 minutes)
President Indermill and Senator Allen will present draft revisions of the [Bylaws of the Academic Senate](#) for a first reading
 - E. **Academic Senate 2021 - 2022 Goal #3: BoardDocs**
(10 minutes)
Senators Heston-Bechtol and Wright will discuss progress made on the review of BoardDocs and make a recommendation for adoption beginning Fall 2022
 - F. **Academic Senate Spring Election - Information, Discussion and Possible Action**
(5 minutes)
Senator Mays will provide an update on the Spring Election and the ratification plan
- VIII. **New Business**
- A. **Committee Planning for 2022 - 2023 - Information and Discussion**
(10 minutes)
President Indermill will discuss [Committee Planning](#) for next year, including:
 - Review the full- and part-time pending vacancies on committees for next year
 - Part-time faculty term rotations
 - Committees needed members to be determined by May per Academic Senate Bylaws, Article VI, Section 2
 - [ASCCC Liaisons](#)
 - B. **Academic Senate for California Community Colleges Update**
(10 minutes)
President Indermill will provide an update on upcoming events and activities
 - [ASCCC Spring Plenary Session](#)
 - [Resolutions Packet](#)
 - [Equity and Anti-racism in Academic Freedom](#) Webinar
 - 2022 ASCCC [Faculty Leadership Institute](#)
 - 2022 [Curriculum Institute](#)

C. Student Learning Outcomes Team (SLOT) Report

(15 minutes)

Professor Neeka Aguirre, SLOT Chair, will provide a report about recent committee work

IX. Standing Items

A. AB 705 - Information and Discussion

(5 minutes)

An update on Curriculum Committee's response to the new AB 705 requirements will be provided

B. Guided Pathways - Information and Discussion

(10 minutes)

Guided Pathways Leadership Team member Zuber will provide an update on recent committee work, including:

- Student Engagement and Innovation Grant
- Student Involvement in Committees
- Pathways Partnership Project

C. California Community Colleges Chancellor's Office Call to Action

None

X. Reports

A. Senator Reports - Information and Discussion

(10 Minutes)

Senators may provide information on work and/or activities they have participated in on behalf of their constituent group and the Academic Senate

B. Academic Senate President's Report - Information and Discussion

(5 minutes)

A report will be provided for information

XI. Open Forum

Members of the public, as well as senators, may address the senate with comments that are within the purview of the Academic Senate. The total amount of time allotted will be determined and announced by the chair based upon the scheduled adjournment time.

XII. Adjournment

(Approved Academic Senate and Faculty* Meeting Schedule: March 29*, April 21*, April 28, May 12*, May 19)

**Academic Senate Agenda Supporting Documents
March 31, 2022**

VII. Unfinished Business

D. Academic Senate 2021 - 2022 Goal #2: Bylaws Review Update

E. Academic Senate 2021 - 2022 Goal #3: BoardDocs

Academic Senate 2021 - 2022 Goals

**Approved
October 7, 2021**

Goal #1: Constitution Review

Review the Mendocino College Academic Senate Constitution for accuracy, best practices and currency.

- Senator Leads: Indermill and Allen

Goal #2: Bylaws Review

Review the Mendocino College Academic Senate Bylaws for accuracy, best practices and currency. Include the revisions to Article VI, Sections 1 and 2 approved May 2021

- Senator Leads: Indermill and Allen

Goal #3: BoardDocs

Review and determine best practices on how to use it for senate agendas and minutes. Coordinate senator training.

- Senator Leads: Heston-Bechtol and Wright

Goal #4: Native American Land Acknowledgement

Research and consider the adoption of a local Native American Land Acknowledgment.

- Senator Leads: Indermill and Heston-Bechtol

Goal #5: Native American Resolution

Review the draft developed last year, consider revisions, updates and adoption

- Senator Leads: Buccelli and Rall

Goal #6: Diversity, Equity and Inclusion Committee Communication

Review the *California Community College Diversity, Equity and Inclusion Report*, align the *Strategies* and *Best Practices* with each decision-making committee and share with chairs and/or committee members to determine what has been accomplished and what should be addressed.

- Senator Leads: Indermill and Zuber

VIII. New Business

A. Committee Planning for 2022 - 2023

- **Excerpt from the Academic Senate Bylaws - Article VI, section 2:**

B. The Academic Senate will staff all committees with both full-time and part-time faculty (when applicable) by the end of each spring semester (for the next academic year), when possible, but the following committees must be staffed by the end of the spring semester:

- i. Curriculum Committee
- ii. Education Action Plan (EAP)
- iii. Enrollment Management Committee (EMC)
- iv. Staffing Committee
- v. Student Learning Outcome Team (SLOT)
- vi. Technology Committee
- vii. Facilities Committee
- viii. Outreach and Marketing

- **ASCCC Liaisons**

- CTE (Career and Technical Education)
- Guided Pathways
- IDEA (Inclusion, Diversity, Equity, and Anti-racism)
- Legislative
- Noncredit
- OER (Open Educational Resources)

C. Student Learning Outcomes Team (SLOT) Report

Student Learning Outcomes Committee Report March 31, 2022

Committee Name: **Student Learning Outcomes Team**

Your name and role on committee: **Neeke Aguirre, Chair**

Meeting days/times (if regularly scheduled): Currently 2nd or 3rd Mondays 1-2 pm

1) What are the most pressing issues your committee is currently addressing? Please be specific.

- There has historically been a lack of data collected regarding SLO Assessment. SLOs were only required to be assessed once every two years with only 1 section of the course being assessed at that time.
- Adoption of updated ISLOs
- Working with Rebecca Montes towards Program Mapping to make PSLO and eventually ISLO Assessment more meaningful and meeting Accreditation recommendations.

- 2) What actions (if any) has your committee undertaken to address these challenges?
- With AS help SLOT has pursued having Assessment done more frequently. In the Fall we asked that all FT instructors choose and assess 1 course and that in from Spring 2022- Spring 2024 all sections of all courses be assessed. At the end of that period SLOT intends to review and develop a plan going forward to balance student needs with instructor time.
 - Worked with group of people from campus to help develop new ISLOs
 - Tried out Program Mapping
- 3) How can the Academic Senate be of assistance in handling these issues? (Please see the primary purview of the senate listed below in the “10+1” if needed.)
- AS has been very supportive in helping develop and pass the Resolutions to both make more Assessment possible and to fund the development of materials and supports for more frequent assessment.
- 4) List any relevant timeline issues, such as grant application deadlines, academic calendar deadlines, accreditation deadlines, etc.
- Currently Spring 2022 - all courses all sections taught need to be Assessed.
- 5) Anything else you want to discuss about your committee? Feel free to report here on progress and accomplishments as well.
- Over the Summer SLOT developed an SLO Toolkit in the Faculty Helping Faculty Canvas Shell to help instructors with SLOs and SLO Assessment. Although many did not participate in Assessing one class in the Fall, many DID and we have considerably more data than has previous been collected and look forward to more in the Spring. Further, we recently ran a survey of those who did perform their SLO Assessment in the Fall and found that of those who responded a good number had used the Toolkit and found it supportive and helpful.

*** end of report ***

X. Reports

B. Academic Senate President’s Report

Vice President Zuber and I have met with President Karas to begin the **mutual agreement process** for the most recently approved senate resolutions:.

- Academic Senate Resolution S’22 - 01: *Support for District Adoption of a Native American Land Acknowledgement*
- Academic Senate Resolution S’22 - 02: *Academic Senate Support for the Naming of the Gymnasium*

We made good progress on each of the resolutions in the initial meeting. Both sides (the district and senate) have a couple things to follow up on and bring to a second meeting which is scheduled for just after Spring Break. I anticipate we will come to a final agreement at that time.

The **President Policy Advisory Council** (PPAC) continues to review board policy and procedures from Chapter 2 which relate to the Board of Trustees. This includes revisions to Board Policy 213 and Administrative Procedure 213.1 that relate to decision making, participatory governance and the role of the Academic Senate. The revised BP 2510, was approved by the Board of Trustees and AP 213.1 is proposed to be separated into AP 2510.1 Decision Making and 2511.1 Role of the Academic Senate in District Governance. The APs had the first reading by PPAC on March 25 and will be sent to constituents for feedback and comments this week. In addition, faculty requested the senate ask for a review of BP 319 Visitors and Children on Campus. Zuber and I discussed this with Karas and drafted revisions for PPAC consideration. PPAC reviewed the draft revision and engaged in a general discussion about the BP and AP. I anticipate the BP and AP will be on the April agenda as a first reading.

The **Board of Trustees** (BOT) conducted the first reading of Board Policy 2510 Participation in Local Decision Making at the March 9 meeting. The BOT approved the employment contract for **Lisa Caito** (the former senate notetaker) as a Human Resources Specialist. In addition, the BOT approved Professional Development Leave for **Professor David Pai**. The purpose of leave is to “obtain expertise that supports his teaching and development of a cybersecurity certificate and provide expertise to colleagues in other disciplines”.

The BOT publicly recognized the six newly tenure faculty with a [presentation](#) from Vice Presidents Polak and Velasco. It was very well done and they had very positive comments about the professional experience each of our colleagues bring to the district, as well as acknowledging that they are fine, solid, good individuals.



I set up and chaired one **Minimum Qualifications Equivalency Application** review committee and another one is pending. Zuber and I continue to meet with **Vice Presidents Polak and Velasco** bimonthly. We have our monthly meeting with **President Karas** on March 29. I have met with the **Election Committee** (Brenda Estrada, Julie Finnegan, Pamela Heston-Bechtol, Laura Mays, Mark Osea) twice, we have a third meeting scheduled March 28 to review the nominations to determine if a election can be held as planned (March 30 - April 1). Following the election, we will meet again to prepare a report to present to the senate for ratification of the election.

Please remember what I wrote in the President's Report for March 10th: *be gracious - grace brings out the best in all of us* and remember I appreciate and admire all that you do everyday.

With respect,

Catherine Indermill
Academic Senate President