

**I. GENERAL MATTERS**

**A. Roll Call**

*Present:* Aguirre, Cechin, Dingman-Katz, Finnegan, Montes, Polak (left at 12:50), Poturica (arrived at noon), Smith, Terrill (left at 12:20), Velazquez-Zvierkova, Whetzel

*Absent:* Osea, Simpson-Logg, Varela, Xu

*Guests:* Allen, Calderon, Gehrman, Nole, Parmenter, Thomas, Warf, Woodhouse

*Recorder:* Nelson

**B. Approval of Minutes:** M/S/C (Terrill/Cechin) to approve the minutes of October 27, 2023, as presented.

**C. Agenda Revisions:** Remove Item IV.D.1-3 from agenda

**D. Approval of Agenda:** M/S/C (Velazquez-Zvierkova /Finnegan) to approve the agenda as revised.

**II. PUBLIC COMMENT**

None.

**III. CONSENT AGENDA**

M/S/C (Whetzel/Dingman-Katz) to approve the consent agenda as presented.

**A. ARC (Feigin)**

**1. Addiction and Recovery Counseling Associate of Science**

a. Program modification (Program title, catalog description, course department update)

**2. Addiction and Recovery Counseling Certificate of Achievement**

a. Program modification (Program title, catalog description, course department update)

**B. BSK (Whetzel)**

**1. Basic Academic Skills Certificate of Competency**

a. Program modification (Catalog description)

**C. CED (Thomas)**

**1. CED 50 – Introduction to Work Experience**

a. Course inactivation

**2. CED 195 – General Work Experience**

a. Course inactivation

**D. CDV (Nole)**

**1. Associate in Science in Early Childhood Education for Transfer**

a. Program modification (Course number update)

**2. Child Development/Family Relations Associate of Science**

a. Program modification (Course number update)

**3. Child Development Certificate of Achievement**

a. Program modification (Course number update)

**4. CDV 100 – Principles and Practices of Teaching Young Children**

a. Course modification (Objectives, SLO)

**5. CDV 101 – Introduction to Curriculum in Early Childhood Education**

a. Course modification (SLO)

6. **CDV 200 – Child Growth and Development: Conception through Adolescence**
  - a. Course modification (Assignments, outline)
7. **CDV 202 – Culture and Diversity in Early Childhood Education**
  - a. Course modification (Outline)
8. **CDV 280 – The Child, the Family, and the Community**
  - a. Course modification (Number, transfer status)
- E. **CHM (Allen)**
  1. **CHM 250 – General Chemistry I**
    - a. Course modification (Prerequisite)
- F. **COM (Gehrman)**
  1. **COM 200 – Mass Media and Society**
    - a. Course modification (Grading, textbook, outline)
  2. **COM 201 – Writing for the Mass Media**
    - a. Course modification (Textbook)
  3. **COM 202 – Argumentation and Debate**
    - a. Course modification (Grading, textbook, outline, prerequisite review)
  4. **COM 203 – Introduction to Public Speaking**
    - a. Course modification (Textbook)
  5. **COM 210 – Interpersonal Communication**
    - a. Course modification (MOE, textbook)
  6. **COM 211 – Intercultural Communication**
    - a. Course modification (Textbook, advisory review)
  7. **COM 250 – Introduction to Communication Studies**
    - a. Course inactivation
- G. **EDU (Whetzel)**
  1. **EDU 103 – Teaching Students in the Contemporary Classroom**
    - a. Course modification (Textbook, objectives, SLO)
  2. **EDU 110 – Tutoring Methods**
    - a. Course modification (Assignments, textbook, objectives, SLO, outline)
  3. **EDU 130 – Bilingual Education in the United States: Yesterday and Today**
    - a. Course modification (Textbook, objectives, SLO)
  4. **EDU 132 – Field Work in K-12 Education**
    - a. Course modification (Textbook, objectives, SLO, pre/co review)
  5. **EDU 155 – Teaching the Older Adult Student**
    - a. Course modification (Textbook)
  6. **EDU 200 – Introduction to the Teaching Profession**
    - a. Course modification (MOE, textbook, objectives, SLO, outline)
  7. **EDU 500 – Supervised Tutoring**
    - a. Course modification (Assignments, objectives, SLO, outline)
- H. **FSC (Gowan)**
  1. **FSC 90 – Fire Fighter I Academy**
    - a. Course modification (Catalog description, limitations on enrollment)
- I. **ITA (Velazquez-Zvierkova)**

1. **ITA 100 – Conversational Italian: Level I**
    - a. Course modification (Catalog description, assignments, textbook, SLO, outline)
  2. **ITA 101 – Conversational Italian: Level II**
    - a. Course modification (Catalog description, assignments, textbook, SLO, outline)
  3. **ITA 200 – Elementary Italian: Level I**
    - a. Course modification (Assignments, textbook, objectives, SLO)
  4. **ITA 201 – Elementary Italian: Level II**
    - a. Course modification (Assignments, textbook, objectives, SLO)
- J. LIB (Parmenter)**
1. **LIB 200 – Information and Research Competency**
    - a. Course modification (Catalog description, units, hours, assignments, textbook, outline)
- K. SPN (Velazquez-Zvierkova)**
1. **SPN 500 – Conversational Spanish for Older Adults: Level I**
    - a. Course modification (Catalog description, textbook, outline)
  2. **SPN 501 – Conversational Spanish for Older Adults: Level II**
    - a. Course modification (Catalog description, textbook, SLO, outline)
  3. **SPN 502 – Conversational Spanish for Older Adults: Level III**
    - a. Course modification (Textbook, SLO, outline)

#### **IV. COURSE/PROGRAM MODIFICATIONS/PROPOSALS**

- A. FSC (Gowan)**
1. **FSC 91 – 1C Handcrew Firefighter**
    - a. M/S/C (Polak/Whetzel) to approve FSC 91 as presented.
    - b. M/S/C (Polak/Whetzel) to approve the limitation on enrollment.
    - c. M/S/C (Polak/Whetzel) to approve the discipline of Fire Technology.
- B. THE (Edelman)**
1. **THE 234A – Tap Dance: Beginning**
    - a. First reading for course reactivation for THE 234A and THE 234B. Edelman informed the committee that these courses were inactivated a few years ago due to no one available to teach the course, but now there is a teacher able to offer the courses in Willits. The committee had some feedback on SLOs and objectives.
  2. **THE 234B – Tap Styles and Performance**
    - a. First reading for course reactivation for THE 234A and THE 234B. Textbook needs to be updated or a statement added explaining why the older text is preferred.
- C. POL (Warf)**
1. **POL 205 – Native Americans and the U.S. Political System**
    - a. M/S/C (Whetzel/Terrill) to approve POL 205 as presented.
    - b. M/S/C (Whetzel/Terrill) to approve the discipline of Law.
- D. WEE (Thomas)**
1. **WEE – Work Experience Education**

a. M/S/C (Polak/Velazquez-Zvierkova) to approve the new department of Work Experience Education.

**2. WEE 196 – Work Experience Education**

a. M/S/C (Whetzel/Finnegan) to approve WEE 196 after the second sentence is removed from SLO #3. Thomas explained to the committee that the changes to WEE 196 are a result of changes to Title 5 streamlining work experience education.

**E. SCT (Woodhouse)**

**1. Sustainable Construction & Energy Technology – Building Efficiency and Performance Certificate of Achievement**

a. M/S/C (Finnegan/ Velazquez-Zvierkova) to approve the program modifications after career opportunities are added and the PSLOs are revised. Woodhouse explained that these certificates have not been viable for many years. The goal of these modifications is to modernize the certificates and make them more achievable. Input came from other faculty members as well as the Advisory Committee. Whetzel asked about the missing career opportunities in eLumen for all certificates and noted that they are present in the catalog description. Velazquez-Zvierkova suggested removing “Students will be able to...” from the PSLOs on all certificates.

**2. Sustainable Construction & Energy Technology – Construction Certificate of Achievement**

a. M/S/C (Velazquez-Zvierkova/Whetzel) to approve the program modifications after career opportunities are added and the PSLOs are revised. Woodhouse was asked to remove “Students will be able to...” from the PSLOs, break PSLO #3 into two separate outcomes, and add career opportunities.

**3. Sustainable Construction & Energy Technology – Renewable Energy Certificate of Achievement**

a. M/S/C (Terrill/Whetzel) to approve the program modifications after career opportunities are added and the PSLOs are revised. Woodhouse was asked to remove “Students will be able to...” from the PSLOs and add career opportunities.

**F. PSY (Calderon)**

**1. Psychology Associate of Arts**

a. M/S/C (Whetzel/Finnegan) to approve the program modifications after career opportunities are added and the PSLOs are revised. Polak asked why the department decided to revise the program after presenting the program for inactivation at EAP. Calderon explained that counselors and local agencies expressed concern over the program inactivation. Calderon added he recognizes the program requirements are very similar to the Psychology ADT. Polak requested that Calderon keep the program on his radar as it will become more similar to the ADT as general education changes are implemented over the next couple years. Whetzel requested the addition of career opportunities. Cechin suggested Calderon review and remove some of the PSLOs as they appeared to be objectives. It was also suggested that Calderon reflect how this program is different from the ADT in the PSLOs.

**G. EDU (Whetzel)**

**1. Liberal Arts and Sciences with an Emphasis in Education Associates of Arts**

- a. M/S/C (Velazquez-Zvierkova/Cechin) to approve the program modifications after the PSLOs are revised. Velazquez-Zvierkova asked about the PSLOs not reflecting the courses in the elective list. Whetzel explained that the PSLOs only reflect the required courses. Cechin suggested removing “demonstrate” from the PSLOs and use a different verb.

**H. ASL (Velazquez-Zvierkova)**

**1. ASL 200 – Elementary American Sign Language: Level I**

- a. M/S/C (Finnegan/ Velazquez-Zvierkova) to approve ASL 200 as presented.

**2. ASL 201 – Elementary American Sign Language: Level II**

- a. M/S/C (Whetzel/Finnegan) to approve ASL 201 as presented.
- b. M/S/C (Whetzel/Finnegan) to approve the prerequisite as presented.

**I. SPN (Velazquez-Zvierkova)**

**1. SPN 100 – Conversational Spanish: Level I**

- a. M/S/C (Velazquez-Zvierkova/Finnegan) to approve SPN 100 after revising the catalog description and SLOs. Finnegan asked about the wording of the transfer statement in the catalog description. It was agreed that the statement would be revised to better reflect the intent. Finnegan also asked about the use of demonstrate in the SLOs. Velazquez-Zvierkova will revise.

**2. SPN 101 – Conversational Spanish: Level II**

- a. M/S/C (Whetzel/Cechin) to approve SPN 101 after revising the catalog description and SLOs.

**3. SPN 102 – Conversational Spanish: Level III**

- a. M/S/C (Cechin/Whetzel) to approve SPN 102 after revising the catalog description and SLOs.

**J. ETH (Aguirre)**

**1. ETH 130 – Introduction to Chicano Studies**

- a. First reading for ETH 130. Aguirre informed the committee that this is another course being proposed to add to our Ethnic Studies curriculum. There were some questions about the addition of latino/a and chicano/a in the outline. Aguirre explained that the language came from CSU requirements but would double check.

**2. ETH 140 – Introduction to Native American Studies**

- a. M/S/C (Whetzel/Velazquez-Zvierkova) to approve ETH 140 as presented.
- b. M/S/C (Whetzel/Velazquez-Zvierkova) to approve the advisory.
- c. M/S/C (Whetzel/Velazquez-Zvierkova) to approve the discipline of Native American/American Indian Studies.

**V. DISCUSSION**

**A. Associates Degree General Education Requirements**

Aguirre reported on the decision made in EAP to adopt the new general education requirements and continue the discussion into the spring to determine how to move forward with the Institutional Requirements. Aguirre is going to present at an ASMC meeting to get feedback from students. There was discussion on some CSC courses and if they still fit the

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CURRICULUM COMMITTEE MEETING MINUTES  
November 17, 2023 – 11:30 a.m.**

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intent of the GE area. It was determined that no students are currently using the CSC courses to fulfill that GE area.

FUTURE MEETINGS: December 1, February 2, 2024, March 1, March 22, April 26, May 10

Meeting adjourned at: 1:17 p.m.