

**Mendocino College Academic Senate
AGENDA**

February 27, 2020
12:30 - 1:50 pm
Lowery Room 740

- I. **Call to Order**
- II. **Approval of the Agenda**
- III. **Public Comment**

Members of the public may address the Senate on any agenda item after being recognized by the Chair. Due to the brevity of the meeting and the length of most agendas, the total amount of time for public comment will be limited to 10 minutes.
- IV. **Approval of Minutes**
 - A. **February 13, 2020**
- V. **Old Business**
 - A. **Guided Pathways Essential Practices: Scale of Adoption Self-Assessment (SOAA) - Action**

(10 minutes)

This document, required by the Chancellor's Office, is designed to assist California Community College's assess their progress in the implementation of Guided Pathways. Guided Pathways Leadership Team Tri-Chairs will present the [SOAA](#) for the second reading and action for approval.
 - B. **Facilities and Safety Committee Report - Information and Discussion**

(10 minutes)

Senator and Facilities and Safety Committee member, Grisanti, will provide a report on recent committee work
 - C. **Goal #6: Professional Development Committee Review - Information and Action**

(5 minutes)

President Indermill and Vice President Gehrman will provide an update on the Professional Development Committee

 - Appoint part-time faculty representative to the Professional Development Committee Planning Ad Hoc committee - *Action*
 - D. **Goal #1: Minimum Qualifications and Goal #2: Hiring Committees - Information**

(10 minutes)

President Indermill will provide an update on Goals #1 and #2 and lead a discussion about the next steps for accomplishing these

 - Minimum Qualifications [Board Policy 7211](#) and [Administrative Procedure 7211.1](#)
 - Draft [Board Policy](#) and [Administrative Procedure](#)
 - Hiring Committees [Board Policy 7120](#) and [Administrative Procedure 701.1](#)

E. Superintendent / President Search Update - Information and Action
(10 minutes)

President Indermill will provide an update on the Superintendent / President Search, as appropriate

- Appoint full time faculty representatives to the interview committee

VI. New Business

(5 minutes)

A. Equal Employment Opportunity Advisory Committee - Information and Action

The EEO Advisory Committee is comprised of members from the constituent groups including the Academic Senate president and one other faculty representative.

- Appoint a full time faculty representative to the EEO Advisory Committee

VII. Standing Items - Information and Discussion

(10 minutes)

A. Accreditation

President Indermill will provide an update on the ACCJC Peer Review Team visit (February 24-27)

B. AB 705

An update will be provided as appropriate

C. Guided Pathways

An update will be provided as appropriate

VIII. Reports - Information and Discussion

(5 minutes)

A. Academic Senate President's Report

A report is provided for information and discussion

IX. Open Forum

Members of the public, as well as senators, may address the senate with comments that are within the purview of the Academic Senate. The total amount of time allotted will be determined and announced by the chair based upon the scheduled adjournment time.

X. Adjournment

Future Meetings Spring 2020

March 5 *, March 12, March 26, April 2 *, April 23, May 7, May 14 * (Faculty Meetings*)

V.B. Facilities and Safety Committee Report

Facilities and Safety Committee Report

February 13, 2020

In order to better serve you, the academic senate seeks feedback about issues encountered and/or progress made while chairing or sitting on committees. Please use the questions below to guide your verbal and written report to the Senate.

Committee Name: **Facilities and Safety**

Your name and role on committee (i.e. chair, co-chair, member, etc.): **Rodney Grisanti, member and senator**

Chair(s): **MacAdam Lojowsky, Debra Polak**

Meeting days/times (if regularly scheduled): N/A

- 1) What are the most pressing issues your committee is currently addressing? Please be specific.

A. Wayfinding

In 2018, the College undertook a comprehensive study of Campus Wayfinding. Discussions were held with local First Responders, including representatives from Cal Fire and the Mendocino County Sheriff's Office. These discussions continued within the Facility & Safety Committee about how to best identify and direct students, staff, visitors and, most importantly, first responders on and around campus. Paramount Sign Contractors were hired to actualize the plan and the first phase, clearly and numerically labeling each building, began in late April 2020. The College hopes to continue further efforts and phases of this project as budget permits

B. ADA Compliance

AMERICANS WITH DISABILITY ACT (ADA) COMPLIANCE / BARRIER REMOVAL

Fortunately, much of the College was built after the enactment of the Americans with Disabilities Act in 1990 and the buildings that were built prior to 1990 were largely retrofitted for compliance through Measure W funds. However, ADA law continues to be amended and updated and what was code in 1990 is not necessarily compliant in 2020. In 2017-18, the District hired Disability Access Consultants (DAC) to conduct a comprehensive study of the Districts ADA compliance and developed a transition plan for each site. The results of this study identified approximately \$4.9 million in improvements necessary to come into current compliance. A full copy of this study is available at the Facilities Office. While \$4.9 million is

currently unavailable, the District has developed a measured, annual ADA Transition plan towards compliance.

C. Resiliency

FMP - Electric Summary •²³The California Community College Board of Governors Climate Change and Sustainability Policy, adopted May 20, 2019, lays out an ambitious path over the next ten years, outlined in the key Climate Strategy Pillars:• Increase renewable electricity production to 50 percent• Reduce petroleum use by 50 percent in vehicles• Double energy efficiency savings at existing buildings• Reduce greenhouse gas emissions from natural and working lands• Reduce short-lived climate pollutants•

Safeguard California As the District’s policy and goals are in alignment with the bulk of these targets, most of the work falls within our electricity strategy. While approximately 50% of the Districts’ power comes from natural gas, the majority of our efficiency work has been accomplished through electricity. More research and study is necessary is better evaluate and evolve our natural gas use in coming years.

The California Public Utilities Commission’s Self-Generation Incentive Program (SGIP) provides incentives to support existing, new, and emerging distributed energy resources. SGIP provides rebates for qualifying distributed energy systems installed on the customer's side of the utility meter. Qualifying technologies include wind turbines, waste heat to power technologies, pressure reduction turbines, internal combustion engines, micro-turbines, gas turbines, fuel cells, and advanced energy storage systems. **Grant for SGIP opens April 1.**

- 2) What actions (if any) has your committee undertaken to address these challenges?

See above

- 3) How can the Academic Senate be of assistance in handling these issues? (Please see the primary purview of the senate listed below in the “10+1” if needed.)

Having a senator on the Facilities and Safety Committee has been very helpful. Advocacy on other committees in terms of processes for institutional planning and budget development will further assist the implementation and planning of the Facilities Master Plan.

- 4) List any relevant timeline issues, such as grant application deadlines, academic calendar deadlines, accreditation deadlines, etc.

ADA compliance has no specific timeline. The SGIP grant opens April 1.

5) Anything else you want to discuss about your committee? Feel free to report here on progress and accomplishments as well.

The Facilities Fee schedule has been completely re configured to be more open, fair, and up to date. The Facilities Master Plan is complete. Emergency preparedness is in progress.

The [Facilities Master Plan](#) is available on the college website.

*** end of report ***

VIII.A. Academic President's Report

It has been an interesting couple weeks, as there haven't been any meetings of the key decision making committees. This is due primarily to the long holiday weekend, which was coincidentally close to our scheduled **Accrediting Commission for Community and Junior College (ACCJC) peer review team visit**. A main focus over the last two weeks has been the final preparations for our site visit. A number of meetings with members of key committees have been scheduled in anticipation of who the team might want to interview. A list, with appropriate evidence, was compiled addressing work the college has completed and/or other updates to the Institutional Self-Evaluation Report (ISER). In addition, the bi-weekly meeting with Vice Presidents Polak and Velasco was centered on the team visit. I will provide a recap of the ACCJC peer review team visit during the Academic Senate meeting.

In our regularly scheduled monthly meeting with **Interim Superintendent / President Cichocki**, Vice President Gehrman and I focused our discussion on the future of the Academic Senate at Mendocino College. We emphasized the current reassignment is inadequate to complete the required work of the senate. In 1994 the release time for the Academic Senate President was increased from 20% to 40%. Since then, State mandated and local initiatives have increased significantly. Currently, the college must address and support more programs, grants, plans and reporting requirements related to the "10+1" than ever before in our history. There are also more committee assignments for the senate president. The number of administrators has increased significantly to allow for successful management of all of the tasks related to these changes. The Academic Senate President's assignment has not changed to reflect the increased demand. Some of the Academic Senate President's duties fall outside the two 17 week semesters. There are meetings etc. during the summer months and January that require the president's participation. Our primary recommendation is to increase the reassigned time for the Academic Senate to 100% over 10½ months. VP Gehrman and I also discussed the lack of consistent administrative support for the work of the Academic Senate. For the last few years we have not had a consistent note-taker. This has been problematic and increases the workload for the senate president. No decisions have been made about how to move forward, however have opened the dialog and Cichocki has been receptive to further discussion.

Respectfully Submitted,

Catherine Indermill